

Council Meetings

November 21, 2023 - City Council Meeting

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Building the Best Hometown in America®

ALLIANCE, NEBRASKA
CITY COUNCIL MEETING
Alliance Learning Center
1750 Sweetwater Avenue
November 21, 2023 – 7:00 p.m.
AGENDA

- **Call to Order**
- **Roll Call**
- **Invocation and Pledge of Allegiance**
- **Open Meetings Act Announcement**

For the public's reference a copy of the Open Meetings Law has been posted on the northeast corner of this room in the audience area. This posting complies with the requirements of the Nebraska Legislature.

A. Consent Calendar

Approval of Minutes, Council Proceedings, Payroll and Claims
Resolution No. 23-102 – Golf Course Trail Fee
Resolution No. 23-103 – Landfill Scale
Resolution No. 23-104 – NDOT Contract Update
Resolution No. 23-105 – Budget Transfer Learning Center HVAC Project
Resolution No. 23-106 – Budget Transfer Software Purchase

B. Proclamation – Small Business Saturday – November 25, 2023

C. Ordinance No. 2968 – Second Reading - Final Plat Application for Block 1, Myrtle Second Addition

Ordinance No. 2968 is before Council on second reading and will approve the Final Plat for Block 1, Myrtle Second Addition to the City of Alliance, Box Butte County, Nebraska.

D. Public Hearing - Ordinance No. 2969 – Annexation for Block 1, Myrtle Second Addition

Now is the date, time and place to conduct a public hearing on the Annexation of Block 1, Myrtle Second Addition to the City of Alliance, Box Butte County, Nebraska.

Ordinance No. 2969 is before Council on second reading, which will approve and amend the City Limit Map of the City of Alliance and annex Block 1, Myrtle Second Addition to be within corporate limits of the City.

E. Public Hearing - Ordinance No. 2970 – Rezone for Block 1, Myrtle Second Addition

Now is the date, time and place to conduct a public hearing on the Rezone of Block 1, Myrtle Second Addition to the City of Alliance from Ag, Agriculture to R-1, Single Family Residential.

Ordinance No. 2970 is the proposed rezone of Block 1, Myrtle Second Addition to the City of Alliance from Ag, Agriculture to R-1, Single Family Residential zoning, this is the second reading of the proposed rezone.

F. Ordinance No. 2971 – Adoption of the City Council's 2024 Meeting Calendar

City of Alliance Goals

Build Excellence Through Warm Communication and Genuine Alliances * Create a Fun Place to Live, Work and Play * Construct Homes and Develop Neighborhoods * Celebrate and Relax In Our Positive and Friendly Hometown * Promote a Strong and Vibrant Community

Ordinance No. 2971 is before Council on first reading, which will adopt the proposed 2024 City Council meeting schedule. The City Council Meetings will be the first and third Tuesday's of the month, with no changes needed due to Holidays. Staff is requesting the second and third reading be waived, if there are no conflicts in the presented calendar.

G. Resolution No. 23-101 – Hiring and Retention Pay Policy- Tabled

Resolution No. 23-101 will establish and approve the Hiring and Retention Pay Policy for the City of Alliance.

H. Resolution No. 23-107 – Social Media Policy

Resolution No. 23-107 will accept and approve the update to Section 16.5 – titled *Social Media* to the City of Alliance Personnel Policy.

I. Fourth Quarter Financial Statement Presentation and Acceptance

City Treasurer Baker will present the Fourth Quarter Financial Statement to the Council for acceptance.

▪ **Motion to Adjourn**

Respectfully submitted,


Shelbi C. Pitt
City Clerk

† Added by addendum to agenda 24 hours prior to the meeting.

The City Council reserves the right to adjourn into closed session as per Section 84-1410 of the Nebraska Revised Statutes.

City of Alliance Goals

Build Excellence Through Warm Communication and Genuine Alliances * Create a Fun Place to Live, Work and Play * Construct Homes and Develop Neighborhoods * Celebrate and Relax In Our Positive and Friendly Hometown * Promote a Strong and Vibrant Community

CONSENT CALENDAR – NOVEMBER 21, 2023

1. Approval: Minutes of the Regular Meeting, November 7, 2023.
2. Approval: Payroll from November 3, 2023 and November 17, 2023 in the total amount of \$615,540.03.
3. Approval: Claims against the following funds: General, General Debt Service, Trust and Agency, Street, Electric, Refuse Collection and Disposal, Sanitary Sewer, Water, Golf Course, Downtown Improvement Districts, R.S.V.P., Keno, and Capital Improvement; \$2,277,430.57.
4. Approval: Resolution 23-102 which will amend the Golf Course trail fees rate increase from \$5.50 to \$6.00 effective January 1, 2024.
5. Approval: Resolution 23-103 which will authorize the purchase and installment of the new Landfill Scale from Scale Scales and Service in the amount of \$99,075.00.
6. Approval: Resolution 23-104 which will certify the 2023 Street Superintendent to the Nebraska Department of Transportation to qualify for the annual incentive payment.
7. Approval: Resolution 23-105 which will authorize a budget transfer in the total amount of \$122,750 to Capital Outlay-Buildings #01-71-77-59-915 from Capital Outlay-Other Improvements # 01-71-71-59-970 in the amount of \$35,000 and Capital Outlay-Buildings #01-31-315-915 in the amount of \$87,750 for the remaining balance on the Learning Center HVAC Project.
8. Approval: Resolution 23-106 which will authorize a budget transfer in the amount of \$40,000 from Capital Outlay-Buildings #01-31-31-59-915 Contractual Services #51-21-21-44-470 in the amount of \$35,000 and CNTSVC Other #01-11-44-479 in the amount of \$5,0000 for renew software services with ClearGov.

NOTE: City Manager Sorensen and City Treasurer Baker have reviewed these expenditures and to the best of their knowledge confirm that they are within budgeted appropriations to this point in the fiscal year.

Any item listed on the Consent Calendar may, by the request of any single Council Member, be considered as a separate item in the Regular Agenda.

November 7, 2023

ALLIANCE CITY COUNCIL

REGULAR MEETING, TUESDAY, NOVEMBER 7, 2023

STATE OF NEBRASKA)
)
COUNTY OF BOX BUTTE) §
)
CITY OF ALLIANCE)

The Alliance City Council met in a Regular Meeting, November 7, 2023 at 7:00 p.m. in the Alliance Learning Center Community Meeting Room, 1750 Sweetwater Avenue. A notice of meeting was published in the Alliance Times Herald on November 1, 2023. The notice stated the date, hour and place of the meeting, that the meeting was open to the public, and that an agenda of the meeting, kept continuously current, was available for public inspection at the office of the City Clerk in City Hall; provided the Council could modify the agenda at the meeting if it determined an emergency so required. A similar notice, together with a copy of the agenda, also had been provided to each of the City Council Members. An agenda, kept continuously current, was available for public inspection at the office of the City Clerk during regular business hours from the publication of the notice to the time of the meeting.

Mayor Jones opened the November 7, 2023 regular meeting of the Alliance, Nebraska City Council at 7:00 p.m. Present were Mayor Jones, Vice Mayor McGhehey and Council Members Mischnick, Andersen, and Mashburn. Also present were City Manager Sorensen, City Attorney Swanson and City Clerk Pitt.

- Mayor Jones read the Open Meetings Act Announcement.
- The Consent Calendar was the first item on the agenda. A motion was made by Councilman Mashburn, which was seconded by Mischnick to approve the Consent Calendar as follows:

CONSENT CALENDAR – NOVEMBER 07, 2023

1. Approval: Minutes of the Regular Meeting, October 17, 2023.
2. Approval: Payroll from October 20, 2023 in the total amount of \$277,594.75.
3. Approval: Claims against the following funds: General, General Debt Service, Trust and Agency, Street, Electric, Refuse Collection and Disposal, Sanitary Sewer, Water, Golf Course, Downtown Improvement Districts, R.S.V.P., Keno, and Capital Improvement; \$624,121.14.

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4. Approval: Cemetery Certificate for Dubray, Debra M., McCart, Wayne E. & Shirley A. and, Zuniga, Jose G. & Micaela.
5. Approval: Resolution 23-88 which will authorize a Sign Lease agreement with Bradley Petersen for the placement of Carhenge advertisement and marketing billboard on Northeast Quarter of Sec 24, T33, Range 49 W 6th P.M., Dawes County, NE along Highway 20 west of Chadron, NE at the rate of \$700.00 per year.
6. Approval: Resolution 23-89 which will authorize a budget transfer from Capital Account #05-51-54-53-948 to Professional Engineering Services #05-51-52-43-948 in order to utilize the electricity with Sandhills Energy, a new overhead power line needs built, which requires professional engineering in the amount of \$80,000.00.
7. Approval: Resolution 23-90 which will authorize a budget transfer from Capital Account #05-51-54-53-948 to Professional Engineering Services #05-51-52-43-331 for a purchase of a 3000 KVA Transformer from Sandhills Energy in the amount of \$138,465.00.
8. Approval: Resolution 23-91 which approves the purchase of a Sewer Bypass Pump System from Russell Industries in the amount of \$64,000.00.
9. Approval: Resolution 23-92 which approves the purchase of 4 SETCO Landfill Loader Tires from Murphy Tractor and Equipment in the amount of \$36,979.18.
10. Approval: Resolution 23-93 which will authorize a budget transfer from Tires, Vehicle, Equipment #06-51-55-45-558 to Capital Outlay-Vehicles #06-41-42-59-960 and Refuse #06-51-55-45-553 to supplement the budget of the Landfill in the amount of \$33,000 to #06-51-55-45-558 and the amount of \$27,000 to #06-51-55-45-553.
11. Approval: Resolution 23-94 which will authorize the Mayor to enter into an agreement with MC Schaff and Associates for the 2024 Street Rehabilitation Project of 8th Street from Dakota Avenue to Mississippi Avenue in the amount of \$199,261.00.
12. Approval: Resolution 23-95 which authorizes the Mayor to sign an agreement with South Central/Panhandle Nebraska 911 Regional Interlocal agreement.

NOTE: City Manager Sorensen and City Treasurer Baker have reviewed these expenditures and to the best of their knowledge confirm that they are within budgeted appropriations to this point in the fiscal year.

Any item listed on the Consent Calendar may, by the request of any single Council Member, be considered as a separate item in the Regular Agenda.

Roll call vote with the following results:

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Voting Aye: Jones, Mischnick, McGhehey, Andersen and Mashburn.

Voting Nay: None.

Motion carried.

- The first item on the agenda for Council was a Conflict Claim of Councilman Mara Andersen for the travel and meal reimbursement while attending the NE Municipal League Conference in Lincoln, NE, September 26th-29th.

A motion was made by Vice Mayor McGhehey to approve the reimbursement of \$577.39 to Councilman Mara Andersen. The motion was seconded by Councilman Mashburn.

Roll call vote with the following results:

Voting Aye: Jones, Mischnick, McGhehey, and Mashburn.

Voting Nay: None.

Abstaining: Andersen.

Motion carried.

- The next item on the agenda was Resolution No. 23-96 which will approve the Preliminary Plat application for Block 1, Myrtle Second Addition to the City of Alliance, Box Butte County, Nebraska. The following information was provided:

[The City of Alliance is in receipt of an application for a Preliminary Plat for the dedication of Block 1, Myrtle Second Addition to the City of Alliance, Box Butte County, Nebraska.

The proposed addition is located at the northwest corner of West 16th Street and Buchfinck Avenue. The proposed addition is zoned Ag, Agriculture. It is adjacent to Ag zoning to the north and west, R-1, Single Family Residential Zoning to the east, and RP-3, Planned Multifamily Residential to the south. A rezone application to R-1 and an annexation will accompany the final plat.

The proposed lot is currently vacant. The plat creates a utility easement along the west side of the proposed lot. This is proposed for sanitary sewer extension and any other utilities that may need to co-locate there. The plat will create the south half of West 18th Street. Streets dedicated along section and half section lines are typically done in such a manner that property owners on each side of the line contribute half of the width of the street.

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The City of Alliance Planning Commission met at its regular meeting September 12, 2023 and found that the preliminary plat was consistent with the goals in the Comprehensive Plan. They voted yes on a recommendation to the Alliance City Council for the approval of the Preliminary Plat of Block 1, Myrtle Second Addition to the City of Alliance, Box Butte County, Nebraska after making the following findings of fact:

- According to the Comprehensive Plan, and Box Butte Housing Study, the City is in need of additional housing and platting more land for that would help accomplish that goal.
- The proposed addition meets both the North Side and Core Neighborhoods recommendations that future land uses in these neighborhoods should be residential.
- The proposed addition dedicates a portion of W 18th Street which is consistent with the goal of extended the street from NE Highway 87 to US Highway 385].

A motion was made by Councilman Andersen, seconded by Mischnick to approve Resolution No. 23-96 which follows in its entirety:

RESOLUTION NO. 23-96

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ALLIANCE, NEBRASKA:

WHEREAS, BE IT RESOLVED, the Preliminary Plat of Block 1, Myrtle Second Addition to the City of Alliance, Box Butte County, Nebraska, Situated in the South Half of Section 26, Township 25 North, Range 48 West of the 6th P.M., Box Butte County, Nebraska Submitted November 7, 2023, is approved.

Roll call vote with the following results:

Voting Aye: Jones, Mischnick, McGhehey, Andersen and Mashburn.

Voting Nay: None.

Motion carried.

- The first reading of Ordinance No. 2968 was next for Council which will approve the Final Plat application for Block 1, Myrtle Second Addition to the City of Alliance, Box Butte County, Nebraska. The following information was provided:

[The City of Alliance is in receipt of an application for a Final Plat for the dedication of Block 1, Myrtle Second Addition to the City of Alliance, Box Butte County, Nebraska.

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The proposed addition is located at the northwest corner of West 16th Street and Buchfinck Avenue. The proposed addition is zoned Ag, Agriculture. It is adjacent to Ag zoning to the north and west, R-1, Single Family Residential Zoning to the east, and RP-3, Planned Multifamily Residential to the south. A rezone application to R-1 and an annexation will accompany the final plat.

The proposed lot is currently vacant. The plat creates a utility easement along the west side of the proposed lot. This is proposed for sanitary sewer extension and any other utilities that may need to co-locate there. The plat will create the south half of West 18th Street. Streets dedicated along section and half section lines are typically done in such a manner that property owners on each side of the line contribute half of the width of the street.

The City of Alliance Planning Commission met at its regular meeting October 10, 2023 and found that the Final Plat was consistent with the goals in the Comprehensive Plan. They voted yes on a recommendation to the Alliance City Council for the approval of the Final Plat of Block 1, Myrtle Second Addition to the City of Alliance, Box Butte County, Nebraska after making the following findings of fact:

- According to the Comprehensive Plan, and Box Butte Housing Study, the City is in need of additional housing and platting more land for that would help accomplish that goal.
- The proposed addition meets both the North Side and Core Neighborhoods recommendations that future land uses in these neighborhoods should be residential.
- The proposed addition dedicates a portion of W 18th Street which is consistent with the goal of extended the street from NE Highway 87 to US Highway 385.]

A motion was made by Councilman Mischnick, seconded by Andersen to approve the first reading of Ordinance No. 2968. which follows in its entirety:

ORDINANCE NO. 2968

AN ORDINANCE APPROVING THE FINAL PLAT OF BLOCK 1, MYRTLE SECOND ADDITION TO THE CITY OF ALLIANCE, BOX BUTTE COUNTY, NEBRASKA, SITUATED IN THE SOUTH HALF OF SECTION 26, TOWNSHIP 25 NORTH, RANGE 48 WEST OF THE 6TH P.M., BOX BUTTE COUNTY, NEBRASKA, REPEALING PRIOR SECTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF ALLIANCE, NEBRASKA:

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SECTION 1. The City of Alliance has received the application for approval of the Final Plat of a tract of land Situated in the South Half of Section 26, Township 25 North, Range 48 West of the 6th P.M., Box Butte County, Nebraska.

SECTION 2. The Planning Commission held a public hearing October 10, 2023, and has recommended the approval of the Final Plat of Block 1, Myrtle Second Addition to the City of Alliance, Box Butte County, Nebraska, Situated in the South Half of Section 26, Township 25 North, Range 48 West of the 6th P.M., Box Butte County, Nebraska.

SECTION 3. The City Council finds that the Final Plat contains the information required by Article 5 of the city of Alliance Municipal Code.

SECTION 4. The Final Plat of Block 1, Myrtle Second Addition to the city of Alliance, Box Butte County, Nebraska, Situated in the South Half of Section 26, Township 25 North, Range 48 West of the 6th P.M., Box Butte County, Nebraska is hereby approved by the City of Alliance and shall be filed with the County Clerk as provided by City Code and State law within 30 days of this approval. The plat map which has been prepared is a part of these proceedings and is attached hereto and is incorporated herein and made a part hereof by reference.

SECTION 5. All ordinances, parts of ordinances, resolutions, and policies of the City of Alliance in conflict with this Ordinance are repealed.

SECTION 6. This ordinance shall be in full force and effect from and after its approval, passage, and publication according to law.

Roll call vote with the following results:

Voting Aye: Jones, Mischnick, McGhehey, Andersen and Mashburn.

Voting Nay: None.

Motion carried.

- The first reading of Ordinance No. 2969 was next the item for Council which will approve and amend the City Limit Map of City of Alliance and annex Block 1, Myrtle Second Addition to be within corporate limits of the City of Alliance, Box Butte County, Nebraska. The following information was provided:

[The City of Alliance is in receipt of an application for a Final Plat for the dedication of Block 1, Myrtle Second Addition to the City of Alliance, Box Butte County, Nebraska. This addition is currently located outside the Corporate City Limits of Alliance.

Properties that receive the benefits of City services including police, fire protection, water, electric, sanitary sewer, streets, snow removal, etc. should be included within the corporate limits of the City. This ensures the before mentioned benefits are paid

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for and maintained by the collection of taxes assessed against the property, and in the case of many businesses, a sales tax as well. Properties that receive these benefits without being included in the corporate limits are in effect subsidized by those properties that are located within City Limits.

Upon approval of the Final Plat of Block 1, Second Myrtle Addition to the City of Alliance, Box Butte County, Nebraska, a second public hearing must be held for the annexation of the subdivision. The annexation will amend the City Limit Map of the City of Alliance and include Second Myrtle Addition within the corporate limits of the City. The City is the owner of this parcel and staff recommends its annexation within City Limits.

The City of Alliance Planning Commission met at its regular meeting October 10, 2023 and found that the annexation was consistent with the goals in the Comprehensive Plan finding that the plan for the lot as single family residential was not rural in character and that future development should pay for City benefits. Future development would also place the area within the high priority criteria for annexation according to page Land Use 29 of the Plan. They voted yes on a recommendation to the Alliance City Council for the approval of the annexation of Block 1, Myrtle Second Addition to the City of Alliance, Box Butte County, Nebraska.]

A motion was made by Councilman Mashburn, seconded by Vice Mayor McGhehey to approve the first reading of Ordinance No. 2969. which follows in its entirety:

ORDINANCE NO. 2969

AN ORDINANCE OF THE CITY OF ALLIANCE, NEBRASKA, ANNEXING CERTAIN PROPERTY LOCATED AT BLOCK 1, MYRTLE SECOND ADDITION TO THE CITY OF ALLIANCE, BOX BUTTE COUNTY, NEBRASKA, SITUATED IN THE SOUTH HALF OF SECTION 26, TOWNSHIP 25 NORTH, RANGE 48 WEST OF THE 6TH P.M., BOX BUTTE COUNTY, NEBRASKA, REPEALING PRIOR SECTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF ALLIANCE, NEBRASKA:

SECTION 1. The following described real estate is found and declared to be contiguous and adjacent to the corporate limits of the City of Alliance, Nebraska, to be urban or suburban in character, and not to be agricultural land which is rural in character.

A tract of land situated in the South Half of Section 26, Township 25 North, Range 48 West of the 6th P.M., Box Butte County, Nebraska, more particularly described as follows:

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Block 1, Myrtle Second Addition to the City of Alliance, Box Butte County, Nebraska, situated in the South Half of Section 26, Township 25 North, Range 48 West of the 6th P.M., Box Butte County, Nebraska.
Hereinafter “Real Estate.”

SECTION 2. The Real Estate is annexed to and included within the corporate limits of the City as of the effective date of this Ordinance.

SECTION 3. The inhabitants of the Real Estate shall be entitled to all rights and privileges, and subject to all laws and ordinances, rules, and regulations of the City of Alliance, Nebraska. Such inhabitants shall receive substantially the benefits of other inhabitants of lands within the City of Alliance, Nebraska as soon as practical, and adequate plans and necessary City Council action, if any, to furnish such benefits as police, fire, snow removal, and water service shall be adopted as provided in Neb. Rev. Stat. §16-120.

SECTION 4. All ordinances, parts of ordinances, resolutions, and policies of the City of Alliance in conflict with this Ordinance are repealed.

SECTION 5. This Ordinance shall be in full force and effect from and after its approval, passage, and publication according to law.

Roll call vote with the following results:

Voting Aye: Jones, Mischnick, McGhehey, Andersen and Mashburn.

Voting Nay: None.

Motion carried.

- The first reading of Ordinance No. 2970 was next for Council and will approve the Rezone application of Block 1, Myrtle Second Addition City of Alliance from Ag, Agriculture to R-1, Single Family Residential zoning. The following information was provided:

[The City of Alliance has submitted an application to rezone Block 1, Second Myrtle Addition to the City of Alliance, Box Butte County, Nebraska, from Ag, Agriculture to R-1, Single Family Residential zoning. The rezone is requested to open up the lot for single family housing development.

The proposed rezone is located at the northwest corner of West 16th Street and Buchfinck Avenue. The parcel is zoned Ag, Agriculture. It is adjacent to Ag zoning to the north and west, R-1, Single Family Residential Zoning to the east, and RP-3, Planned Multifamily Residential to the south. The lot is currently vacant/undeveloped. The parcel is bordered by farming to the west and north, storage to the southwest, single family housing to the east and south.

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The parcel is approximately 1.56 acres in size. It meets the minimum lot size requirement for R-1 but not for Ag zoning. The proposed rezone will change the front setback from 50' to 25', the rear setback will remain 25', the side setback from 10' to 5' where it is adjacent to other lots or 15' from rights of way. The proposed plat will not create any new non-conforming yards or structures. The parcel is bordered by West 16th Street to the south, and Buchfinck Avenue to the east. The south half of West 18th Street is dedicated to the north but not developed.

The proposed rezone is located adjacent to the North Side and Core Neighborhoods as identified on page Land Use 5 (LU5) of the Comprehensive Plan. Both Neighborhoods are described as primarily single family residential with the North Side being the newer part of town than the older developed Core Neighborhood. Page LU 12-13 details the transition in this area from the older residential to the newer residential and states that the primary future land use should be residential. Page LU 7 states the same for the North Side Neighborhood and that the neighborhoods residential characteristic needs to be maintained. Page Housing 34 recommends utilizing infill when possible. The proposed rezone would be another tool in accomplishing that by allowing for residential development on this currently unutilized parcel of land.

The City of Alliance Planning Commission met at their regular meeting on October 10, 2023 and voted to recommend the City Council approve the rezone of Block 1, Second Myrtle Addition to the City of Alliance, Box Butte County, Nebraska, from Ag, Agriculture to R-1, Single Family Residential, after making the following findings of fact:

1. The rezone would not create any nonconforming lot sizes.
2. The rezone would not create any nonconforming building setbacks.
3. There is ample access to the rezone parcel.
4. A rezone to R-1 would be consistent with the North Side and Core Neighborhoods recommendations that future land uses in these neighborhoods should be residential as identified in the Comp Plan.
5. The proposed rezone is adjacent to existing residential zoning.

Options:

Leave the zoning the same and:

1. The size remains nonconforming because it is less than the 10 acres required in Ag zoning.
2. The City cannot market the lot for single family housing development.

Change the zoning to a district other than Ag or R-1 which would not accomplish any of the stated goals in the Comp Plan.

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Change the zoning to R-1 for the reasons the Planning Commission made in the findings of fact.]

A motion was made by Vice Mayor McGhehey, seconded by Mashburn to approve the first reading of Ordinance No. 2970. which follows in its entirety:

ORDINANCE NO. 2970

AN ORDINANCE OF THE CITY OF ALLIANCE, NEBRASKA, AMENDING THE OFFICIAL ZONING MAP, IN PARTICULAR REZONING BLOCK 1, MYRTLE SECOND ADDITION TO THE CITY OF ALLIANCE, BOX BUTTE COUNTY, NEBRASKA, REPEALING PRIOR SECTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ALLIANCE, NEBRASKA:

SECTION 1. The Official Zoning Map of the City of Alliance, Nebraska is hereby amended to provide that Block 1, Myrtle Second Addition to the City of Alliance, Box Butte County, Nebraska shall be zoned as Single-Family Residential District (R-1 District). The Official Zoning Map of the City of Alliance shall be reincorporated as amended herein.

SECTION 2. All ordinances, parts of ordinances, resolutions, and policies of the City of Alliance in conflict with this Ordinance are repealed. The Official Zoning Map of the City of Alliance is hereby amended in accordance with this Ordinance, and shall be updated in the records of the City.

SECTION 3. This ordinance shall be in full force and effect from and after its approval, passage, and publication according to law.

Roll call vote with the following results:

Voting Aye: Jones, Mischnick, McGhehey, Andersen and Mashburn.

Voting Nay: None.

Motion carried.

- Next on the agenda for Council was Resolution No. 23-97 which will authorize and approve the ordering of a new fire truck, with the understanding that the purchase is unlikely to take place until FY26-27, at which time Council will decide to appropriate and expend sufficient funds to finalize the purchase. The following information was provided:

[The Alliance Fire Department has been aware of increased production schedules on new fire trucks. In the past, it was not uncommon from the acceptance of a contract to build a new fire truck that the fire department would see the delivery in

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330 to 365 days. Today, the production schedule is in the 35-month delivery timeframe from accepting a quotation or signing a contract. The FY 2024-2025 Capital Budget for the fire department has \$835,000 programmed in GL 01-37-37-59-960, Capital Outlay-Vehicles, to purchase a new fire truck. We would have to have this funding available when we take the delivery of the fire truck, as that is when the City would be required to make payment.

Chief Shoemaker knew of an Eastern Nebraska Fire Department that used their Sourcewell membership to secure their new fire truck purchase. Knowing that the City of Alliance likes to use cooperative purchasing agreements when possible, Chief Shoemaker started that same process.

E-One has a cooperative purchasing agreement with Sourcewell, and the Nebraska dealer for E-One, North Central Emergency Vehicles, was contacted. Fire Chief Shoemaker and the fire department staff worked with the North Central Emergency Vehicle representative to develop the specifications for the new fire truck that will serve the City of Alliance for many years. North Central Emergency Vehicles has provided the City with a quotation using the City's Sourcewell member number for \$769,470.00.

Fire Chief Shoemaker is seeking approval to move forward with the ordering of a new fire truck and placing the City in the production schedule due to the increased production timelines. Suppose the City Council would approve the ordering of a new truck now. In that case, we anticipate seeing the delivery of the new truck to the City of Alliance in September of 2026.

With the anticipated delivery timeframe, we would not be able to take part in the North Central Emergency Vehicles prepayment option. The other timing issue we face is the new EPA-compliant emission engines. Suppose a pre-2027 emission engine is not available at the time of our build. In that case, we will automatically be upgraded to a 2027 EPA-compliant engine. The associated costs will be passed on to us.

To have the best chance to avoid either the engine change or potential price increase, we should order now and get a truck build placement in the production schedule.

It has also been shared with us outside of the possible unknown engine cost; signing the quotation will lock in the truck's price. North Central Emergency Vehicles also has stated that if there is an added expense that comes back in 2024, which is more than the City of Alliance wants to spend, E-ONE and North Central Emergency Vehicles will allow the City of Alliance to cancel the order without penalty or cost.]

A motion was made by Councilman Andersen, seconded by Mischnick to approve Resolution No. 23-97. which follows in its entirety:

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RESOLUTION NO. 23-97

Fire Truck Reservation

WHEREAS, The City of Alliance Fire Department has identified the need to purchase a new fire truck in the coming years; and

WHEREAS, It was originally anticipated to place an order for a new truck was programmed for the FY 24-25 fiscal year; and

WHEREAS, Due to multiple factors in production, including the lasting effects from COVID-19 delays, the anticipated delivery for an outfitted truck is estimated at thirty-five (35) months from date of order, up from the previous estimate of a twenty-four to twenty-six (24-26) month delay; and

WHEREAS, The final price of the truck cannot yet be determined due to changes in federal law concerning emissions; and

WHEREAS, No funds are required for payment to place an order; and

WHEREAS, Payment will not be due until delivery, at which time the City may opt to not take possession of the order; and

WHEREAS, The purchase of a new fire truck is necessary for the ongoing safety of our community.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Alliance, Nebraska, is hereby authorized to place an order for a new fire truck, with the understanding that the purchase is unlikely to take place until FY26-27, at which time the sitting Council must decide to appropriate and expend sufficient funds to finalize the purchase of the truck.

Roll call vote with the following results:

Voting Aye: Jones, Mischnick, McGhehey, Andersen and Mashburn.

Voting Nay: None.

Motion carried.

- Next item agenda was Resolution No. 23-98 which will authorize and approve the purchase of a 2024 Freightliner Dump Truck from HGAC-Buy in the amount of \$282,568.00. The following information was provided:

[As part of this year's CIP budget process the need for a new route truck for the Refuse Department was identified. Funds for this equipment were added to the budget and approved. KOIS Brothers Equipment Company has a current contract with HGAC for the appropriate equipment. Once ordered the equipment would be constructed with delivery estimated 2nd or 3rd quarter of 2024.]

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A motion was made by Councilman Mischnick, seconded by Andersen to approve Resolution No. 23-97. which follows in its entirety:

RESOLUTION NO. 23-98

WHEREAS, The City of Alliance Refuse Department has the need to purchase a 2024 Freightliner Dump Truck; and

WHEREAS, KOIS Brothers Equipment Company has a current contract with HGAC for the appropriate equipment; and

WHEREAS, Once ordered, the equipment would be constructed with an estimated delivery of the 2nd or 3rd quarter of 2024; and

WHEREAS, The City desires to purchase the refuse truck as it was identified as a need during the 2023/2024 budget process; and

WHEREAS, Budget authority in the amount of \$282,568.00 is available for this purchase from the Refuse Budget Account No. 06-41-42-59-960 – Capital Outlay-Vehicles.

WHEREAS, Staff is recommending the purchase of the 2024 Freightliner Dump Truck from HGACBUY, bid number RH08-18 in the amount of Two Hundred Eighty-Two Thousand Five Hundred and Sixty-Eight Dollars and no/100th (\$282,568).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Alliance, Nebraska, hereby is authorize the purchase the purchase of the 2024 Freightliner Dump Truck from HGACBUY, bid number RH08-18 in the amount of Two Hundred Eighty-Two Thousand Five Hundred and Sixty-Eight Dollars and no/100th (\$282,568) with the funds from Account No. 06-41-42-59-960 – Capital Outlay-Vehicles.

Roll call vote with the following results:

Voting Aye: Jones, Mischnick, McGhehey, Andersen and Mashburn.

Voting Nay: None.

Motion carried.

- Resolution No. 23-99 was next on the Council's agenda which will approve the renewal of health insurance with UNUM, Regional Care Inc., and Symetra as the City of Alliance's Underwriters. The following information was provided:

[Brown and Brown Companies (formerly Hays), the City's health benefits broker, has conducted the City's insurance renewal and shopped the market for competitive rates for benefits the City offers its employees. The City looks to continue to provide adequate health benefits and coverage without reducing or eliminating

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benefits as the national cost of health coverage continues to rise while remaining fiscally responsible.

Administration

- Administration for the health insurance program will continue through Regional Care Inc. (RCI).
- Regarding reinsurance, we were able to lock in an early-bird renewal with Symetra which was a guaranteed 9% increase. The current trend is 13.4%; however, this is simply a guess of how the market would have priced the average plan. Knowing we have had some large claims in our recent plan history, the City elected the conservative route by taking the offer in order to avoid the risk of a facing a potentially significant increase as a result of any new or developing large claim activity, while also recognizing the low likelihood for significant savings in the event the risk was avoided.
- Fixed costs increased by 9% while claims liability is projected to increase by 3.13%. As a reminder, the City plans to meet fixed-cost expenditures; however, claims liability will depend on usage. As of August, medical and prescription claims this year total approximately \$411,353 with five individuals accounting for 65% of expenditures.
- Accounting for both fixed cost and expected claims, the City pays the following for employee medical, HSA, dental, and vision benefits].

	Fixed Costs	Expected Claims	Monthly Value	Yearly Value	Hourly Value
Single	\$424.07	\$650.52	\$1,074.59	\$12,895.08	\$6.20 per hr.
Family	\$980.68	\$1,410.88	\$2,391.56	\$28,698.72	\$13.80 per hr.

A motion was made by Councilman Mashburn, seconded by Mischnick to approve Resolution No. 23-99. which follows in its entirety:

RESOLUTION NO. 23-99

WHEREAS, The City of Alliance has engaged in a process with Brown and Brown Corporation (formerly Hays), our benefit broker, evaluating its current healthcare benefit plans offered to employees; and

WHEREAS, Various options and proposals have been considered by staff and Brown and Brown Corp., and staff has recommended the options contained herein; and

WHEREAS, The City of Alliance has received a proposal to renew its contract with the Third-Party Administrator, Regional Care Incorporated; and

WHEREAS, The City of Alliance recommends a proposal to renew our contract for reinsurance carrier with Symetra as set forth herein; and

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WHEREAS, The City of Alliance has received a proposal to renew its contract with Unum to provide term-life employee coverage and voluntary coverage options for employees; and

NOW, THEREFORE, BE IT RESOLVED, City Monthly premium payments per employee to Symetra as the reinsurance carrier effective January 1, 2024, shall be as follows:

Specific Single Premium	\$ 239.26
Specific Family Premium	\$ 728.61
Aggregate Premium	\$ 18.20

NOW, THEREFORE, BE IT RESOLVED, City Monthly premium payments per employee to Regional Care, Inc. as the TPA effective January 1, 2024, shall be as follows:

Transplant Coverage	
Single	\$ 10.02
Family	\$ 24.88
Vision Coverage	
Single	\$ 10.24
Family	\$ 21.64

NOW, THEREFORE, BE IT RESOLVED, City Monthly premium payments per employee to Unum. as the provider term-life employee coverage effective January 1, 2024, shall be as follows:

Life Insurance	
Single	\$ 8.80
Family	\$ 9.80

BE IT FURTHER RESOLVED, administrative service fees to Regional Care, Incorporated, shall be \$37.55 monthly per covered employee, effective January 1, 2024.

BE IT FURTHER RESOLVED, the City of Alliance shall make monthly contributions to our Health Support Fund, effective January 1, 2024, for the payment of medical and dental claims up to the following amounts:

Per Single Employee	\$ 650.52
Per Family Employee	\$1,410.88

Roll call vote with the following results:

Voting Aye: Jones, Mischnick, McGhehey, Andersen and Mashburn.

Voting Nay: None.

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Motion carried.

- Next item on the agenda was Resolution No. 23-100 which will approve the employee health insurance renewal for medical, dental, vision and in-lieu benefits. The following information was provided:

[Brown and Brown Companies (formerly Hays), the City's health benefits broker, has conducted the City's insurance renewal and shopped the market for competitive rates for benefits the City offers its employees. The City looks to continue to provide the same level of coverage without reducing or eliminating benefits as the national cost of health coverage continues to rise.

Employee Premiums and Coverage - Employee premiums for medical, dental, and vision will remain unchanged. Employee dental insurance dollars remain at \$2,000 and include orthodontia. Vision coverage retail allowance for contact lenses and frames remains at \$200. The in lieu of benefit (waive medical coverage) remains at \$350 per month (\$4,000).

Deductibles - IRS 2024 guidelines for plans with embedded deductibles require the minimum individual deductible to increase to \$3,200 (current \$3,000). This allows a single family member access to medical benefits sooner and saves families money if one family member incurs a large number of medical expenses. The maximum out-of-pocket amount per calendar year for both single and family plan participants was reduced last year and remains unchanged.

Health Savings Account – The City will increase its contribution to the employee's Health Savings Account to offset the increase in deductibles. Both plans would increase \$15 with Single moving from \$85 to \$100 and Family increasing to \$140 from \$125.

Additional Benefits

The City continues to provide a Teledoc option for plan participants allowing medical plan employees access to a doctor for non-emergency issues 24/7 via phone, web or mobile app at an employee cost of \$45 and paid outside of the deductible.

The City will also continue an Airlink Census Plan in 2024 that will include all *eligible* medical plan participants supplemental air ambulance service coverage that ensures no out-of-pocket costs when flown by a provider. The expected cost is \$75 per year per employee costing approximately \$7,500 per year.

Employees continue to have optional enrollment in Colonial Life for supplemental benefits as well as flexible spending accounts (FSA) for dependent care. Lastly, the City continues to provide employee life and accidental death through UNUM with the opportunity for employees to purchase additional voluntary]

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A motion was made by Vice Mayor McGhehey, seconded by Andersen to approve Resolution No. 23-100. which follows in its entirety:

RESOLUTION NO. 23-100

WHEREAS, The City of Alliance has engaged in a process with Brown and Brown Corporation, our benefit broker, evaluating its current healthcare benefit plan offered to employees; and

WHEREAS, Employees will be able to choose single or family medical, dental, and vision insurance coverage options that best meet their needs, which have varying premiums, deductibles and out-of-pocket expenses; and

WHEREAS, Eligible employees who elect to waive medical coverage with proof of other medical coverage will be eligible for a \$350 monthly benefit to help off-set the cost of other coverage; and

WHEREAS, Employees will be eligible for an increase of employer health savings account contributions from \$85 to \$100 for single plan participants and \$125 to \$140 for family plan participants; and

WHEREAS, Employees will be eligible for \$2,000 insurance dollars with the dental benefit and \$200 insurance dollars for the vision benefit; and

WHEREAS, Eligible employees will be able to purchase voluntary term-life coverage through the company Unum; and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council that the following monthly employee contribution levels for coverage are hereby established effective January 1, 2024.

	Employee		Family	
Medical Premium	\$60		\$170	
	In	Out	In	Out
Annual Medical Deductible	\$3,200	\$3,600	\$5,600	\$6,720
Co-Insurance	80/20	70/30	80/20	70/30
Annual Max. Cost to Employee	\$4,000	\$8,000	\$8,000	\$16,000
Dental Premium	\$15		\$40	
Vision Premium	\$5		\$20	

Roll call vote with the following results:

Voting Aye: Jones, Mischnick, McGhehey, Andersen and Mashburn.

Voting Nay: None.

Motion carried.

- Resolution No. 23-101 was next on the agenda which will establish and approve the Hiring and Retention Pay Policy for the City of Alliance. The following information was provided:

[

1. Purpose and Objective

The Hiring and Retention Pay Policy aims to incentivize and reward employees who demonstrate commitment and dedication to their roles in departments facing substantial staffing challenges. The driver behind this policy is to acknowledge the value of employee retention, particularly in departments that are significantly understaffed or experience high turnover rates and to attract quality professionals who can have an immediate impact on the success of the City of Alliance, Nebraska (“City”). This policy outlines the requirements for eligibility, the timing of payments, and implementation of the hiring and retention pay programs.

Retention pay is a sum of money paid to an employee with the sole objective of incentivizing the employee to remain employed at the City despite staffing shortages. Retention pay is subject to state and federal taxes. Additional compensation at hiring is payment to attract skilled and certified employees, typically transferring laterally from a similar position.

2. Retention Pay Eligibility

Payment of retention pay to the employee from the entity is contingent upon the following eligibility factors:

- I. Employee must currently be employed as a W-2 employee. If the employee had served any time as a subcontractor and/or independent consultant for the entity, any time spent and any amounts paid to that employee will not be utilized in determining eligibility to receive and amount of the retention pay.
 - II. Employee must be a Full-time employee, scheduled to work regularly a minimum of 40 hours per week. Employees whose regular schedule is less than 40 hours per week are ineligible.
 - III. Employees must have completed a minimum of one year of continuous service in the department at the time of the eligibility review.
 - IV. Employees must maintain a satisfactory performance record, and have not received any written warnings and/or disciplinary actions during the previous year, as determined by their respective supervisors through regular performance evaluations.
 - V. Employees must be actively employed in a department that is currently operating with a staff level below 70% of its authorized capacity for the previous calendar quarter. Two tiers are included for compensation:
 - a. Tier I – 70% of authorized capacity
 - b. Tier II – 50% of authorized capacity
- 3. Compensation at Hiring Eligibility**

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Payment of Compensation at Hiring to the employee from the City is contingent upon the following eligibility factors:

- I. Employee must currently be employed as a W-2 employee. If the employee had served any time as a subcontractor and/or independent consultant for the entity, any time spent and any amounts paid to that employee will not be utilized in determining eligibility.
- II. Employee must be a Full-time employee, scheduled to work regularly a minimum of 40 hours per week. Employees whose regular schedule is less than 40 hours per week are ineligible.
- III. Employees must maintain a satisfactory performance record, and have not received any written warnings and/or disciplinary actions during the previous year, as determined by their respective supervisors through regular performance evaluations.

4. Notice to Employees

For union employees: By participating in this program, employees agree that this policy in no way alters the conditions of the FOP #51 contract.

For all employees: By participating in this program, employees agree that this program may be discontinued at any time at the discretion of the City of Alliance, with or without advanced notice.

5. Actions

Every quarter of the calendar year, the City determines the eligibility of employees and the level of retention pay to be paid to those eligible employees by verifying work status, hours, and satisfactory performance. Staffing levels will be determined using data from the most recently completed calendar quarter.

Before communication of the retention pay to the eligible employees, the payment terms and payment amounts will be reviewed by the City Manager, who will make the final determination of the pay to be granted, as well as the determination of the payment date.

6. Payment Structure

Retention:

- Tier I – Up to \$750.00 per quarter, not to exceed \$3,000.00 per 12-month period.
- Tier II – Up to \$1,500.00 per quarter, not to exceed \$6,000.00 per 12-month period.

Hiring:

- The City Manager may authorize an amount of compensation of up to ten percent (10%) of the maximum salary of the position being offered as a one-time compensation pay. The amount of compensation to be paid shall be based upon qualifications determined by the City Manager and the Department Head for the relevant position.
- Situations that require emergency action or special consideration, the City Manager, with City Council's approval, may authorize an amount that exceeds ten percent (10%) of the maximum salary of the position being offered as compensation pay.
- Full-time Police Officers currently Certified in the State of Nebraska at the time of hire (typically as a lateral transfer from another agency) are eligible to receive \$20,000.00 of compensation.
- For lateral transfers, the compensation may be used to "purchase" vacation time-

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off.

7. Retention Pay Implementation

a. Retention Pay eligibility determinations will be made around the following dates:

- 1.) January 15th
- 2.) April 15th
- 3.) July 15th
- 4.) October 15th

b. The amount of retention paid to eligible employees will not be pro-rated, except that in the event that an employee transfers to a different department, the retention pay will no longer apply, and any pending payments will be prorated based on the period of service within the qualifying department.

c. Retention pay may be paid by the first pay period following the completion of the quarter-year during which the determination to give the retention pay was made, but no later than two and a half months after the fiscal year-end date.

d. Retention payments will be subject to taxation and other mandatory deductions as per the prevailing laws and regulations.

8. Compensation at Hiring

a. Additional Compensation Packages shall be paid incrementally.

b. The first payment shall be disbursed after the employee has completed 30 days of employment. The second payment shall be disbursed upon the employees' satisfactory completion of the probationary period. The final payment shall be disbursed upon completion of the employees' first year of employment.

9. Review Process

a. The Human Resources Department will conduct a review of departmental staffing levels as needed to determine eligibility.

b. Eligible employees will be notified in writing of their qualification for the retention payment.

c. Employees may appeal the decision if they believe they meet the eligibility criteria but were not identified during the review process. The appeal process will be outlined and managed by the City Manager.

10. Policy Compliance

a. The policy will be implemented and monitored by the City Manager, with support from departmental managers and supervisors.

b. Any misrepresentation of data or attempts to manipulate staffing records to gain undue advantage under this policy will be subject to disciplinary action, up to and including termination, in accordance with the City's policies.

11. Policy Amendments

a. The Alliance City Council will evaluate this policy no less than annually, with the program continuing only on a majority vote of the Council to that effect.

b. Any amendments to the policy will be communicated to all employees and will be effective upon the specified date of implementation.

12. Effective Date

This Employee Retention Payment Policy is effective from November 7, 2023. Please direct any queries or concerns regarding this policy to the City Manager.]

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A motion was made by Councilman Andersen, seconded by Mischnick to approve Resolution No. 23-101. which follows in its entirety:

RESOLUTION NO. 23-101
Hiring and Retention Pay Policy

WHEREAS, Box Butte County is experiencing near-record lows in unemployment; and

WHEREAS, Due to local competition for employees, the still-ongoing effects of COVID-19 in the workplace, and the dearth of law enforcement officers across the nation; and

WHEREAS, The City of Alliance, Nebraska (“City”) continues to experience difficulties in attracting qualified candidates for employment with the City including but not exclusive to Police Officers and Journey Lineman; and

WHEREAS, The City places a premium on providing for the health, comfort, and safety of its citizens, realizing that our employees are the driving force in providing services; and

WHEREAS, The City proposes to establish an updated pay policy to provide competitive compensation in hopes of attracting new employees to the City for difficult-to-fill positions; and

WHEREAS, The proposed Hiring and Retention Pay Policy has been prepared and reviewed by the City Manager, City staff, and legal staff; and

WHEREAS, City Council has reviewed the proposed Policy and finds it appropriate for the needs of the City.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Alliance, Nebraska, the Compensation at Hiring and Retention Pay Policy as attached, is hereby approved and adopted effective upon passage, as the “Hiring and Retention Pay Policy” of the City.

BE IT FURTHER RESOLVED that this policy shall supersede any previous policies on hiring bonuses.

Vice Mayor McGhehey at this time spoke up asking fellow Council Members if they all had a chance to review revised Resolution that was sent out last minute before the meeting. Some of the Council Members were unaware of the changes made last minute to this Resolution. Vice Mayor McGhehey state he was very disappointed with the time frame given to review these changes and that he did not think he could make a decision on this matter at this time.

A motion was made by Vice Mayor McGhehey, seconded by Councilman Mischnick to table Resolution No. 23-101 until further notice.

Roll call vote to table action on Resolution No. 23-101 until further notice with the following results:

November 7, 2023

Voting Aye: Jones, Mischnick, McGhehey, Andersen and Mashburn.

Voting Nay: None.

Motion carried.

- Last matter before Council was agenda was a 6 Month performance evaluation of City Clerk Pitt. Council at this time entered into a closed session to conduct the job performance of the City Clerk.

Council and City Clerk Pitt entered into closed session at 7:20 p.m. The closed session concluded at 7:58 p.m.

The Alliance City Council adjourned the November 7, 2023 City Council Meeting at 7:20 p.m.

(SEAL)

Earl Jones, Mayor

Shelbi C. Pitt, City Clerk

Complete minutes of the Alliance City Council may be viewed by the public during regular work hours at the City Clerk's Office, 324 Laramie Avenue, Alliance, Nebraska.

COUNCIL PROCEEDINGS

The Alliance, Nebraska City Council met in a Regular Meeting on Tuesday, November 7, 2023 at 7:00 p.m. Present were Council Members Jones, McGhehey, Mischnick, Andersen and Mashburn.

Council acted on and/or discussed the following items of business:

1. Approved the Consent Calendar. Ayes: All. Motion carried.
2. Conflict Claim of Council Member for Attendance at NE Municipal League Conference in the amount of \$577.39 for Councilman Mara Andersen. Ayes: All. Motion carried.
3. Approved Resolution 23-96, which will approve the Preliminary Plat for Block 1, Myrtle Second Addition to the City of Alliance, Box Butte County, Nebraska. Alliance Planning Commission recommended approval of the Preliminary Plat at their October 10, 2023 meeting. Ayes: All. Motion carried.
4. Approved Ordinance No. 2968, which approved the first reading of the Final Plat for Block 1, Myrtle Second Addition to the City of Alliance, Box Butte County, Nebraska. Ayes: All. Motion carried.
5. Approved Ordinance No. 2969, which approved the first reading of approving and amending the City Limit Map of the City of Alliance and annex Block 1, Myrtle Second Addition to be within corporate limits of the City. Ayes: All. Motion carried.
6. Approved Ordinance No. 2970, which approved the first reading of proposed Rezoning for Block 1, Myrtle Second Addition to the City of Alliance, from Ag, Agriculture to R-1, Single Family Residential zoning. Ayes: All. Motion carried.
7. Approved Resolution 23-97, Fire Truck Order. Ayes: All. Motion carried.
8. Approved Resolution 23-98, which authorizes and approve the purchase of a 2024 Freightliner Dump Truck from HGAC-Buy in the amount of \$282,568.00. Ayes: All. Motion carried.
9. Approved Resolution 23-99, which will approve the renewal of health insurance with UNUM, Regional Care Inc., and Symetra as the City of Alliance's Underwriters. Ayes: All. Motion carried.
10. Approved Resolution 23-100, which will approve the employee health insurance renewal for medical, dental, vision and in-lieu benefits. Ayes: All. Motion carried.
11. Tabled Resolution 23-101, which will establish and approve an Additional Compensation at Hiring and Retention Pay Policy for the City of Alliance. Ayes: All. Motion carried.

12. Closed Session – City Clerk 6 Month Review

Meeting adjourned at 7:20 p.m.

(SEAL)

Earl Jones, Mayor

Attest:

Shelbi C Pitt, City Clerk

Complete minutes of the Alliance City Council may be viewed by the public during regular work hours at the City Clerk's Office, 324 Laramie Avenue, Alliance, Nebraska.

PAYROLL COSTS TO BE REPORTED TO COUNCIL

PAY DATE: **11/3/2023**

GROSS PAYROLL

\$ 230,692.52

(GET FROM SINGLE LINE SUMMARY REPORT)

EMPLOYER COSTS

(GET FROM BENEFITS REGISTER REPORT)

FICA	\$ 13,113.57	
MEDICARE	\$ 3,298.71	
POLICE PENSION - PRINCIPAL	\$ 1,799.42	
FIRE PENSION - PRINCIPAL	\$ 2,169.20	
GENERAL PENSION - PRINCIPAL	\$ 7,681.70	
MISSION SQUARE PENSION	\$ 327.88	
H S A SANDHILLS STATE BANK	\$ 5,580.00	
HEALTH/LIFE INSURANCE - HEALTH FUND	\$ 94,300.00	
TOTAL BENEFITS		\$ 128,270.48

TOTAL PAYROLL COSTS

\$ 358,963.00

CITY CLERK - SHELBI PITT

PAYROLL COSTS TO BE REPORTED TO COUNCIL

PAY DATE: **11/17/2023**

GROSS PAYROLL

\$ 228,214.91

(GET FROM SINGLE LINE SUMMARY REPORT)

EMPLOYER COSTS

(GET FROM BENEFITS REGISTER REPORT)

FICA	\$ 13,113.57	
MEDICARE	\$ 3,298.71	
POLICE PENSION - PRINCIPAL	\$ 1,798.18	
FIRE PENSION - PRINCIPAL	\$ 1,994.37	
GENERAL PENSION - PRINCIPAL	\$ 7,829.41	
MISSION SQUARE PENSION	\$ 327.88	
H S A SANDHILLS STATE BANK		
HEALTH/LIFE INSURANCE - HEALTH FUND		
TOTAL BENEFITS		\$ 28,362.12

TOTAL PAYROLL COSTS

\$ 256,577.03

CITY CLERK - SHELBI PITT

Report Criteria:

Invoices with totals above \$0 included.
 Paid and unpaid invoices included.
 [Report].Vendor Number = {<>} 2311
 [Report].Vendor Number = {OR} {IS NULL}

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
General Fund					
01-0000-03346 Clearing	General Fund				
FIRSTBANK CARD	APL FOUNDATION PURCHASE FOR	O'CONNOR 11	11/08/2023	742.15	
Total :				742.15	
Total :				742.15	
01-10-10-43-335 Other Technical Services	General Fund	City Council	City Council		
M29 TECHNOLOGY AND DESIGN	MY BOARD PACKET MAINTENANCE	49422	11/01/2023	100.00	
Total City Council:				100.00	
Total City Council:				100.00	
01-11-11-44-423 Database Subscriptions	General Fund	City Administration	City Administration		
CIVIC PLUS	SUBSCRIPTION	280953	11/01/2023	4,594.00	
01-11-11-44-436 Mail, Delivery Services	General Fund	City Administration	City Administration		
QUADIENT FINANCE USA INC	CITY MANAGER	OCT 23	10/10/2023	25.44	
01-11-11-45-511 Office Supplies	General Fund	City Administration	City Administration		
FIRSTBANK CARD	OFFICE SUPPLIES	PITT 11/23	11/14/2023	37.97	
01-11-11-45-526 Other Supplies	General Fund	City Administration	City Administration		
FIRSTBANK CARD	TRUNK OR TREAT	PITT 11/23	11/14/2023	51.98	
01-11-11-45-541 Office Furniture, Equipment	General Fund	City Administration	City Administration		
FIRSTBANK CARD	TONER/PRINTER	KUSEK 11/23	11/09/2023	997.64	
Total City Administration:				5,707.03	
Total City Administration:				5,707.03	
01-31-31-42-294 Conferences, Cont Education	General Fund	Police Administration	Police Department		
FIRSTBANK CARD	MEALS	MCCRACKEN	11/13/2023	56.89	
01-31-31-43-373 Contract Custodial Services	General Fund	Police Administration	Police Department		
HP CLEANING AND SEWING	ANNEX CLEANING	110523PD	11/05/2023	196.00	
01-31-31-44-441 Electricity	General Fund	Police Administration	Police Department		
COA UTILITIES	ELECTRIC	11/21/2023 UTI	11/14/2023	116.89	11/14/2023
01-31-31-44-442 Water-Sewer	General Fund	Police Administration	Police Department		
COA UTILITIES	WATER / SEWER	11/21/2023 UTI	11/14/2023	4.99	11/14/2023
01-31-31-44-443 Refuse	General Fund	Police Administration	Police Department		
COA UTILITIES	REFUSE	11/21/2023 UTI	11/14/2023	24.00	11/14/2023
01-31-31-44-483 NRCNTSVC-Building Public Wrks	General Fund	Police Administration	Police Department		
C & J LAWN	WEEKLY LAWN SERVICE ANNEX BL	2887	10/04/2023	40.00	
01-31-31-44-483 NRCNTSVC-Building Public Wrks	General Fund	Police Administration	Police Department		
C & J LAWN	WEEKLY LAWN SERVICE ANNEX BL	2904	10/24/2023	40.00	
01-31-31-44-483 NRCNTSVC-Building Public Wrks	General Fund	Police Administration	Police Department		
C & J LAWN	WEEKLY LAWN SERVICE ANIMAL S	2899	10/04/2023	50.00	
01-31-31-45-551 Fuel,Oil,Lube-Veh,Mach,Equip	General Fund	Police Administration	Police Department		
VOYAGER FLEET SYSTEMS INC	FUEL	869456715234	11/07/2023	113.97	
Total Police Administration:				642.74	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
01-31-32-42-294 Conferences, Cont Education	General Fund	Police Operations	Police Department		
NE LAW ENFORCEMENT TRAINING	BASIC TRAINING SESSION	12840	11/03/2023	75.00	
01-31-32-42-294 Conferences, Cont Education	General Fund	Police Operations	Police Department		
CONSOLIDATED MGNT CO INC	TRAINING MEALS	226185	10/25/2023	104.25	
01-31-32-42-294 Conferences, Cont Education	General Fund	Police Operations	Police Department		
CONSOLIDATED MGNT CO INC	TRAINING MEALS	226235	11/02/2023	98.75	
01-31-32-43-373 Contract Custodial Services	General Fund	Police Operations	Police Department		
HP CLEANING AND SEWING	OPS CLEANING	110523PD	11/05/2023	1,204.00	
01-31-32-43-379 Other Contract Operating Svcs	General Fund	Police Operations	Police Department		
BOX BUTTE GENERAL HOSPITAL	ANNUAL RADIO TOWER LEASE	5912	11/03/2023	1,200.00	
01-31-32-43-379 Other Contract Operating Svcs	General Fund	Police Operations	Police Department		
FRONTLINE PUBLIC SAFETY SOLU	ANNUAL RENEWAL	FL26057	11/01/2023	500.00	
01-31-32-44-456 Cellular Telephone Expense	General Fund	Police Operations	Police Department		
FIRSTNET	CELL PHONE POLICE	287306230913	11/03/2023	2,150.39	
01-31-32-45-551 Fuel,Oil,Lube-Veh,Mach,Equip	General Fund	Police Operations	Police Department		
VOYAGER FLEET SYSTEMS INC	FUEL	869456715234	11/07/2023	2,185.58	
Total Police Operations:				<u>7,517.97</u>	
01-31-33-42-294 Conferences, Cont Education	General Fund	Police Support Services	Police Department		
FIRSTBANK CARD	FUEL	MCCRACKEN	11/13/2023	25.47	
01-31-33-42-294 Conferences, Cont Education	General Fund	Police Support Services	Police Department		
FIRSTBANK CARD	FUEL	MCCRACKEN	11/13/2023	30.52	
01-31-33-42-294 Conferences, Cont Education	General Fund	Police Support Services	Police Department		
FIRSTBANK CARD	FUEL	MCCRACKEN	11/13/2023	32.20	
01-31-33-42-294 Conferences, Cont Education	General Fund	Police Support Services	Police Department		
FIRSTBANK CARD	FUEL	MCCRACKEN	11/13/2023	28.32	
01-31-33-44-436 Mail, Delivery Services	General Fund	Police Support Services	Police Department		
QUADIENT FINANCE USA INC	POLICE	OCT 23	10/10/2023	.63	
Total Police Support Services:				<u>117.14</u>	
01-31-34-45-551 Fuel,Oil,Lube-Veh,Mach,Equip	General Fund	Animal Control	Police Department		
VOYAGER FLEET SYSTEMS INC	FUEL	869456715234	11/07/2023	156.64	
Total Animal Control:				<u>156.64</u>	
Total Police Department:				<u>8,434.49</u>	
01-37-37-44-436 Mail, Delivery Services	General Fund	Firefighting	Fire Department		
QUADIENT FINANCE USA INC	FIRE	OCT 23	10/10/2023	19.30	
01-37-37-44-456 Cellular Telephone Expense	General Fund	Firefighting	Fire Department		
FIRSTNET	CELL PHONE FIRE	287306230913	11/03/2023	131.49	
01-37-37-45-551 Fuel,Oil,Lube-Veh,Mach,Equip	General Fund	Firefighting	Fire Department		
VOYAGER FLEET SYSTEMS INC	FUEL	869456715234	11/07/2023	48.42	
01-37-37-45-561 Bldg Maintenance Material	General Fund	Firefighting	Fire Department		
BERNIES ACE HARDWARE	BUILDING MAINTENANCE	289388	11/06/2023	56.08	
Total Firefighting:				<u>255.29</u>	
01-37-38-42-294 Conferences, Cont Education	General Fund	Ambulance	Fire Department		
ALLIANCE RURAL FIRE PROT DIST	ALS 30 HOUR NCCP	42373	10/24/2023	260.00	
01-37-38-43-379 Other Contract Operating Svcs	General Fund	Ambulance	Fire Department		
BOX BUTTE GENERAL HOSPITAL	ANNUAL RADIO TOWER LEASE	5912	11/03/2023	600.00	
01-37-38-44-456 Cellular Telephone Expense	General Fund	Ambulance	Fire Department		
FIRSTNET	CELL PHONE EMS	287306230913	11/03/2023	131.49	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
01-37-38-45-551 Fuel,Oil,Lube-Veh,Mach,Equip VOYAGER FLEET SYSTEMS INC	General Fund FUEL	Ambulance 869456715234	Fire Department 11/07/2023	262.01	
Total Ambulance:				1,253.50	
Total Fire Department:				1,508.79	
01-41-44-44-440 Utilities Reimbursed BLACK HILLS ENERGY	General Fund 8514 7540 93	Facility Maintenance OCT-23 ***409	Public Works 10/18/2023	101.39	11/13/2023
01-41-44-44-456 Cellular Telephone Expense FIRSTNET	General Fund CELL PHONE PUBLIC FAC	Facility Maintenance 287306230913	Public Works 11/03/2023	46.37	
01-41-44-45-526 Other Supplies FIRSTBANK CARD	General Fund PRINTER	Facility Maintenance KUSEK 11/23	Public Works 11/09/2023	256.53	
01-41-44-45-531 Uniforms FARM PLAN	General Fund SAFETY COMMODITIES	Facility Maintenance 51219423	Public Works 11/07/2023	66.97	
01-41-44-45-551 Fuel,Oil,Lube-Veh,Mach,Equip VOYAGER FLEET SYSTEMS INC	General Fund VOYAGER FUEL CARD	Facility Maintenance 869456715234	Public Works 11/07/2023	78.99	
Total Facility Maintenance:				550.25	
Total Public Works:				550.25	
01-61-60-42-294 Conferences, Cont Education FIRSTBANK CARD	General Fund AICP ONE PATH REGISTRATION	Community Development KUSEK 11/23	Community Develop 11/09/2023	255.00	
01-61-60-44-431 Legal, Public Notices ALLIANCE TIMES HERALD	General Fund Legal, Public Notices	Community Development 150482	Community Develop 09/27/2023	14.85	
01-61-60-44-431 Legal, Public Notices ALLIANCE TIMES HERALD	General Fund Legal, Public Notices	Community Development 150483	Community Develop 09/27/2023	9.81	
01-61-60-44-436 Mail, Delivery Services QUADIENT FINANCE USA INC	General Fund COMM DEV	Community Development OCT 23	Community Develop 10/10/2023	6.93	
01-61-60-44-456 Cellular Telephone Expense FIRSTNET	General Fund CELL PHONE C & D	Community Development 287306230913	Community Develop 11/03/2023	102.82	
01-61-60-45-511 Office Supplies FIRSTBANK CARD	General Fund TONER	Community Development KUSEK 11/23	Community Develop 11/09/2023	160.08	
01-61-60-45-511 Office Supplies NEBRASKA TOTAL OFFICE	General Fund OFFICE SUPPLIES	Community Development 0123527-001	Community Develop 11/09/2023	33.99	
Total Community Development:				583.48	
01-61-62-45-526 Other Supplies PRINT EXPRESS	General Fund BUSINESS CARDS - GRAHAM	Code Enforcement 80379	Community Develop 08/17/2023	55.59	
01-61-62-45-551 Fuel,Oil,Lube-Veh,Mach,Equip VOYAGER FLEET SYSTEMS INC	General Fund VOYAGER FUEL CARD	Code Enforcement 869456715234	Community Develop 11/07/2023	76.12	
Total Code Enforcement:				131.71	
01-61-63-45-551 Fuel,Oil,Lube-Veh,Mach,Equip VOYAGER FLEET SYSTEMS INC	General Fund FUEL	Nuisance Abatement 869456715234	Community Develop 11/07/2023	52.21	
Total Nuisance Abatement:				52.21	
Total Community Development:				767.40	
01-71-71-43-335 Other Technical Services ALLIANCE RURAL FIRE PROT DIST	General Fund TRAINING FOR JAYCE BAUER	Parks 425 - BAUER	Cultural and Leisure 10/10/2023	17.00	
01-71-71-43-371 Contract Grounds Maintenance ALL SEASONS LANDSCAPING LLC	General Fund LANDSCAPE MAINTENANCE	Parks 150493	Cultural and Leisure 11/07/2023	2,500.00	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
01-71-71-44-441 Electricity COA UTILITIES	General Fund ELECTRIC	Parks	Cultural and Leisure	1,255.91	11/14/2023
01-71-71-44-442 Water-Sewer COA UTILITIES	General Fund WATER / SEWER	Parks	Cultural and Leisure	562.68	11/14/2023
01-71-71-44-443 Refuse COA UTILITIES	General Fund REFUSE	Parks	Cultural and Leisure	240.20	11/14/2023
01-71-71-44-486 NRCNTSVC-Veh, Equip, Tire Rep KAISER TIRE	General Fund TIRE REPAIR	Parks	Cultural and Leisure	68.00	
01-71-71-44-486 NRCNTSVC-Veh, Equip, Tire Rep KAISER TIRE	General Fund TIRE REPAIR	Parks	Cultural and Leisure	40.00	
01-71-71-45-534 Safety Commodities WYOMING FIRST AID & SAFETY SU	General Fund PARKS FIRST AID INVENTORY RES	Parks	Cultural and Leisure	55.05	
01-71-71-45-551 Fuel,Oil,Lube-Veh,Mach,Equip VOYAGER FLEET SYSTEMS INC	General Fund FUEL	Parks	Cultural and Leisure	579.81	
01-71-71-45-556 Parts-Vehicle, Mach, Equip FIRSTBANK CARD	General Fund LIGHTS	Parks	Cultural and Leisure	43.91	
01-71-71-45-556 Parts-Vehicle, Mach, Equip FIRSTBANK CARD	General Fund LIGHT BAR	Parks	Cultural and Leisure	51.40	
01-71-71-45-561 Bldg Maintenance Material BERNIES ACE HARDWARE	General Fund BUILDING MAINTENANCE	Parks	Cultural and Leisure	55.96	
01-71-71-45-561 Bldg Maintenance Material FARM PLAN	General Fund BUILDING MAINTENANCE	Parks	Cultural and Leisure	56.63	
01-71-71-45-562 Fountain Maintenance CULLIGAN WATER CONDITIONING	General Fund FOUNTAIN WATER SOFTENER	Parks	Cultural and Leisure	439.00	
01-71-71-45-562 Fountain Maintenance FIRSTBANK CARD	General Fund TARPS	Parks	Cultural and Leisure	184.74	
01-71-71-46-675 Irrigation Material BERNIES ACE HARDWARE	General Fund IRRIGATION MATERIALS	Parks	Cultural and Leisure	23.48	
01-71-71-46-675 Irrigation Material FARM PLAN	General Fund IRRIGATION MATERIAL	Parks	Cultural and Leisure	36.98	
01-71-71-59-970 Capital Outlay-Other Improv KOOZER CONSTRUCTION	General Fund GRADING FILL DIRT FOR SIDEWAL	Parks	Cultural and Leisure	8,650.00	
Total Parks:				14,860.75	
01-71-72-44-441 Electricity COA UTILITIES	General Fund ELECTRIC	Senior Center	Cultural and Leisure	534.72	11/14/2023
01-71-72-44-442 Water-Sewer COA UTILITIES	General Fund WATER / SEWER	Senior Center	Cultural and Leisure	31.55	11/14/2023
01-71-72-44-443 Refuse COA UTILITIES	General Fund REFUSE	Senior Center	Cultural and Leisure	24.00	11/14/2023
01-71-72-45-561 Bldg Maintenance Material BERNIES ACE HARDWARE	General Fund BUILDING MAINTENANCE	Senior Center	Cultural and Leisure	1.39	
Total Senior Center:				591.66	
01-71-74-44-441 Electricity COA UTILITIES	General Fund ELECTRIC	Cemetery	Cultural and Leisure	494.24	11/14/2023
01-71-74-44-456 Cellular Telephone Expense FIRSTNET	General Fund CELL PHONE C&LS	Cemetery	Cultural and Leisure	64.72	
01-71-74-45-526 Other Supplies CARTER'S HOME HARDWARE & AP	General Fund OTHER SUPPLIES	Cemetery	Cultural and Leisure	19.99	
01-71-74-45-544 Small Tools, Equipment FARM PLAN	General Fund SAW BLADE KIT	Cemetery	Cultural and Leisure	29.98	
Total Cemetery:				608.93	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
01-71-75-44-441 Electricity COA UTILITIES	General Fund ELECTRIC	Swimming Pool 11/21/2023 UTI	Cultural and Leisure 11/14/2023	96.27	11/14/2023
Total Swimming Pool:				96.27	
01-71-76-43-335 Other Technical Services FIRSTBANK CARD	General Fund SUBSCRIPTION	Knight Museum BROWN 11/23	Cultural and Leisure 11/06/2023	239.88	
01-71-76-43-373 Contract Custodial Services A & J JANITORIAL LLC	General Fund JANITORIAL SERVICES	Knight Museum K2310	Cultural and Leisure 10/31/2023	895.00	
01-71-76-44-441 Electricity COA UTILITIES	General Fund ELECTRIC	Knight Museum 11/21/2023 UTI	Cultural and Leisure 11/14/2023	4,022.24	11/14/2023
01-71-76-44-442 Water-Sewer COA UTILITIES	General Fund WATER / SEWER	Knight Museum 11/21/2023 UTI	Cultural and Leisure 11/14/2023	13.38	11/14/2023
01-71-76-44-443 Refuse COA UTILITIES	General Fund REFUSE	Knight Museum 11/21/2023 UTI	Cultural and Leisure 11/14/2023	120.10	11/14/2023
01-71-76-44-469 PMCNTSVC-Other PRESTO-X	General Fund PEST CONTROL	Knight Museum 52226029	Cultural and Leisure 10/26/2023	121.00	
01-71-76-44-479 CNTSVC Other NATIONWIDE MANAGEMENT INC	General Fund WEB HOSTING SERVICES	Knight Museum 15960	Cultural and Leisure 06/21/2023	62.50	
01-71-76-45-511 Office Supplies FIRSTBANK CARD	General Fund OFFICE SUPPLIES	Knight Museum BROWN 11/23	Cultural and Leisure 11/06/2023	323.18	
01-71-76-45-511 Office Supplies FIRSTBANK CARD	General Fund PACKING SUPPLIES	Knight Museum BROWN 11/23	Cultural and Leisure 11/06/2023	43.34	
01-71-76-45-526 Other Supplies FIRSTBANK CARD	General Fund CATERING	Knight Museum BROWN 11/23	Cultural and Leisure 11/06/2023	63.36	
01-71-76-45-526 Other Supplies FIRSTBANK CARD	General Fund CATERING	Knight Museum BROWN 11/23	Cultural and Leisure 11/06/2023	42.47	
01-71-76-45-561 Bldg Maintenance Material BLOEDORN LUMBER - ALLIANCE	General Fund BUILDING MAINTENANCE MATERIA	Knight Museum 7881214	Cultural and Leisure 10/30/2023	42.64	
01-71-76-45-561 Bldg Maintenance Material BLOEDORN LUMBER - ALLIANCE	General Fund BUILDING MAINTENANCE MATERIA	Knight Museum 7883656	Cultural and Leisure 10/31/2023	9.48	
01-71-76-45-561 Bldg Maintenance Material FIRSTBANK CARD	General Fund LIGHTING	Knight Museum BROWN 11/23	Cultural and Leisure 11/06/2023	59.80	
01-71-76-45-563 Cleaning Supplies IDEAL LINEN INC	General Fund CUSTODIAL SUPPLIES	Knight Museum 11195255	Cultural and Leisure 10/31/2023	60.16	
Total Knight Museum:				6,118.53	
01-71-77-43-373 Contract Custodial Services A & J JANITORIAL LLC	General Fund JANITORIAL SERVICES	Library L2310	Cultural and Leisure 10/31/2023	2,180.00	
01-71-77-44-436 Mail, Delivery Services FIRSTBANK CARD	General Fund DELIVERY SERVICES	Library O'CONNOR 11	Cultural and Leisure 11/08/2023	14.99	
01-71-77-44-436 Mail, Delivery Services QUADIENT FINANCE USA INC	General Fund LIBRARY	Library OCT 23	Cultural and Leisure 10/10/2023	32.80	
01-71-77-44-441 Electricity COA UTILITIES	General Fund ELECTRIC	Library 11/21/2023 UTI	Cultural and Leisure 11/14/2023	5,338.32	11/14/2023
01-71-77-44-442 Water-Sewer COA UTILITIES	General Fund WATER / SEWER	Library 11/21/2023 UTI	Cultural and Leisure 11/14/2023	316.86	11/14/2023
01-71-77-44-443 Refuse COA UTILITIES	General Fund REFUSE	Library 11/21/2023 UTI	Cultural and Leisure 11/14/2023	240.20	11/14/2023
01-71-77-45-561 Bldg Maintenance Material CRESCENT ELECTRIC SUPPLY CO.	General Fund LED 7R20	Library S511842530.00	Cultural and Leisure 10/31/2023	70.80	
01-71-77-46-521 Books FIRSTBANK CARD	General Fund BOOKS	Library O'CONNOR 11	Cultural and Leisure 11/08/2023	25.89	
01-71-77-46-521 Books FIRSTBANK CARD	General Fund BOOKS	Library O'CONNOR 11	Cultural and Leisure 11/08/2023	30.00	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
01-71-77-46-521 Books	General Fund	Library	Cultural and Leisure		
FIRSTBANK CARD	BOOKS	O'CONNOR 11	11/08/2023	46.79	
01-71-77-46-521 Books	General Fund	Library	Cultural and Leisure		
FIRSTBANK CARD	BOOKS	O'CONNOR 11	11/08/2023	15.14	
01-71-77-46-521 Books	General Fund	Library	Cultural and Leisure		
FIRSTBANK CARD	BOOKS	O'CONNOR 11	11/08/2023	20.96	
01-71-77-46-521 Books	General Fund	Library	Cultural and Leisure		
FIRSTBANK CARD	BOOKS	O'CONNOR 11	11/08/2023	30.00	
01-71-77-46-521 Books	General Fund	Library	Cultural and Leisure		
FIRSTBANK CARD	BOOKS	O'CONNOR 11	11/08/2023	34.48	
01-71-77-46-521 Books	General Fund	Library	Cultural and Leisure		
FIRSTBANK CARD	BOOKS	O'CONNOR 11	11/08/2023	9.00	
01-71-77-46-521 Books	General Fund	Library	Cultural and Leisure		
FIRSTBANK CARD	BOOKS	O'CONNOR 11	11/08/2023	41.06	
01-71-77-46-521 Books	General Fund	Library	Cultural and Leisure		
FIRSTBANK CARD	BOOKS	O'CONNOR 11	11/08/2023	16.99	
01-71-77-46-521 Books	General Fund	Library	Cultural and Leisure		
FIRSTBANK CARD	BOOKS	O'CONNOR 11	11/08/2023	17.99	
01-71-77-46-521 Books	General Fund	Library	Cultural and Leisure		
FIRSTBANK CARD	BOOKS	O'CONNOR 11	11/08/2023	23.39	
01-71-77-46-521 Books	General Fund	Library	Cultural and Leisure		
FIRSTBANK CARD	BOOKS	O'CONNOR 11	11/08/2023	47.70	
01-71-77-46-521 Books	General Fund	Library	Cultural and Leisure		
FIRSTBANK CARD	BOOKS	O'CONNOR 11	11/08/2023	10.55	
01-71-77-46-521 Books	General Fund	Library	Cultural and Leisure		
FIRSTBANK CARD	BOOKS	O'CONNOR 11	11/08/2023	18.94	
01-71-77-46-521 Books	General Fund	Library	Cultural and Leisure		
FIRSTBANK CARD	BOOKS	O'CONNOR 11	11/08/2023	16.76	
01-71-77-46-522 Periodicals, Subscriptions	General Fund	Library	Cultural and Leisure		
FIRSTBANK CARD	SUBSCRIPTION	O'CONNOR 11	11/08/2023	89.83	
01-71-77-46-522 Periodicals, Subscriptions	General Fund	Library	Cultural and Leisure		
FIRSTBANK CARD	SUBSCRIPTION	O'CONNOR 11	11/08/2023	24.49	
01-71-77-46-522 Periodicals, Subscriptions	General Fund	Library	Cultural and Leisure		
FIRSTBANK CARD	SUBSCRIPTION	BROWN 11/23	11/06/2023	115.56	
01-71-77-59-915 Capital Outlay-Buildings	General Fund	Library	Cultural and Leisure		
PELTZ COMPANIES INC	HVAC SYSTEM REPLACEMENT	150496	09/25/2023	149,000.00	
01-71-77-59-915 Capital Outlay-Buildings	General Fund	Library	Cultural and Leisure		
PROCHASKA & ASSOCIATES INC	HVAC REPLACEMENT ENGINEERIN	4810	11/02/2023	1,198.60	
Total Library:				158,997.81	
01-71-78-44-441 Electricity	General Fund	Sallows Museum	Cultural and Leisure		
COA UTILITIES	ELECTRIC	11/21/2023 UTI	11/14/2023	201.89	11/14/2023
01-71-78-44-442 Water-Sewer	General Fund	Sallows Museum	Cultural and Leisure		
COA UTILITIES	WATER / SEWER	11/21/2023 UTI	11/14/2023	3.35	11/14/2023
01-71-78-44-479 CNTSVC Other	General Fund	Sallows Museum	Cultural and Leisure		
NATIONWIDE MANAGEMENT INC	WEB HOSTING SERVICES	15960	06/21/2023	62.50	
01-71-78-44-479 CNTSVC Other	General Fund	Sallows Museum	Cultural and Leisure		
PRESTO-X	PEST CONTROL	52226030	10/26/2023	50.00	
Total Sallows Museum:				317.74	
Total Cultural and Leisure Services:				181,591.69	
01-79-79-42-294 Conferences, Cont Education	General Fund	Marketing	Culture and Leisure		
KAYTLIN NORRIS	REIMBURSEMENT	150467	10/17/2023	213.00	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
01-79-79-44-433 Other Advertising Services	General Fund	Marketing	Culture and Leisure		
AMERICAN ROAD LLC	ADVERTISING	2023CI-286	10/27/2023	2,366.00	
Total Marketing:				2,579.00	
01-79-80-44-436 Mail, Delivery Services	General Fund	Carhenge	Culture and Leisure		
FIRSTBANK CARD	POSTAGE	BROWN 11/23	11/06/2023	9.17	
01-79-80-44-436 Mail, Delivery Services	General Fund	Carhenge	Culture and Leisure		
FIRSTBANK CARD	POSTAGE	BROWN 11/23	11/06/2023	28.45	
01-79-80-44-436 Mail, Delivery Services	General Fund	Carhenge	Culture and Leisure		
FIRSTBANK CARD	POSTAGE	BROWN 11/23	11/06/2023	11.55	
01-79-80-44-436 Mail, Delivery Services	General Fund	Carhenge	Culture and Leisure		
FIRSTBANK CARD	POSTAGE	BROWN 11/23	11/06/2023	11.16	
01-79-80-44-457 Internet Operating Expense	General Fund	Carhenge	Culture and Leisure		
NATIONWIDE MANAGEMENT INC	WEB HOSTING SERVICES	15960	06/21/2023	18.75	
01-79-80-44-457 Internet Operating Expense	General Fund	Carhenge	Culture and Leisure		
TELECOM WEST INC	INTERNET SERVICES	881579NOV	11/02/2023	65.00	
01-79-80-45-526 Other Supplies	General Fund	Carhenge	Culture and Leisure		
FIRSTBANK CARD	STORAGE BOX	BROWN 11/23	11/06/2023	18.05	
01-79-80-46-626 Inventory Costs	General Fund	Carhenge	Culture and Leisure		
FIRSTBANK CARD	POSTCARDS	BROWN 11/23	11/06/2023	161.76	
01-79-80-46-626 Inventory Costs	General Fund	Carhenge	Culture and Leisure		
FIRSTBANK CARD	MEDALLIONS	BROWN 11/23	11/06/2023	435.95	
Total Carhenge:				759.84	
Total Culture and Leisure Services:				3,338.84	
Total General Fund:				202,740.64	
Electric Fund					
05-0000-07710 Merchandise Inventory	Electric Fund				
BORDER STATES ELECTRIC SUPPL	LED 92 W STREETLIGHT FIXTURE	927257970	10/25/2023	11,170.80	
05-0000-07710 Merchandise Inventory	Electric Fund				
CONTRACTORS MATERIALS INC	PARTS	251724	10/13/2023	89.80	
05-0000-07710 Merchandise Inventory	Electric Fund				
CONTRACTORS MATERIALS INC	PAINT	251950	10/27/2023	73.80	
05-0000-07710 Merchandise Inventory	Electric Fund				
CONTRACTORS MATERIALS INC	SMALL TOOLS	252153	11/10/2023	83.60	
05-0000-07710 Merchandise Inventory	Electric Fund				
CRESCENT ELECTRIC SUPPLY CO.	PADALOCK	S511672362.00	10/31/2023	341.73	
05-0000-07710 Merchandise Inventory	Electric Fund				
CRESCENT ELECTRIC SUPPLY CO.	ECO2 GELAMPS	S511895512.00	11/07/2023	104.08	
05-0000-07710 Merchandise Inventory	Electric Fund				
DUTTON-LAINSON COMPANY	25 CONV POLE	V1058-13	10/10/2023	1,691.94	
05-0000-07710 Merchandise Inventory	Electric Fund				
DUTTON-LAINSON COMPANY	25 CONV POLE	V1160-6	11/10/2023	8,841.19	
05-0000-07710 Merchandise Inventory	Electric Fund				
IDEAL LINEN INC	CLEANER	474196	10/20/2023	66.18	
05-0000-07710 Merchandise Inventory	Electric Fund				
IDEAL LINEN INC	SOAP	474196	10/20/2023	200.63	
05-0000-07710 Merchandise Inventory	Electric Fund				
IDEAL LINEN INC	CUSTODIAL SUPPLIES	474196	10/20/2023	25.43	
05-0000-07710 Merchandise Inventory	Electric Fund				
IDEAL LINEN INC	CUSTODIAL SUPPLIES	474700	11/06/2023	480.54	
05-0000-07710 Merchandise Inventory	Electric Fund				
IDEAL LINEN INC	CLEANER	474196	10/20/2023	46.20	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
05-0000-07710 Merchandise Inventory IDEAL LINEN INC	Electric Fund DISPENSER	474196	10/20/2023	24.28	
05-0000-07710 Merchandise Inventory IDEAL LINEN INC	Electric Fund LINERS	474196	10/20/2023	95.14	
05-0000-07710 Merchandise Inventory IDEAL LINEN INC	Electric Fund CUSTODIAL SUPPLIES	474730	11/06/2023	169.45	
05-0000-07710 Merchandise Inventory STUART C. IRBY CO	Electric Fund Animal Protector	S013769306.0	10/11/2023	607.23	
05-0000-07710 Merchandise Inventory STUART C. IRBY CO	Electric Fund Howard HI-LL-127-15-BK-A	S013769306.0	10/11/2023	898.80	
05-0000-07710 Merchandise Inventory STUART C. IRBY CO	Electric Fund 12" Anchor	S013791124.00	10/26/2023	663.40	
05-0000-07710 Merchandise Inventory STUART C. IRBY CO	Electric Fund Salisbury Bushing Cap #21317	S013769306.0	11/02/2023	680.52	
05-0000-07710 Merchandise Inventory STUART C. IRBY CO	Electric Fund POLE KEY ANCHORS	S013738757.0	10/18/2023	818.55	
05-0000-07710 Merchandise Inventory STUART C. IRBY CO	Electric Fund TAPE, VINYL ELECTRICAL BLK/GRY	S013769306.0	10/11/2023	695.50	
05-0000-07710 Merchandise Inventory STUART C. IRBY CO	Electric Fund Twineye Anchor Rod for 12" anchors	S013784842.0	10/23/2023	301.74	
05-0000-07710 Merchandise Inventory STUART C. IRBY CO	Electric Fund Compression Connector ITT WR159	S013769306.0	10/11/2023	90.95	
05-0000-07710 Merchandise Inventory WESCO DISTRIBUTION INC	Electric Fund ABB 225KVA 30 480Y/277	260544	10/17/2023	31,137.00	
05-0000-07710 Merchandise Inventory WESCO DISTRIBUTION INC	Electric Fund Wire Quad #2 Al Palomino	260545	10/17/2023	3,081.60	
05-0000-07710 Merchandise Inventory WESCO DISTRIBUTION INC	Electric Fund Wire Quad 1/0 Al Costena	258574	10/13/2023	3,505.32	
05-0000-07710 Merchandise Inventory T & R ELECTRICAL SUPPLY CO INC	Electric Fund POLE MOUNT	175077	11/04/2023	1,503.69	
05-0000-07710 Merchandise Inventory RESCO	Electric Fund 25KVA 1P PAD 240/120	3008191	10/13/2023	6,505.60	
Total :				73,994.69	
Total :				73,994.69	
05-51-50-42-294 Conferences, Cont Education FIRSTBANK CARD	Electric Fund MEALS	Administration BRIDGE 11/23	Utility Superintenden 11/08/2023	52.12	
05-51-50-42-294 Conferences, Cont Education FIRSTBANK CARD	Electric Fund MEALS	Administration BRIDGE 11/23	Utility Superintenden 11/08/2023	25.22	
05-51-50-42-294 Conferences, Cont Education FIRSTBANK CARD	Electric Fund LODGING	Administration BRIDGE 11/23	Utility Superintenden 11/08/2023	193.33	
05-51-50-42-294 Conferences, Cont Education FIRSTBANK CARD	Electric Fund LODGING	Administration BRIDGE 11/23	Utility Superintenden 11/08/2023	302.40	
05-51-50-42-294 Conferences, Cont Education FIRSTBANK CARD	Electric Fund MEALS	Administration BRIDGE 11/23	Utility Superintenden 11/08/2023	22.60	
05-51-50-42-294 Conferences, Cont Education FIRSTBANK CARD	Electric Fund MEALS	Administration BRIDGE 11/23	Utility Superintenden 11/08/2023	40.37	
05-51-50-42-294 Conferences, Cont Education FIRSTBANK CARD	Electric Fund LODGING	Administration BRIDGE 11/23	Utility Superintenden 11/08/2023	193.33	
05-51-50-42-294 Conferences, Cont Education FIRSTBANK CARD	Electric Fund MEALS	Administration BRIDGE 11/23	Utility Superintenden 11/08/2023	23.37	
05-51-50-42-294 Conferences, Cont Education FIRSTBANK CARD	Electric Fund LODGING	Administration BRIDGE 11/23	Utility Superintenden 11/08/2023	302.40	
05-51-50-44-451 Telephone Line Expense QWEST - SEATTLE	Electric Fund 308-762-1723	Administration 150491	Utility Superintenden 10/25/2023	80.07	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
05-51-50-44-451 Telephone Line Expense QWEST - SEATTLE	Electric Fund 308-762-7939	Administration 150490	Utility Superintenden 10/25/2023	80.07	
05-51-50-44-451 Telephone Line Expense QWEST - SEATTLE	Electric Fund 308-762-3388	Administration 150492	Utility Superintenden 10/25/2023	80.07	
05-51-50-44-451 Telephone Line Expense QWEST - SEATTLE	Electric Fund 308762-7958	Administration 150489	Utility Superintenden 10/25/2023	80.07	
05-51-50-44-488 Utility Locate Services ONE CALL CONCEPTS INC	Electric Fund LOCATES ELECTRIC	Administration 3100100	Utility Superintenden 10/31/2023	53.21	
05-51-50-45-511 Office Supplies FARM PLAN	Electric Fund SPACE HEATER	Administration 51216306	Utility Superintenden 10/30/2023	72.74	
05-51-50-45-511 Office Supplies QUILL CORPORATION	Electric Fund OFFICE SUPPLIES	Administration 35369137	Utility Superintenden 10/26/2023	55.80	
Total Administration:				1,657.17	
05-51-51-45-552 Diesel Fuel WESTCO	Electric Fund BULK FUEL	Generation U0012495	Utility Superintenden 11/08/2023	20,013.50	
Total Generation:				20,013.50	
05-51-52-43-331 Professional Engineering Svcs WEST PLAINS ENGINEERING INC.	Electric Fund PROFESSIONAL SERVICES- SOLAR	Transmission BU23009-0010	Utility Superintenden 10/27/2023	18,279.90	
05-51-52-43-331 Professional Engineering Svcs WEST PLAINS ENGINEERING INC.	Electric Fund PROFESSIONAL SERVICES- SOLAR	Transmission BU23009-0010	Utility Superintenden 09/22/2023	7,439.00	
05-51-52-46-691 Purchased Power-WAPA MEAN	Electric Fund PURCHASED POWER WAPA	Transmission 304771	Utility Superintenden 11/07/2023	78,272.85	
05-51-52-46-692 Purchased Power-Mean MEAN	Electric Fund Purchased Power MEAN	Transmission 304771	Utility Superintenden 11/07/2023	501,449.58	
05-51-52-46-692 Purchased Power-Mean MEAN	Electric Fund Purchased Power MEAN	Transmission 304771	Utility Superintenden 11/07/2023	15.82	
05-51-52-46-693 Purchased Power-Wind Gen MEAN	Electric Fund WIND	Transmission 304771	Utility Superintenden 11/07/2023	30,559.10	
Total Transmission:				636,016.25	
05-51-53-43-335 Other Technical Services RVW INC	Electric Fund MISC UPGRADE PROJECTS	Urban Distribution 12629	Utility Superintenden 10/31/2023	364.00	
05-51-53-44-456 Cellular Telephone Expense FIRSTNET	Electric Fund CELL PHONE ELECTRIC	Urban Distribution 287306230913	Utility Superintenden 11/03/2023	223.84	
05-51-53-45-526 Other Supplies WESCO DISTRIBUTION INC	Electric Fund ESTEX 1820HBC Tool Bucket	Urban Distribution 265637	Utility Superintenden 10/26/2023	98.44	
05-51-53-45-526 Other Supplies WESCO DISTRIBUTION INC	Electric Fund ESTEX 1820HBC Tool Bucket	Urban Distribution 267216	Utility Superintenden 10/30/2023	196.88	
05-51-53-45-534 Safety Commodities FARM PLAN	Electric Fund SAFETY COMMODITIES	Urban Distribution 51216306	Utility Superintenden 10/30/2023	231.02	
05-51-53-45-534 Safety Commodities STUART C. IRBY CO	Electric Fund Large Transformer containment bag	Urban Distribution S013751603.0	Utility Superintenden 10/23/2023	369.15	
05-51-53-45-534 Safety Commodities STUART C. IRBY CO	Electric Fund Transformer bags	Urban Distribution S013748189.0	Utility Superintenden 10/10/2023	1,235.85	
05-51-53-45-551 Fuel,Oil,Lube-Veh,Mach,Equip VOYAGER FLEET SYSTEMS INC	Electric Fund FUEL	Urban Distribution 869456715234	Utility Superintenden 11/07/2023	1,947.25	
05-51-53-46-651 Electric Overhead Material ALTEC INDUSTRIES INC	Electric Fund Auger	Urban Distribution 12427951	Utility Superintenden 11/08/2023	3,701.92	
Total Urban Distribution:				8,368.35	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
05-51-54-53-948 Rural Rebuilds	Electric Fund	Rural Line Dist and Maint	Utility Superintenden		
SE CONSTRUCTION	Transformer for Solar Field	1901	11/08/2023	69,232.50	
Total Rural Line Dist and Maint:				69,232.50	
Total Utility Superintendent:				735,287.77	
Total Electric Fund:				809,282.46	
Refuse Fund					
06-41-42-44-482 NRCNTSVC-Vehicle Repair Mtc	Refuse Fund	Refuse Collection	Public Works		
FLOYD'S SALES & SERVICE	REPAIR OF REFUSE TRUCK #1113	R101035031:0	08/08/2023	5,525.51	
Total Refuse Collection:				5,525.51	
Total Public Works:				5,525.51	
06-51-50-34-452 Other Sales, Services	Refuse Fund	Administration	Public Works		
H & H SANITATION & RECYCLING	CITY ADMINISTRATION FEE	OCT - 23	11/13/2023	240.00-	
06-51-50-35-511 Residential-City	Refuse Fund	Administration	Public Works		
H & H SANITATION & RECYCLING	MONTHLY TRASH COLLECTION FE	OCT - 23	11/13/2023	6,000.00	
Total Administration:				5,760.00	
06-51-55-42-294 Conferences, Cont Education	Refuse Fund	Refuse Disposal	Public Works		
FIRSTBANK CARD	CDL COURSE	FANKHAUSER	11/10/2023	199.00	
06-51-55-43-331 Professional Engineering Svcs	Refuse Fund	Refuse Disposal	Public Works		
SCS AQUATERRA	TRANSFER STATION TITLE	132 PE 0484523	10/31/2023	2,540.00	
06-51-55-43-331 Professional Engineering Svcs	Refuse Fund	Refuse Disposal	Public Works		
SCS AQUATERRA	REPLACEMENT BALER PROCURE	0484544	10/31/2023	2,749.56	
06-51-55-43-331 Professional Engineering Svcs	Refuse Fund	Refuse Disposal	Public Works		
SCS AQUATERRA	2024 GROUND WATER MONITORIN	0483423	10/31/2023	11,531.18	
06-51-55-43-331 Professional Engineering Svcs	Refuse Fund	Refuse Disposal	Public Works		
SCS AQUATERRA	ON CALL SUPPORT	0483375	10/31/2023	445.88	
06-51-55-44-479 CNTSVC Other	Refuse Fund	Refuse Disposal	Public Works		
SWANA OF NORTH AMERICA	MEMBER DUES	2025-1588282	11/01/2023	290.00	
06-51-55-44-479 CNTSVC Other	Refuse Fund	Refuse Disposal	Public Works		
TELECOM WEST INC	WIRELESS INTERNET - LANDFILL	881620NOV	11/02/2023	80.50	
06-51-55-44-479 CNTSVC Other	Refuse Fund	Refuse Disposal	Public Works		
TRITLE PLUMBING INC	PORTA JOHN AT LANDFILL	31542	10/30/2023	188.00	
06-51-55-45-511 Office Supplies	Refuse Fund	Refuse Disposal	Public Works		
FIRSTBANK CARD	AMAZON - CASH REGISTER DRAW	FANKHAUSER	11/10/2023	114.94	
06-51-55-45-526 Other Supplies	Refuse Fund	Refuse Disposal	Public Works		
CARTER'S HOME HARDWARE & AP	OTHER SUPPLIES	22191/1	11/10/2023	4.49	
06-51-55-45-531 Uniforms	Refuse Fund	Refuse Disposal	Public Works		
IDEAL LINEN INC	UNIFORMS	11194772	10/26/2023	74.64	
06-51-55-45-534 Safety Commodities	Refuse Fund	Refuse Disposal	Public Works		
FARM PLAN	UNIFORMS - TERRY H.	51217624	11/03/2023	70.97	
06-51-55-45-534 Safety Commodities	Refuse Fund	Refuse Disposal	Public Works		
FARM PLAN	UNIFORMS - KELLY M.	51214444	10/26/2023	117.69	
06-51-55-45-544 Small Tools, Equipment	Refuse Fund	Refuse Disposal	Public Works		
FARM PLAN	SMALL TOOLS/EQUIP	51219674	11/08/2023	59.99	
06-51-55-45-544 Small Tools, Equipment	Refuse Fund	Refuse Disposal	Public Works		
FARM PLAN	SMALL TOOLS/EQUIP	51219257	11/07/2023	29.99	
06-51-55-45-544 Small Tools, Equipment	Refuse Fund	Refuse Disposal	Public Works		
CARTER'S HOME HARDWARE & AP	SMALL TOOLS/EQUIP	22133/1	11/08/2023	24.99	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
06-51-55-45-553 Refuse-Fuel VOYAGER FLEET SYSTEMS INC	Refuse Fund FLEET FUEL	Refuse Disposal 869456715234	Public Works 11/07/2023	3,125.76	
06-51-55-45-554 Refuse-Oil,Grease FARM PLAN	Refuse Fund HYDRAULIC FLUID	Refuse Disposal P19662	Public Works 11/08/2023	376.22	
06-51-55-45-554 Refuse-Oil,Grease DARREN'S CARQUEST AUTO PART	Refuse Fund OIL	Refuse Disposal 2723-472102	Public Works 11/09/2023	809.95	
06-51-55-45-556 Parts-Vehicle, Mach, Equip ACCENT WIRE PRODUCTS INC	Refuse Fund PARTS	Refuse Disposal AWT134357	Public Works 11/13/2023	91.16	
06-51-55-45-556 Parts-Vehicle, Mach, Equip ALLIANCE TRACTOR & IMPLEMENT	Refuse Fund PARTS	Refuse Disposal 5458	Public Works 11/08/2023	67.97	
06-51-55-45-556 Parts-Vehicle, Mach, Equip ALLIANCE TRACTOR & IMPLEMENT	Refuse Fund PARTS	Refuse Disposal 5512	Public Works 11/13/2023	56.73	
06-51-55-45-556 Parts-Vehicle, Mach, Equip BLOEDORN LUMBER - ALLIANCE	Refuse Fund PARTS	Refuse Disposal 7895818	Public Works 11/07/2023	21.96	
06-51-55-45-556 Parts-Vehicle, Mach, Equip FARM PLAN	Refuse Fund PARTS	Refuse Disposal 51215090	Public Works 10/27/2023	17.99	
06-51-55-45-556 Parts-Vehicle, Mach, Equip FARM PLAN	Refuse Fund PARTS	Refuse Disposal 51214908	Public Works 10/27/2023	6.99	
06-51-55-45-556 Parts-Vehicle, Mach, Equip PANHANDLE FAB INC.	Refuse Fund PARTS	Refuse Disposal 46247	Public Works 11/09/2023	10.00	
06-51-55-45-556 Parts-Vehicle, Mach, Equip CARTER'S HOME HARDWARE & AP	Refuse Fund PARTS	Refuse Disposal 22125/1	Public Works 11/07/2023	1.99	
06-51-55-45-556 Parts-Vehicle, Mach, Equip CARTER'S HOME HARDWARE & AP	Refuse Fund PARTS	Refuse Disposal 22034/1	Public Works 11/01/2023	2.29	
06-51-55-45-556 Parts-Vehicle, Mach, Equip CARTER'S HOME HARDWARE & AP	Refuse Fund PARTS	Refuse Disposal 22168/1	Public Works 11/09/2023	6.06	
06-51-55-45-556 Parts-Vehicle, Mach, Equip CARTER'S HOME HARDWARE & AP	Refuse Fund PARTS	Refuse Disposal 22161/1	Public Works 11/09/2023	5.48	
06-51-55-45-556 Parts-Vehicle, Mach, Equip CARTER'S HOME HARDWARE & AP	Refuse Fund PARTS	Refuse Disposal 21986/1	Public Works 10/27/2023	10.99	
06-51-55-45-556 Parts-Vehicle, Mach, Equip CARTER'S HOME HARDWARE & AP	Refuse Fund PARTS	Refuse Disposal 22186/1	Public Works 11/10/2023	6.96	
06-51-55-45-556 Parts-Vehicle, Mach, Equip CARTER'S HOME HARDWARE & AP	Refuse Fund PARTS	Refuse Disposal 22213/1	Public Works 11/13/2023	7.49	
06-51-55-45-556 Parts-Vehicle, Mach, Equip CARTER'S HOME HARDWARE & AP	Refuse Fund PARTS	Refuse Disposal 22189/1	Public Works 11/10/2023	1.05	
06-51-55-45-556 Parts-Vehicle, Mach, Equip CARTER'S HOME HARDWARE & AP	Refuse Fund PARTS	Refuse Disposal 22217/1	Public Works 11/13/2023	3.48	
06-51-55-45-556 Parts-Vehicle, Mach, Equip DARREN'S CARQUEST AUTO PART	Refuse Fund PARTS	Refuse Disposal 2723-472067	Public Works 11/09/2023	21.99	
06-51-55-45-556 Parts-Vehicle, Mach, Equip GSP MARKETING INC	Refuse Fund LIFT CYLINDER, SPRINGS, PROX S	Refuse Disposal P28767	Public Works 10/31/2023	8,049.82	
06-51-55-45-556 Parts-Vehicle, Mach, Equip HEARTLAND DIESEL	Refuse Fund PARTS	Refuse Disposal 5063	Public Works 11/03/2023	93.78	
06-51-55-45-561 Bldg Maintenance Material FIRSTBANK CARD	Refuse Fund AIR CONDITIONER	Refuse Disposal FANKHAUSER	Public Works 11/10/2023	1,069.99	
Total Refuse Disposal:				32,387.92	
Total Public Works:				38,147.92	
06-52-99-58-842 Baler Loan - Interest BOK FINANCIAL	Refuse Fund INTEREST AND SEMI ANNUAL AGE	Debt Services 150484	Public Works 11/07/2023	750.00	
Total Debt Services:				750.00	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
Total Public Works:				750.00	
Total Refuse Fund:				44,423.43	
Sewer Fund					
07-52-58-42-294 Conferences, Cont Education	Sewer Fund	Sewer	Public Works		
FIRSTBANK CARD	TRAINING MEALS	GRANT 11/23	11/10/2023	503.09	
07-52-58-43-379 Other Contract Operating Svcs	Sewer Fund	Sewer	Public Works		
IDEAL LINEN INC	MOPS	11194297	10/24/2023	16.33	
07-52-58-44-425 Employment Required Licenses	Sewer Fund	Sewer	Public Works		
NE DEPT OF ENVIRONMENT AND E	RENEWAL FEE - X. ROBB	39591	10/13/2023	115.00	
07-52-58-44-456 Cellular Telephone Expense	Sewer Fund	Sewer	Public Works		
FIRSTNET	CELL PHONE WATER	287306230913	11/03/2023	121.17	
07-52-58-44-488 Utility Locate Services	Sewer Fund	Sewer	Public Works		
ONE CALL CONCEPTS INC	LOCATES SEWER	3100100	10/31/2023	26.61	
07-52-58-44-489 NRCNTSVC-Other Mach, Equip	Sewer Fund	Sewer	Public Works		
IMPERIAL PUMP SOLUTIONS, LLC	GR V6 ERADICATOR UPGRADE KIT	1461	11/08/2023	4,922.00	
07-52-58-45-526 Other Supplies	Sewer Fund	Sewer	Public Works		
FIRSTBANK CARD	AMAZON - ON CALL PHONE CASE/	GRANT 11/23	11/10/2023	29.71	
07-52-58-45-534 Safety Commodities	Sewer Fund	Sewer	Public Works		
FIRSTBANK CARD	SPECIAL STITCHES - LOGO	GRANT 11/23	11/10/2023	118.00	
07-52-58-45-551 Fuel,Oil,Lube-Veh,Mach,Equip	Sewer Fund	Sewer	Public Works		
VOYAGER FLEET SYSTEMS INC	FLEET FUEL	869456715234	11/07/2023	671.76	
Total Sewer:				6,523.67	
Total Public Works:				6,523.67	
Total Sewer Fund:				6,523.67	
Water Fund					
08-0000-07710 Merchandise Inventory	Water Fund				
BERNIES ACE HARDWARE	CLEANING SUPPLIES	287878	10/10/2023	40.64	
08-0000-07710 Merchandise Inventory	Water Fund				
CORE & MAIN LP	IPERL 3/4 METER 100 CF 7.5 LL	T703251	10/04/2023	2,743.48	
08-0000-07710 Merchandise Inventory	Water Fund				
CORE & MAIN LP	Meter Tailpiece 5/8 x 3/4 x 3/4	T703251	10/04/2023	591.15	
08-0000-07710 Merchandise Inventory	Water Fund				
CORE & MAIN LP	PARTS	T610189	10/05/2023	328.51	
08-0000-07710 Merchandise Inventory	Water Fund				
CORE & MAIN LP	PARTS	T885801	11/06/2023	580.41	
08-0000-07710 Merchandise Inventory	Water Fund				
NORTHWEST PIPE FITTINGS INC	SMALL TOOLS/EQUIP	275854	10/13/2023	110.87	
Total :				4,395.06	
Total :				4,395.06	
08-52-51-44-479 CNTSVC Other	Water Fund	Water Treatment	Public Works		
IDEAL LINEN INC	MOPS AND MATS	11195226	10/31/2023	19.40	
08-52-51-44-479 CNTSVC Other	Water Fund	Water Treatment	Public Works		
WESTCO	HERBICIDE/PESTICIDE	70-124617	10/20/2023	1,959.77	
08-52-51-45-551 Fuel,Oil,Lube-Veh,Mach,Equip	Water Fund	Water Treatment	Public Works		
VOYAGER FLEET SYSTEMS INC	FLEET FUEL	869456715234	11/07/2023	736.56	
08-52-51-45-556 Parts-Vehicle, Mach, Equip	Water Fund	Water Treatment	Public Works		
BERNIES ACE HARDWARE	PARTS	287878	10/10/2023	43.84	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
08-52-51-46-629 Other Chemicals HAWKINS INC	Water Fund CHEMICAL	Water Treatment 6572091	Public Works 09/07/2023	4,457.62	
Total Water Treatment:				7,217.19	
08-52-52-42-294 Conferences, Cont Education FIRSTBANK CARD	Water Fund LICENSE RENEWAL	Distribution SWEDEEN 11/	Public Works 11/13/2023	115.00	
08-52-52-42-294 Conferences, Cont Education NE DEPT OF ENVIRONMENT AND E	Water Fund RENEWAL FEE - E. GOSNELL	Distribution 39590	Public Works 10/13/2023	115.00	
08-52-52-43-383 Water Testing Services FIRSTBANK CARD	Water Fund MAILING	Distribution SWEDEEN 11/	Public Works 11/13/2023	40.40	
08-52-52-43-383 Water Testing Services FIRSTBANK CARD	Water Fund MAILING	Distribution SWEDEEN 11/	Public Works 11/13/2023	40.40	
08-52-52-43-383 Water Testing Services FIRSTBANK CARD	Water Fund MAILING	Distribution SWEDEEN 11/	Public Works 11/13/2023	152.70	
08-52-52-44-479 CNTSVC Other PANHANDLE PASTURE SERVICES	Water Fund ACRES	Distribution 150481	Public Works 11/02/2023	4,799.00	
08-52-52-44-488 Utility Locate Services ONE CALL CONCEPTS INC	Water Fund LOCATES WATER	Distribution 3100100	Public Works 10/31/2023	26.60	
08-52-52-44-489 NRCNTSVC-Other Mach, Equip FARM PLAN	Water Fund EQUIPMENT	Distribution 51216576	Public Works 10/31/2023	213.99	
08-52-52-45-526 Other Supplies FIRSTBANK CARD	Water Fund PARTS FOR RADIOS WATER	Distribution GRANT 11/23	Public Works 11/10/2023	254.70	
08-52-52-45-534 Safety Commodities FIRSTBANK CARD	Water Fund UNIFORMS - ERIC G.	Distribution SWEDEEN 11/	Public Works 11/13/2023	218.25	
08-52-52-45-544 Small Tools, Equipment BLOEDORN LUMBER - ALLIANCE	Water Fund TOOLS	Distribution 7883828	Public Works 10/31/2023	68.48	
08-52-52-45-556 Parts-Vehicle, Mach, Equip HANSEN'S LOCKSMITHING	Water Fund NEW LOCKS	Distribution 8026	Public Works 10/24/2023	59.00	
08-52-52-45-556 Parts-Vehicle, Mach, Equip K. L. WOOD & COMPANY LLC	Water Fund PARTS	Distribution 6761	Public Works 11/09/2023	394.80	
08-52-52-46-672 Water, Sewer Line Material CORE & MAIN LP	Water Fund 16 radio pucks	Distribution T703251	Public Works 10/04/2023	144.99	
08-52-52-46-672 Water, Sewer Line Material CORE & MAIN LP	Water Fund T703251	Distribution T703251	Public Works 10/04/2023	566.58	
08-52-52-46-672 Water, Sewer Line Material CORE & MAIN LP	Water Fund 100' wire spools	Distribution T703251	Public Works 10/04/2023	251.45	
08-52-52-59-950 Capital Outlay-Mach, Equip CORE & MAIN LP	Water Fund S377927	Distribution S377927	Public Works 11/09/2023	76,235.87	
Total Distribution:				83,697.21	
Total Public Works:				90,914.40	
Total Water Fund:				95,309.46	
Golf Course					
21-71-75-44-451 Telephone Line Expense MOBIUS COMMUNICATIONS CO.	Golf Course 308-762-7069	Golf Course 150488	Cultural and Leisure 11/01/2023	79.38	
21-71-75-44-451 Telephone Line Expense MOBIUS COMMUNICATIONS CO.	Golf Course 308-762-1446	Golf Course 150487	Cultural and Leisure 11/01/2023	78.31	
21-71-75-44-456 Cellular Telephone Expense FIRSTNET	Golf Course CELL PHONE C&LS	Golf Course 287306230913	Cultural and Leisure 11/03/2023	46.37	
21-71-75-44-479 CNTSVC Other NATIONWIDE MANAGEMENT INC	Golf Course WEB HOSTING SERVICES	Golf Course 15960	Cultural and Leisure 06/21/2023	62.50	
21-71-75-44-479 CNTSVC Other ALL SEASONS LANDSCAPING LLC	Golf Course LANDSCAPE MAINTENANCE - GOL	Golf Course 150493	Cultural and Leisure 11/07/2023	200.00	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
21-71-75-45-551 Fuel,Oil,Lube-Veh,Mach,Equip VOYAGER FLEET SYSTEMS INC	Golf Course FUEL	Golf Course 869456715234	Cultural and Leisure 11/07/2023	56.48	
21-71-75-45-551 Fuel,Oil,Lube-Veh,Mach,Equip VOYAGER FLEET SYSTEMS INC	Golf Course FLEET FUEL	Golf Course 869456715234	Cultural and Leisure 11/07/2023	94.32	
21-71-75-45-556 Parts-Vehicle, Mach, Equip STURDEVANT'S AUTO PARTS	Golf Course PARTS	Golf Course 834011668	Cultural and Leisure 11/07/2023	9.68	
21-71-75-45-556 Parts-Vehicle, Mach, Equip STURDEVANT'S AUTO PARTS	Golf Course PARTS	Golf Course 834011643	Cultural and Leisure 11/07/2023	22.24	
21-71-75-45-575 Fertilizer JIRDON AGRI CHEMICALS INC	Golf Course	Golf Course 82-32955	Cultural and Leisure 09/22/2023	5,720.00	
21-71-75-46-625 Concession Supplies HARRIS SALES COMPANY	Golf Course CONCESSIONS	Golf Course 1178663	Cultural and Leisure 11/06/2023	43.01	
21-71-75-46-625 Concession Supplies PEPSI COLA OF WESTERN NEBRA	Golf Course CONCESSION	Golf Course 5100124760	Cultural and Leisure 11/02/2023	85.16	
21-71-75-46-627 Special Order Costs VW GOLF INC	Golf Course SPECIAL ORDER	Golf Course 74624	Cultural and Leisure 11/01/2023	157.24	
21-71-75-46-627 Special Order Costs CALLAWAY GOLF SALES CO	Golf Course SPECIAL ORDER DINA CANTU	Golf Course 936596089	Cultural and Leisure 06/01/2023	184.05	
21-71-75-46-627 Special Order Costs CALLAWAY GOLF SALES CO	Golf Course SPECIAL ORDER AHS GIRLS GOLF	Golf Course 936724946	Cultural and Leisure 06/27/2023	693.60	
21-71-75-46-627 Special Order Costs CALLAWAY GOLF SALES CO	Golf Course SPECIAL ORDER FIT K THOMPSON	Golf Course 936468774	Cultural and Leisure 05/09/2023	184.05	
21-71-75-46-627 Special Order Costs CALLAWAY GOLF SALES CO	Golf Course SPECIAL ORDER CADE PFEIFFER	Golf Course 937154107	Cultural and Leisure 10/05/2023	444.60	
21-71-75-46-627 Special Order Costs CALLAWAY GOLF SALES CO	Golf Course SPECIAL ORDER SCOTT MUNDT	Golf Course 936785121	Cultural and Leisure 07/12/2023	72.00	
21-71-75-46-627 Special Order Costs CALLAWAY GOLF SALES CO	Golf Course SPECIAL ORDER RYAN TAYLOR	Golf Course 936879637	Cultural and Leisure 08/08/2023	72.00	
21-71-75-46-675 Irrigation Material BERNIES ACE HARDWARE	Golf Course IRRIGATION WELL REPAIR	Golf Course 289390	Cultural and Leisure 11/06/2023	176.37	
21-71-75-46-675 Irrigation Material BERNIES ACE HARDWARE	Golf Course IRRIGATION MATERIALS	Golf Course 289390	Cultural and Leisure 11/06/2023	33.62	
21-71-75-46-675 Irrigation Material BERNIES ACE HARDWARE	Golf Course IRRIGATION WELL REPAIR	Golf Course 289554	Cultural and Leisure 11/08/2023	16.58	
21-71-75-46-675 Irrigation Material BERNIES ACE HARDWARE	Golf Course IRRIGATION MATERIALS	Golf Course 289439	Cultural and Leisure 11/07/2023	27.23	
Total Golf Course:				8,558.79	
Total Cultural and Leisure Services:				8,558.79	
Total Golf Course:				8,558.79	
Airport					
22-41-43-42-294 Conferences, Cont Education ALLIANCE RURAL FIRE PROT DIST	Airport CPR CARDS	Airport Operations 425 - DAVIS	Airport 10/10/2023	17.00	
22-41-43-43-335 Other Technical Services NATIONWIDE MANAGEMENT INC	Airport WEB HOSTING SERVICES	Airport Operations 15960	Airport 06/21/2023	31.25	
22-41-43-43-373 Contract Custodial Services HP CLEANING AND SEWING	Airport CLEANING AIRPORT TERMINAL	Airport Operations 110523AP	Airport 11/05/2023	850.00	
22-41-43-44-451 Telephone Line Expense MOBIUS COMMUNICATIONS CO.	Airport 308-762-1214	Airport Operations 150494	Airport 11/01/2023	76.43	
22-41-43-44-451 Telephone Line Expense MOBIUS COMMUNICATIONS CO.	Airport 308-762-4512	Airport Operations 150495	Airport 11/01/2023	85.78	
22-41-43-44-452 Long Distance Expense MOBIUS COMMUNICATIONS CO.	Airport 308-762-4512	Airport Operations 150495	Airport 11/01/2023	12.51	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
22-41-43-44-456 Cellular Telephone Expense FIRSTNET	Airport CELL PHONE AIRPORT	Airport Operations 287306230913	Airport 11/03/2023	71.11	
22-41-43-44-476 CNTSVC-FBO Operator HEARTLAND AVIATION INC	Airport CONTRACT SERVICES FBO	Airport Operations NOVEMBER 2	Airport 11/02/2023	875.00	
22-41-43-44-477 CNTSVC-Hangar Management HEARTLAND AVIATION INC	Airport HANGAR MANAGEMENT	Airport Operations NOVEMBER 2	Airport 11/02/2023	608.60	
22-41-43-44-483 NRCNTSVC-Building Public Wrks ALLIANCE TRACTOR & IMPLEMENT	Airport HANGAR DOOR REPAIR	Airport Operations 578227R	Airport 10/18/2023	298.38	
22-41-43-44-495 NRCNTSVC-Lawns, Grounds FLYING RHINO AVIATION LTD	Airport WEEDS - THISTLE	Airport Operations 2106664	Airport 10/24/2023	480.00	
22-41-43-45-526 Other Supplies ACKERMAN AG SERVICE	Airport VARMINT TIP AMMO AND SLING AT	Airport Operations 73893	Airport 11/02/2023	362.00	
22-41-43-45-526 Other Supplies CULLIGAN WATER CONDITIONING	Airport WATER COOLER RENTAL AND SAL	Airport Operations 150485	Airport 10/25/2023	11.95	
22-41-43-45-544 Small Tools, Equipment ACKERMAN AG SERVICE	Airport RIFLE, SCOPE, MOUNT, SUPPRESS	Airport Operations 73857	Airport 10/31/2023	1,091.00	
22-41-43-45-544 Small Tools, Equipment CARTER'S HOME HARDWARE & AP	Airport SMALL TOOLS/EQUIP	Airport Operations 22129/1	Airport 11/08/2023	17.99	
22-41-43-45-551 Fuel,Oil,Lube-Veh,Mach,Equip VOYAGER FLEET SYSTEMS INC	Airport FUEL	Airport Operations 869456715234	Airport 11/07/2023	8.96	
22-41-43-45-556 Parts-Vehicle, Mach, Equip CARTER'S HOME HARDWARE & AP	Airport PARTS	Airport Operations 22054/1	Airport 11/02/2023	59.75	
22-41-43-45-556 Parts-Vehicle, Mach, Equip DARREN'S CARQUEST AUTO PART	Airport PARTS	Airport Operations 2723-471911	Airport 11/07/2023	74.88	
22-41-43-45-575 AOA Ground Maintenance FIRSTBANK CARD	Airport MALSR BULBS	Airport Operations PLACEK 11/23	Airport 11/10/2023	239.84	
22-41-43-45-575 AOA Ground Maintenance FIRSTBANK CARD	Airport RUNWAY BULBS	Airport Operations PLACEK 11/23	Airport 11/10/2023	294.82	
22-41-43-45-576 Herbicides, Pesticides FLYING RHINO AVIATION LTD	Airport WEEDS - THISTLE	Airport Operations 2106664	Airport 10/24/2023	493.20	
Total Airport Operations:				6,060.45	
Total Airport:				6,060.45	
Total Airport:				6,060.45	
Public Transit Fund					
23-72-71-42-243 Employee Background Checks ROCK VALLEY PHYSICAL THERAPY	Public Transit Fund PRE-EMPLOYMENT SCREEN	Transit - Administration 6666013-1020	Public Works 11/01/2023	85.00	
23-72-71-42-243 Employee Background Checks ROCK VALLEY PHYSICAL THERAPY	Public Transit Fund PRE-EMPLOYMENT SCREEN	Transit - Administration 6666013-1020	Public Works 11/01/2023	85.00	
23-72-71-44-411 Building, Office Rent CITY OF ALLIANCE	Public Transit Fund ANNEX BUILDING RENT	Transit - Administration 14848	Public Works 11/01/2023	1,095.00	
23-72-71-44-436 Mail, Delivery Services QUADIENT FINANCE USA INC	Public Transit Fund TRANSIT	Transit - Administration OCT 23	Public Works 10/10/2023	3.78	
23-72-71-44-456 Cellular Telephone Expense FIRSTNET	Public Transit Fund CELL PHONE TRANSIT	Transit - Administration 287306230913	Public Works 11/03/2023	432.05	
23-72-71-45-511 Office Supplies FIRSTBANK CARD	Public Transit Fund AMAZON - CALENDAR	Transit - Administration POHLMAN 11/	Public Works 11/10/2023	13.28	
23-72-71-45-511 Office Supplies PRINT EXPRESS	Public Transit Fund BUSINESS CARDS - POHLMAN	Transit - Administration 80845	Public Works 10/26/2023	65.59	
23-72-71-45-511 Office Supplies PAIGE POHLMAN	Public Transit Fund REIMBURSEMENT	Transit - Administration POHLMAN REI	Public Works 11/02/2023	74.89	
23-72-71-45-526 Other Nonoperating Sup/Expense FIRSTBANK CARD	Public Transit Fund AMAZON - CAMERAS/ECHO	Transit - Administration POHLMAN 11/	Public Works 11/10/2023	183.27	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
23-72-71-45-526 Other Nonoperating Sup/Expense	Public Transit Fund	Transit - Administration	Public Works		
IDEAL LINEN INC	TOWELS	11196202	11/07/2023	50.83	
Total Transit - Administration:				2,088.69	
23-72-72-45-551 Fuel,Oil,Lube-Veh,Mach,Equip	Public Transit Fund	Transit - Operations	Public Works		
RED BEARD GARAGE	OIL CHANGE	8900	11/01/2023	144.80	
23-72-72-45-551 Fuel,Oil,Lube-Veh,Mach,Equip	Public Transit Fund	Transit - Operations	Public Works		
VOYAGER FLEET SYSTEMS INC	FUEL	869456715234	11/07/2023	2,149.89	
Total Transit - Operations:				2,294.69	
Total Public Works:				4,383.38	
Total Public Transit Fund:				4,383.38	
Street Fund					
24-41-41-42-243 Employee Medical Services	Street Fund	Streets	Public Works		
ROCK VALLEY PHYSICAL THERAPY	PRE-EMPLOYMENT SCREEN	6666013-1020	11/01/2023	85.00	
24-41-41-42-294 Conferences, Cont Education	Street Fund	Streets	Public Works		
FIRSTBANK CARD	CDL COURSE	KITTELMANN	11/13/2023	199.00	
24-41-41-42-294 Conferences, Cont Education	Street Fund	Streets	Public Works		
FIRSTBANK CARD	AMAZON - PHONE CASE/SCREEN	KITTELMANN	11/13/2023	27.18	
24-41-41-44-441 Electricity	Street Fund	Streets	Public Works		
COA UTILITIES	ELECTRIC	11/21/2023 UTI	11/14/2023	167.14	11/14/2023
24-41-41-44-456 Cellular Telephone Expense	Street Fund	Streets	Public Works		
FIRSTNET	CELL PHONE STREETS	287306230913	11/03/2023	64.72	
24-41-41-44-479 CNTSVC Other	Street Fund	Streets	Public Works		
BOX BUTTE GENERAL HOSPITAL	ANNUAL RADIO TOWER LEASE	5912	11/03/2023	200.00	
24-41-41-45-526 Other Supplies	Street Fund	Streets	Public Works		
FIRSTBANK CARD	DOT - GRANT STREET SUPER. REN	KITTELMANN	11/13/2023	30.00	
24-41-41-45-526 Other Supplies	Street Fund	Streets	Public Works		
IDEAL LINEN INC	MOPS AND MATS	11195226	10/31/2023	19.40	
24-41-41-45-526 Other Supplies	Street Fund	Streets	Public Works		
IDEAL LINEN INC	MOPS	11194297	10/24/2023	16.33	
24-41-41-45-534 Safety Commodities	Street Fund	Streets	Public Works		
FARM PLAN	UNIFORMS	51219059	11/06/2023	74.97	
24-41-41-45-541 Office Furniture, Equipment	Street Fund	Streets	Public Works		
FIRSTBANK CARD	AMAZON - NAME PLATE	GRANT 11/23	11/10/2023	15.80	
24-41-41-45-543 Small Tools, Equipment	Street Fund	Streets	Public Works		
FARM PLAN	TOOLS	51214862	10/27/2023	62.23	
24-41-41-45-543 Small Tools, Equipment	Street Fund	Streets	Public Works		
FARM PLAN	TOOLS	51214862	10/27/2023	44.20	
24-41-41-45-543 Small Tools, Equipment	Street Fund	Streets	Public Works		
FARM PLAN	TOOLS	51216948	11/01/2023	23.98	
24-41-41-45-553 Streets-Fuel	Street Fund	Streets	Public Works		
VOYAGER FLEET SYSTEMS INC	FLEET FUEL	869456715234	11/07/2023	1,535.10	
24-41-41-45-556 Parts-Vehicle, Mach, Equip	Street Fund	Streets	Public Works		
DARREN'S CARQUEST AUTO PART	PARTS	2723-471026	10/27/2023	74.43	
24-41-41-45-556 Parts-Vehicle, Mach, Equip	Street Fund	Streets	Public Works		
BOLEK-BILT LLC	PARTS	3464	11/08/2023	370.50	
24-41-41-45-556 Parts-Vehicle, Mach, Equip	Street Fund	Streets	Public Works		
WOLF FORD OF ALLIANCE	PARTS	50226	10/31/2023	570.92	
24-41-41-45-563 Cleaning Supplies	Street Fund	Streets	Public Works		
IDEAL LINEN INC	TOWELS	11195224	10/31/2023	50.83	
24-41-41-51-930 Asphalt Overlays	Street Fund	Streets	Public Works		
M.C. SCHAFF & ASSOCIATES INC	2023 Alliance Pavement Rehab Projec	23306	10/31/2023	12,741.25	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
24-41-41-51-930 Asphalt Overlays					
WERNER CONSTRUCTION INC	Street Fund FINAL PAY APP 2023 PAVEMENT RE	Streets 150498	Public Works 10/12/2023	120,791.77	
24-41-41-51-930 Asphalt Overlays					
WERNER CONSTRUCTION INC	Street Fund FINAL PAY APP 2023 PAVEMENT RE	Streets 150497	Public Works 10/12/2023	35,568.37	
Total Streets:				172,733.12	
Total Public Works:				172,733.12	
Total Street Fund:				172,733.12	
Retired Senior Vol Program					
26-71-70-42-294 Conferences, Cont Education					
FIRSTBANK CARD	Retired Senior Vol P LODGING	Retired Senior Vol Program BROWN 11/23	Cultural and Leisure 11/06/2023	327.00	
26-71-70-42-294 Conferences, Cont Education					
VOYAGER FLEET SYSTEMS INC	Retired Senior Vol P FUEL	Retired Senior Vol Program 869456715234	Cultural and Leisure 11/07/2023	74.39	
Total Retired Senior Vol Program:				401.39	
Total Cultural and Leisure Services:				401.39	
Total Retired Senior Vol Program:				401.39	
Economic Development Fund					
35-61-64-43-313 Other Attorney Fees - ED					
SIMMONS OLSEN LAW FIRM, P.C.	Economic Develop CRA	Economic Development Support 808981	Community Develop 10/31/2023	50.00	
35-61-64-43-313 Other Attorney Fees - ED					
SIMMONS OLSEN LAW FIRM, P.C.	Economic Develop PRAIRE SKY SEED/LB840 APPLICA	Economic Development Support 809287	Community Develop 10/31/2023	108.00	
Total Economic Development Support:				158.00	
Total Community Development:				158.00	
Total Economic Development Fund:				158.00	
State E911 Fund					
43-31-31-47-701 911 - State Funding Restricted					
LANGUAGE LINE SOLUTIONS INC	State E911 Fund INTERPRETATION	Police Administration 11130696		5.31	10/31/2023
Total Police Administration:				5.31	
Total :				5.31	
Total State E911 Fund:				5.31	
Adminstration Internal Service					
51-13-13-42-292 Interviewing Expense					
FIRSTBANK CARD	Adminstration Intern BACKGROUND CHECK	Personnel MAYHEW 11/2	Personnel 11/14/2023	15.50	
51-13-13-42-292 Interviewing Expense					
FIRSTBANK CARD	Adminstration Intern BACKGROUND CHECK	Personnel MAYHEW 11/2	Personnel 11/14/2023	15.50	
51-13-13-42-292 Interviewing Expense					
FIRSTBANK CARD	Adminstration Intern DMV/DHHS	Personnel MAYHEW 11/2	Personnel 11/14/2023	12.50	
51-13-13-42-292 Interviewing Expense					
FIRSTBANK CARD	Adminstration Intern BACKGROUND CHECK	Personnel MAYHEW 11/2	Personnel 11/14/2023	4.00	
51-13-13-43-335 Other Technical Services					
PRINCIPAL FINANCIAL GROUP	Adminstration Intern DATA CORRECTIONS	Personnel 59159912	Personnel 10/27/2023	110.00	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
51-13-13-43-381 DOT Testing WPCI	Administration Intern DOT DRUG TESTING	Personnel S160412	Personnel 10/31/2023	192.00	
51-13-13-44-436 Mail, Delivery Services QUADIENT FINANCE USA INC	Administration Intern PERSONNEL	Personnel OCT 23	Personnel 10/10/2023	4.59	
Total Personnel:				354.09	
Total Personnel:				354.09	
51-14-14-43-311 City Attorney Retainer SIMMONS OLSEN LAW FIRM, P.C.	Administration Intern RETAINER	Legal 809312	Legal 10/31/2023	6,153.70	
51-14-14-43-315 City Prosecutor SIMMONS OLSEN LAW FIRM, P.C.	Administration Intern 2023 PROSECUTIONS	Legal 809286	Legal 10/31/2023	75.00	
Total Legal:				6,228.70	
Total Legal:				6,228.70	
51-17-17-43-335 Other Technical Services BYTES COMPUTER	Administration Intern VMWare Licensing-EUC HRZN 8 STD	MIS 31011	Technology 10/16/2023	8,767.56	
51-17-17-43-335 Other Technical Services BYTES COMPUTER	Administration Intern MONTHLY BILLING	MIS CW36832	Technology 11/02/2023	7,690.23	
51-17-17-43-335 Other Technical Services MOBIUS COMMUNICATIONS CO.	Administration Intern WIRELESS ACCESS POINT PROJE	MIS 12-300-52392-	Technology 10/27/2023	1,466.22	
51-17-17-43-335 Other Technical Services MOBIUS COMMUNICATIONS CO.	Administration Intern WIRELESS ACCESS POINT PROJE	MIS 12-300-52050-	Technology 10/27/2023	1,265.82	
51-17-17-44-457 Internet Operating Expense MOBIUS COMMUNICATIONS CO.	Administration Intern 012-762-9048	MIS 150480	Technology 11/01/2023	40.00	
51-17-17-44-457 Internet Operating Expense MOBIUS COMMUNICATIONS CO.	Administration Intern 308-762-4512	MIS 150495	Technology 11/01/2023	50.00	
51-17-17-44-457 Internet Operating Expense TELECOM WEST INC	Administration Intern WIRELESS INTERNET - MUNI BLDG	MIS 881621NOV	Technology 11/02/2023	49.95	
51-17-17-45-511 Office Supplies FIRSTBANK CARD	Administration Intern TONER	MIS KUSEK 11/23	Technology 11/09/2023	160.08	
51-17-17-45-526 Other Supplies FIRSTBANK CARD	Administration Intern REGISTRATION	MIS KUSEK 11/23	Technology 11/09/2023	5.00	
51-17-17-59-940 Capital Outlay-Office Equip CDW GOVERNMENT INC	Administration Intern HP T2600 Plotter	MIS MQ64141	Technology 10/20/2023	11,827.20	
Total MIS:				31,322.06	
Total Technology:				31,322.06	
51-21-21-42-294 Conferences, Cont Education ALLIANCE RURAL FIRE PROT DIST	Administration Intern CPR CARDS	Accounting 425 - WAGNE	Finance 10/10/2023	17.00	
51-21-21-44-436 Mail, Delivery Services QUADIENT FINANCE USA INC	Administration Intern FINANCE	Accounting OCT 23	Finance 10/10/2023	148.56	
51-21-21-44-456 Cellular Telephone Expense FIRSTNET	Administration Intern CELL PHONE FINANCE	Accounting 287306230913	Finance 11/03/2023	46.37	
Total Accounting:				211.93	
Total Finance:				211.93	
Total Administration Internal Service:				38,116.78	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
Enterprise Internal Service					
55-21-23-44-436 Mail, Delivery Services	Enterprise Internal S	Utility Customer Service	Finance		
QUADIENT FINANCE USA INC	UTILITIES	OCT 23	10/10/2023	787.97	
55-21-23-45-526 Other Supplies	Enterprise Internal S	Utility Customer Service	Finance		
TARA STANEC	REIMBURSEMENT	STANEC 11/23	11/01/2023	33.74	
55-21-23-45-526 Other Supplies	Enterprise Internal S	Utility Customer Service	Finance		
TARA STANEC	REIMBURSEMENT	STANEC 11/23	11/01/2023	12.84	
55-21-23-45-541 Office Furniture, Equipment	Enterprise Internal S	Utility Customer Service	Finance		
OFFICE DEPOT	OFFICE FURNITURE	330733123-00	09/29/2023	890.37	
Total Utility Customer Service:				1,724.92	
55-21-24-44-434 Contract Printing Expense	Enterprise Internal S	Meter Reading	Finance		
PRINT EXPRESS	DOOR HANGERS	80849	10/26/2023	656.85	
55-21-24-44-482 NRCNTSVC-Vehicle Repair Mtc	Enterprise Internal S	Meter Reading	Finance		
ALLIANCE MOTORS UNLIMITED, IN	OIL CHANGE	67705	10/19/2023	65.85	
55-21-24-44-482 NRCNTSVC-Vehicle Repair Mtc	Enterprise Internal S	Meter Reading	Finance		
ALLIANCE MOTORS UNLIMITED, IN	OIL CHANGE	67688	10/18/2023	98.93	
55-21-24-44-482 NRCNTSVC-Vehicle Repair Mtc	Enterprise Internal S	Meter Reading	Finance		
WOLF FORD OF ALLIANCE	BATTERY	50046	10/17/2023	169.95	
55-21-24-45-551 Fuel,Oil,Lube-Veh,Mach,Equip	Enterprise Internal S	Meter Reading	Finance		
VOYAGER FLEET SYSTEMS INC	FUEL	869456715234	11/07/2023	61.40	
Total Meter Reading:				1,052.98	
Total Finance:				2,777.90	
55-51-56-43-373 Contract Custodial Services	Enterprise Internal S	Warehouse	Utilitiy Superintenden		
HP CLEANING AND SEWING	CLEANING SERVICES	110523UF	11/05/2023	1,100.00	
55-51-56-43-379 Other Contract Operating Svcs	Enterprise Internal S	Warehouse	Utilitiy Superintenden		
BOX BUTTE GENERAL HOSPITAL	ANNUAL RADIO TOWER LEASE	5912	11/03/2023	400.00	
55-51-56-43-379 Other Contract Operating Svcs	Enterprise Internal S	Warehouse	Utilitiy Superintenden		
IDEAL LINEN INC	MOPS AND MATS	11195226	10/31/2023	38.80	
55-51-56-43-379 Other Contract Operating Svcs	Enterprise Internal S	Warehouse	Utilitiy Superintenden		
IDEAL LINEN INC	MOPS	11190456	09/26/2023	65.33	
55-51-56-43-379 Other Contract Operating Svcs	Enterprise Internal S	Warehouse	Utilitiy Superintenden		
IDEAL LINEN INC	MOPS	11194297	10/24/2023	32.67	
55-51-56-44-436 Mail, Delivery Services	Enterprise Internal S	Warehouse	Utilitiy Superintenden		
FIRSTBANK CARD	MAILING	BRIDGE 11/23	11/08/2023	10.20	
55-51-56-45-511 Office Supplies	Enterprise Internal S	Warehouse	Utilitiy Superintenden		
WYOMING FIRST AID & SAFETY SU	FIRST AID KIT SUPPLIES	80004977	11/09/2023	206.65	
55-51-56-45-534 Safety Commodities	Enterprise Internal S	Warehouse	Utilitiy Superintenden		
CONTRACTORS MATERIALS INC	LENS CLEANER	251950	10/27/2023	16.00	
55-51-56-45-534 Safety Commodities	Enterprise Internal S	Warehouse	Utilitiy Superintenden		
CONTRACTORS MATERIALS INC	GLOVES	251950	10/27/2023	16.95	
55-51-56-45-534 Safety Commodities	Enterprise Internal S	Warehouse	Utilitiy Superintenden		
CONTRACTORS MATERIALS INC	GLOVES	252153	11/10/2023	33.90	
Total Warehouse:				1,920.50	
Total Utilitiy Superintendent:				1,920.50	
Total Enterprise Internal Service:				4,698.40	
Health Care Internal Service					
57-81-81-42-231 Employee Life Insurance	Health Care Internal	Health Support	Personnel		
REGIONAL CARE, INC.	EMPLOYEE LIFE INSURANCE	NOV 23	11/01/2023	824.41	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
57-81-81-42-231 Employee Life Insurance UNUM LIFE INSURANCE COMPANY	Health Care Internal EMPLOYEE LIFE INSURANCE #091	Health Support OCT-23	Personnel 11/01/2023	773.25	
57-81-81-42-281 Specific Premium REGIONAL CARE, INC.	Health Care Internal SPECIFIC PREMIUM	Health Support NOV 23	Personnel 11/01/2023	29,347.22	
57-81-81-42-281 Specific Premium AIRMEDCARE NETWORK	Health Care Internal CENSUS SLOTS	Health Support 150499	Personnel 11/08/2023	7,125.00	
57-81-81-42-285 Transplant Coverage REGIONAL CARE, INC.	Health Care Internal TRANSPLANAT COVERAGE	Health Support NOV 23	Personnel 11/01/2023	1,151.36	
57-81-81-42-286 Aggregate Premium REGIONAL CARE, INC.	Health Care Internal AGGREGATE PREMIUM	Health Support NOV 23	Personnel 11/01/2023	1,096.83	
57-81-81-42-287 Employee Claims REGIONAL CARE, INC.	Health Care Internal HEALTH CLAIMS	Health Support 11072023-HC	Personnel 11/07/2023	732,344.42	11/13/2023
57-81-81-42-287 Employee Claims REGIONAL CARE, INC.	Health Care Internal HEALTH CLAIMS	Health Support 11132023-HC	Personnel 11/13/2023	104,393.43	11/14/2023
57-81-81-42-287 Employee Claims ALLIANCE COMMUNITY PHARMAC	Health Care Internal FLU SHOTS	Health Support 150500	Personnel 10/29/2023	1,024.00	
57-81-81-42-288 Employee Insurance Admin REGIONAL CARE, INC.	Health Care Internal EMPLOYEE INSURANCE ADMIN	Health Support NOV 23	Personnel 11/01/2023	2,177.85	
57-81-81-42-289 Vision Premium REGIONAL CARE, INC.	Health Care Internal VISION	Health Support NOV 23	Personnel 11/01/2023	1,277.52	
57-81-81-43-379 Other Contract Operating Svcs REGIONAL CARE, INC.	Health Care Internal HAYS PREMIUM	Health Support NOV 23	Personnel 11/01/2023	2,500.00	
Total Health Support:				884,035.29	
Total Personnel:				884,035.29	
Total Health Care Internal Service:				884,035.29	
Grand Totals:				2,277,430.57	

Dated: _____

Mayor: _____

City Manager: _____

City Treasurer: _____

Report Criteria:

- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.
- [Report].Vendor Number = {<>} 2311
- [Report].Vendor Number = {OR} {IS NULL}



Building the Best Hometown in America®

PROCLAMATION

WHEREAS, The City of Alliance, Nebraska celebrates our local small businesses and the contributions they make to our local economy and community; and,

WHEREAS, the Small Business Administration (SBA) encourages the nation to shop, dine, and entertain at local businesses; and,

WHEREAS, small businesses are the heart and soul of our neighborhoods, powering local economies and strengthening communities; and,

WHEREAS, the SBA encourages everyone to be a part of the nationwide movement that spotlights our small business owners, drives holiday shopping locally, and celebrates the spirit of entrepreneurship; and,

WHEREAS, together, we can make a difference for the vital small businesses that make our community thrive; and,

WHEREAS, The City of Alliance, NE supports our local businesses that create jobs, boost our local economy, and preserve our communities;

WHEREAS, advocacy groups, as well as public and private organizations, across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday.

NOW, THEREFORE, the City Council of Alliance, Nebraska, does hereby proclaim:

Saturday, November 25, 2023 as:

Small Business Saturday

In the City of Alliance, Nebraska, and we urge the residents of our community, and communities across the country, to support small businesses and merchants on Small Business Saturday and throughout the year.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Alliance to be affixed on this 21st day of November in the year of the Lord Two Thousand Twenty-Three.



Earl Jones, Mayor

Building the Best Hometown in America®

City of Alliance ~ P.O. Box D ~ Alliance, NE 69301 ~ 308-762-5400
www.CityOfAlliance.net



Narrative

November 21, 2023



ORDINANCE – FINAL PLAT OF BLOCK 1, MYRTLE SECOND ADDITION TO THE CITY OF ALLIANCE, BOX BUTTE COUNTY, NEBRASKA.

The City of Alliance is in receipt of an application for a Final Plat for the dedication of Block 1, Myrtle Second Addition to the City of Alliance, Box Butte County, Nebraska.

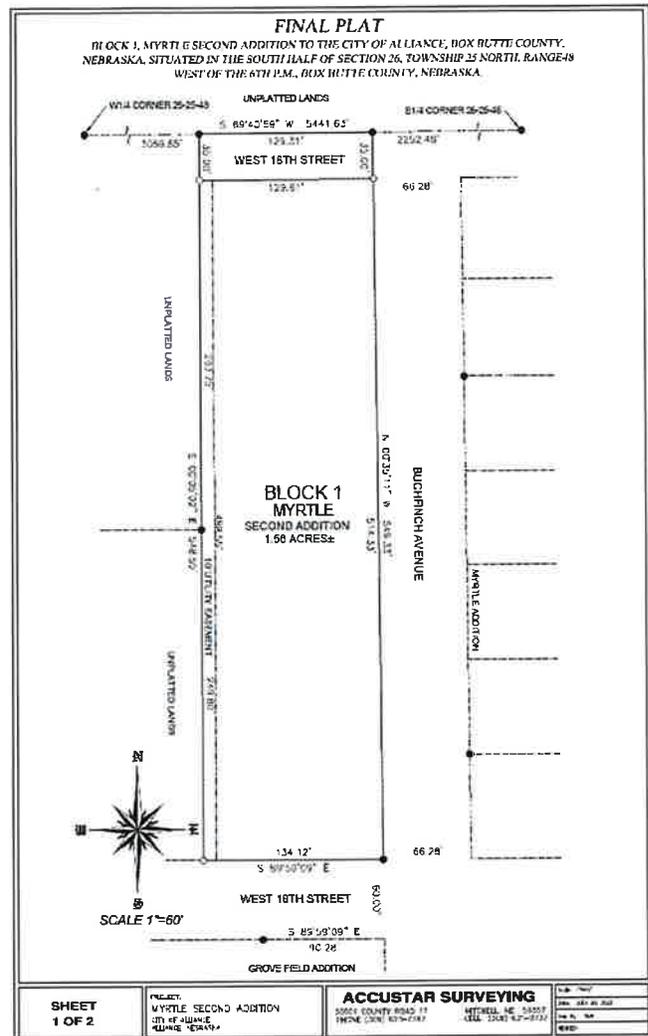
The proposed addition is located at the northwest corner of West 16th Street and Buchfinck Avenue. The proposed addition is zoned Ag, Agriculture. It is adjacent to Ag zoning to the north and west, R-1, Single Family Residential Zoning to the east, and RP-3, Planned Multifamily Residential to the south. A rezone application to R-1 and an annexation will accompany the final plat.

The proposed lot is currently vacant. The plat creates a utility easement along the west side of the proposed lot. This is proposed for sanitary sewer extension and any other utilities that may need to co-locate there. The plat will create the south half of West 18th Street. Streets dedicated along section and half section lines are typically done in such a manner that property owners on each side of the line contribute half of the width of the street.

The City of Alliance Planning Commission met at its regular meeting October 10, 2023 and found that the Final Plat was consistent with the goals in the Comprehensive Plan. They voted yes on a recommendation to the Alliance City Council for the approval of the Final Plat of Block 1, Myrtle Second Addition to the City of Alliance, Box Butte County, Nebraska after making the following findings of fact:

- According to the Comprehensive Plan, and Box Butte Housing Study, the City is in need of additional housing and platting more land for that would help accomplish that goal.
- The proposed addition meets both the North Side and Core Neighborhoods recommendations that future land uses in these neighborhoods should be residential.
- The proposed addition dedicates a portion of W 18th Street which is consistent with the goal of extended the street from NE Highway 87 to US Highway 385.

RECOMMENDATION: THE APPROVAL OF THE FINAL PLAT OF BLOCK 1, MYRTLE SECOND ADDITION TO THE CITY OF ALLIANCE, BOX BUTTE COUNTY, NEBRASKA.



ORDINANCE NO. 2968

AN ORDINANCE APPROVING THE FINAL PLAT OF BLOCK 1, MYRTLE SECOND ADDITION TO THE CITY OF ALLIANCE, BOX BUTTE COUNTY, NEBRASKA, SITUATED IN THE SOUTH HALF OF SECTION 26, TOWNSHIP 25 NORTH, RANGE 48 WEST OF THE 6TH P.M., BOX BUTTE COUNTY, NEBRASKA, REPEALING PRIOR SECTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF ALLIANCE, NEBRASKA:

SECTION 1. The City of Alliance has received the application for approval of the Final Plat of a tract of land Situated in the South Half of Section 26, Township 25 North, Range 48 West of the 6th P.M., Box Butte County, Nebraska.

SECTION 2. The Planning Commission held a public hearing October 10, 2023, and has recommended the approval of the Final Plat of Block 1, Myrtle Second Addition to the City of Alliance, Box Butte County, Nebraska, Situated in the South Half of Section 26, Township 25 North, Range 48 West of the 6th P.M., Box Butte County, Nebraska.

SECTION 3. The City Council finds that the Final Plat contains the information required by Article 5 of the city of Alliance Municipal Code.

SECTION 4. The Final Plat of Block 1, Myrtle Second Addition to the city of Alliance, Box Butte County, Nebraska, Situated in the South Half of Section 26, Township 25 North, Range 48 West of the 6th P.M., Box Butte County, Nebraska is hereby approved by the City of Alliance and shall be filed with the County Clerk as provided by City Code and State law within 30 days of this approval. The plat map which has been prepared is a part of these proceedings and is attached hereto and is incorporated herein and made a part hereof by reference.

SECTION 5. All ordinances, parts of ordinances, resolutions, and policies of the City of Alliance in conflict with this Ordinance are repealed..

SECTION 6. This ordinance shall be in full force and effect from and after its approval, passage, and publication according to law.

PASSED AND APPROVED this ____ day of November, 2023.

(SEAL)

Earl Jones, Mayor

Attest: _____
Shelbi Pitt, City Clerk

Approved as to Form and Legality:

Simmons Olsen Law Office, Legal Counsel

Narrative

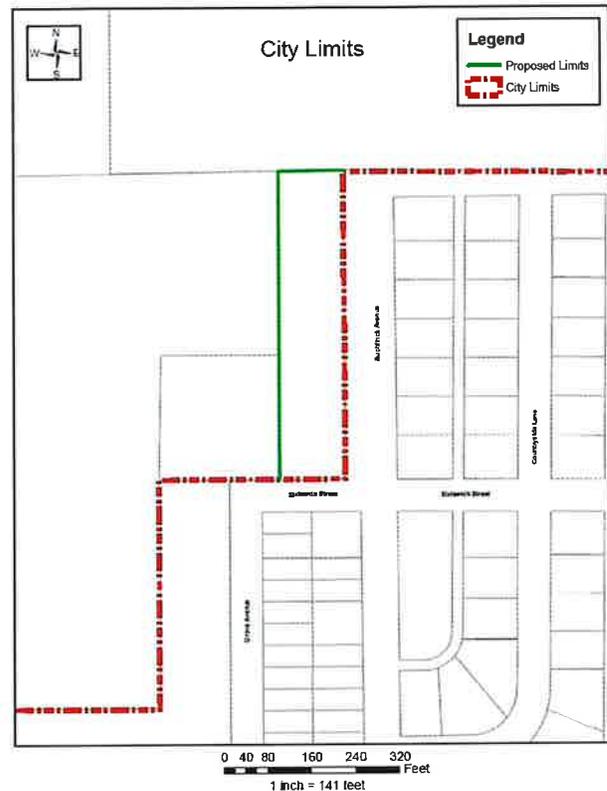
November 21, 2023



ORDINANCE – ANNEXATION OF BLOCK 1, MYRTLE SECOND ADDITION TO THE CITY OF ALLIANCE, BOX BUTTE COUNTY, NEBRASKA.

The City of Alliance is in receipt of an application for a Final Plat for the dedication of Block 1, Myrtle Second Addition to the City of Alliance, Box Butte County, Nebraska. This addition is currently located outside the Corporate City Limits of Alliance.

Properties that receive the benefits of City services including police, fire protection, water, electric, sanitary sewer, streets, snow removal, etc. should be included within the corporate limits of the City. This ensures the before mentioned benefits are paid for and maintained by the collection of taxes assessed against the property, and in the case of many businesses, a sales tax as well. Properties that receive these benefits without being included in the corporate limits are in effect subsidized by those properties that are located within City Limits.



Upon approval of the Final Plat of Block 1, Second Myrtle Addition to the City of Alliance, Box Butte County, Nebraska, a second public hearing must be held for the annexation of the subdivision. The annexation will amend the City Limit Map of the City of Alliance and include Second Myrtle Addition within the corporate limits of the City. The City is the owner of this parcel and staff recommends its annexation within City Limits.

The City of Alliance Planning Commission met at its regular meeting October 10, 2023 and found that the annexation was consistent with the goals in the Comprehensive Plan finding that the plan for the lot as single family residential was not rural in character and that future development should pay for City benefits. Future development would also place the area within the high priority criteria for annexation according to page Land Use 29 of the Plan. They voted yes on a recommendation to the Alliance City Council for the approval of the annexation of Block 1, Myrtle Second Addition to the City of Alliance, Box Butte County, Nebraska.

RECOMMENDATION: THE APPROVAL OF THE ORDINANCE ANNEXING BLOCK 1, MYRTLE SECOND ADDITION TO THE CITY OF ALLIANCE, BOX BUTTE COUNTY, NEBRASKA.

ORDINANCE NO. 2969

AN ORDINANCE OF THE CITY OF ALLIANCE, NEBRASKA, ANNEXING CERTAIN PROPERTY LOCATED AT BLOCK 1, MYRTLE SECOND ADDITION TO THE CITY OF ALLIANCE, BOX BUTTE COUNTY, NEBRASKA, SITUATED IN THE SOUTH HALF OF SECTION 26, TOWNSHIP 25 NORTH, RANGE 48 WEST OF THE 6TH P.M., BOX BUTTE COUNTY, NEBRASKA, REPEALING PRIOR SECTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF ALLIANCE, NEBRASKA:

SECTION 1. The following described real estate is found and declared to be contiguous and adjacent to the corporate limits of the City of Alliance, Nebraska, to be urban or suburban in character, and not to be agricultural land which is rural in character.

A tract of land situated in the South Half of Section 26, Township 25 North, Range 48 West of the 6th P.M., Box Butte County, Nebraska, more particularly described as follows:

Block 1, Myrtle Second Addition to the City of Alliance, Box Butte County, Nebraska, situated in the South Half of Section 26, Township 25 North, Range 48 West of the 6th P.M., Box Butte County, Nebraska.
Hereinafter "Real Estate."

SECTION 2. The Real Estate is annexed to and included within the corporate limits of the City as of the effective date of this Ordinance.

SECTION 3. The inhabitants of the Real Estate shall be entitled to all rights and privileges, and subject to all laws and ordinances, rules, and regulations of the City of Alliance, Nebraska. Such inhabitants shall receive substantially the benefits of other inhabitants of lands within the City of Alliance, Nebraska as soon as practical, and adequate plans and necessary City Council action, if any, to furnish such benefits as police, fire, snow removal, and water service shall be adopted as provided in Neb. Rev. Stat. §16-120.

SECTION 4. All ordinances, parts of ordinances, resolutions, and policies of the City of Alliance in conflict with this Ordinance are repealed.

SECTION 5. This Ordinance shall be in full force and effect from and after its approval, passage, and publication according to law.

PASSED AND APPROVED this ____ day of November, 2023.

(SEAL)

Earl Jones, Mayor

Attest: _____

Shelbi Pitt, City Clerk

Approved as to Form and Legality:

Simmons Olsen Law Office, Legal Counsel

Narrative

November 21, 2023

ORDINANCE – REZONE OF BLOCK 1, SECOND MYRTLE ADDITION TO THE CITY OF ALLIANCE, BOX BUTTE COUNTY, NEBRASKA.

The City of Alliance has submitted an application to rezone Block 1, Second Myrtle Addition to the City of Alliance, Box Butte County, Nebraska, from Ag, Agriculture to R-1, Single Family Residential zoning. The rezone is requested to open up the lot for single family housing development.

The proposed rezone is located at the northwest corner of West 16th Street and Buchfinck Avenue. The parcel is zoned Ag, Agriculture. It is adjacent to Ag zoning to the north and west, R-1, Single Family Residential Zoning to the east, and RP-3, Planned Multifamily Residential to the south. The lot is currently vacant/undeveloped. The parcel is bordered by farming to the west and north, storage to the southwest, single family housing to the east and south.

The parcel is approximately 1.56 acres in size. It meets the minimum lot size requirement for R-1 but not for Ag zoning. The proposed rezone will change the front setback from 50' to 25', the rear setback will remain 25', the side setback from 10' to 5' where it is adjacent to other lots or 15' from rights of way. The proposed plat will not create any new non-conforming yards or structures. The parcel is bordered by West 16th Street to the south, and Buchfinck Avenue to the east. The south half of West 18th Street is dedicated to the north but not developed.

The proposed rezone is located adjacent to the North Side and Core Neighborhoods as identified on page Land Use 5 (LU5) of the Comprehensive Plan. Both Neighborhoods are described as primarily single family residential with the North Side being the newer part of town than the older developed Core Neighborhood. Page LU 12-13 details the transition in this area from the older residential to the newer residential and states that the primary future land use should be residential. Page LU 7 states the same for the North Side Neighborhood and that the neighborhoods residential characteristic needs to be maintained. Page Housing 34 recommends utilizing infill when possible. The proposed rezone would be another tool in accomplishing that by allowing for residential development on this currently unutilized parcel of land.

The City of Alliance Planning Commission met at their regular meeting on October 10, 2023 and voted to recommend the City Council approve the rezone of Block 1, Second Myrtle Addition to the City of Alliance, Box Butte County, Nebraska, from Ag, Agriculture to R-1, Single Family Residential, after making the following findings of fact:



Narrative

November 21, 2023



1. The rezone would not create any nonconforming lot sizes.
2. The rezone would not create any nonconforming building setbacks.
3. There is ample access to the rezone parcel.
4. A rezone to R-1 would be consistent with the North Side and Core Neighborhoods recommendations that future land uses in these neighborhoods should be residential as identified in the Comp Plan.
5. The proposed rezone is adjacent to existing residential zoning.

Options:

Leave the zoning the same and:

1. The size remains nonconforming because it is less than the 10 acres required in Ag zoning.
2. The City cannot market the lot for single family housing development.

Change the zoning to a district other than Ag or R-1 which would not accomplish any of the stated goals in the Comp Plan.

Change the zoning to R-1 for the reasons the Planning Commission made in the findings of fact.

STAFF RECOMMENDATION: THE APPROVAL OF THE ORDINANCE REZONING BLOCK 1, SECOND MYRTLE ADDITION TO THE CITY OF ALLIANCE, BOX BUTTE COUNTY, NEBRASKA, FROM AG, AGRICULTURE TO R-1, SINGLE FAMILY RESIDENTIAL.

ORDINANCE NO. 2970

AN ORDINANCE OF THE CITY OF ALLIANCE, NEBRASKA, AMENDING THE OFFICIAL ZONING MAP, IN PARTICULAR REZONING BLOCK 1, MYRTLE SECOND ADDITION TO THE CITY OF ALLIANCE, BOX BUTTE COUNTY, NEBRASKA, REPEALING PRIOR SECTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ALLIANCE, NEBRASKA:

SECTION 1. The Official Zoning Map of the City of Alliance, Nebraska is hereby amended to provide that Block 1, Myrtle Second Addition to the City of Alliance, Box Butte County, Nebraska shall be zoned as Single-Family Residential District (R-1 District). The Official Zoning Map of the City of Alliance shall be reincorporated as amended herein.

SECTION 2. All ordinances, parts of ordinances, resolutions, and policies of the City of Alliance in conflict with this Ordinance are repealed. The Official Zoning Map of the City of Alliance is hereby amended in accordance with this Ordinance, and shall be updated in the records of the City.

SECTION 3. This ordinance shall be in full force and effect from and after its approval, passage, and publication according to law.

PASSED AND APPROVED this ____ day of November, 2023.

(SEAL)

Earl Jones, Mayor

Attest: _____
Shelbi Pitt, City Clerk

Approved as to Form and Legality:

Simmons Olsen Law Office, Legal Counsel



City Limits

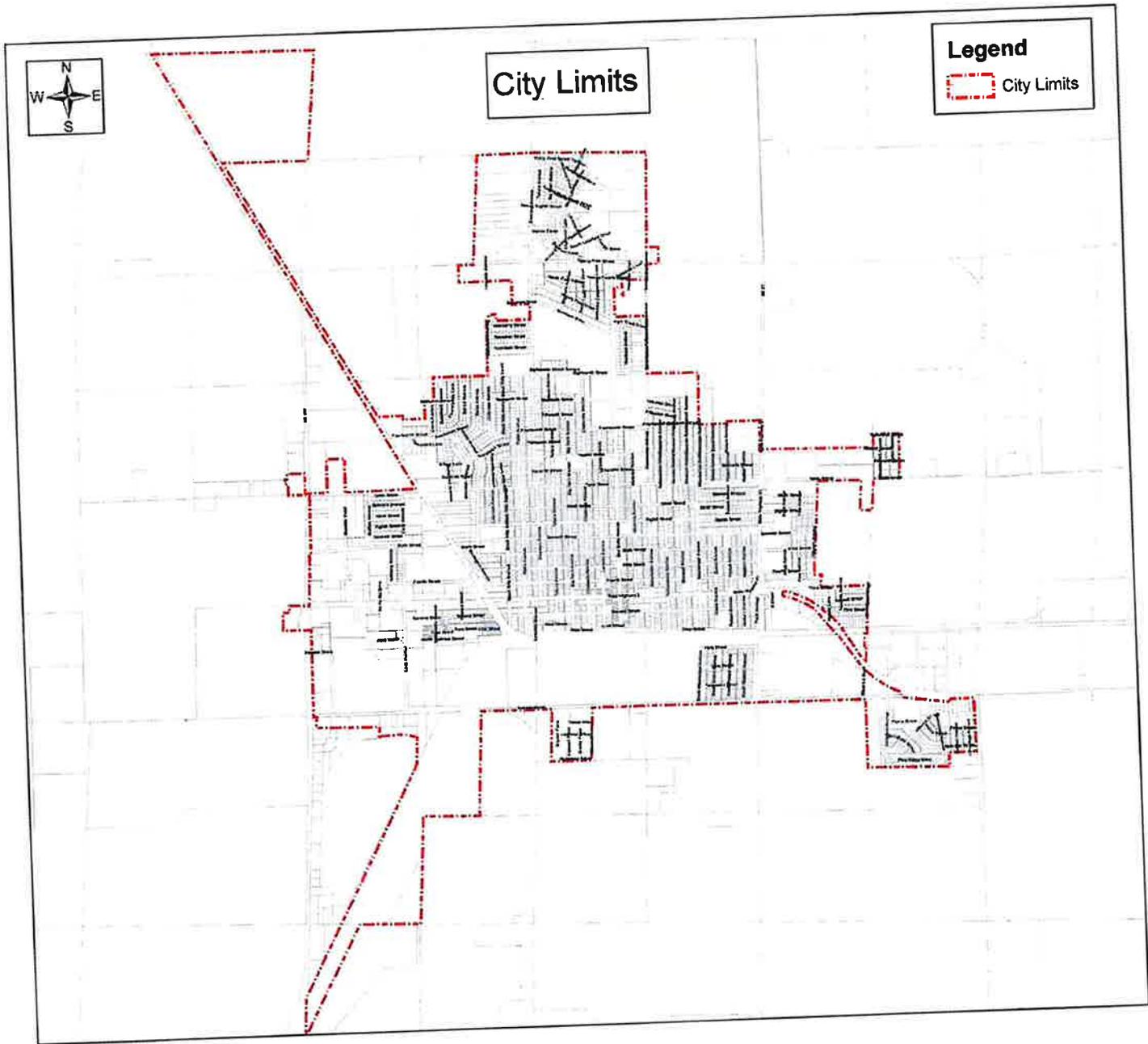
Legend

- Proposed Limits
- City Limits



0 40 80 160 240 320 Feet

1 inch = 141 feet



0 750 1,500 3,000 4,500 6,000 Feet
1 inch = 1,212 feet

ORDINANCE NO. 2971

AN ORDINANCE ESTABLISHING THE TIME AND PLACE OF REGULAR COUNCIL MEETINGS FOR THE CALENDAR YEAR 2024.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF ALLIANCE, NEBRASKA:

SECTION 1. Nebraska Statutes at Section 19-615 provide that ". . . the Council shall meet at such time and place as it may prescribe by ordinance, but not less frequently than twice each month in cities of the first class."

SECTION 2. The City Code provides at Section 2-25, that "The City Council shall hold its regular meeting on the first and third Tuesday of each month. The Council may, by adoption of a calendar each year, establish regular meeting dates other than the first and third Tuesday of each month."

SECTION 3. Attached hereto is a "proposed 2024 calendar," which is incorporated herein by reference as if fully set forth.

SECTION 4. The City Council of Alliance, Nebraska shall conduct regular meetings during calendar year 2024 on the dates that are indicated on the attached proposed 2024 calendar at the hour of 7:00 o'clock P.M. at the Alliance Learning Center Community Meeting Rooms, 1750 Sweetwater Avenue, Alliance, Nebraska. The time and place of these meetings may be changed from time to time as provided by law.

SECTION 5. This Ordinance shall be in full force and effect from and after its passage, approval, and publication according to law.

PASSED AND APPROVED this ____ day of _____, 2023.

Earl Jones, Mayor

(SEAL)

Attest: _____
Shelbi C. Pitt, City Clerk

Approved as to Form and Legality:

Simmons Olsen Law Office, Legal Counsel

2024 Council Calendar

 Council Calendar
 Holiday

 Payday
 Mid-Winter League Meeting

 Annual League Meeting

January						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February						
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25	26	27	28	29		

March						
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April						
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28	29	30				

May						
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26	27	28	29	30	31	

June						
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16	17	18	19	20	21	22
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30						

July						
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August						
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September						
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29	30					

October						
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27	28	29	30	31		

November						
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December						
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29	30	31				

RESOLUTION NO. 23-101
Hiring and Retention Pay Policy

WHEREAS, Box Butte County is experiencing near-record lows in unemployment; and

WHEREAS, Due to local competition for employees, the still-ongoing effects of COVID-19 in the workplace, and the dearth of law enforcement officers across the nation; and

WHEREAS, The City of Alliance, Nebraska (“City”) continues to experience difficulties in attracting qualified candidates for employment with the City including but not exclusive to Police Officers and Journey Lineman; and

WHEREAS, The City places a premium on providing for the health, comfort, and safety of its citizens, realizing that our employees are the driving force in providing services; and

WHEREAS, The City proposes to establish an updated pay policy to provide competitive compensation in hopes of attracting new employees to the City for difficult-to-fill positions; and

WHEREAS, The proposed Hiring and Retention Pay Policy has been prepared and reviewed by the City Manager, City staff, and legal staff; and

WHEREAS, City Council has reviewed the proposed Policy and finds it appropriate for the needs of the City.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Alliance, Nebraska, the Compensation at Hiring and Retention Pay Policy as attached, is hereby approved and adopted effective upon passage, as the “Hiring and Retention Pay Policy” of the City.

BE IT FURTHER RESOLVED that this policy shall supersede any previous policies on hiring bonuses.

PASSED AND APPROVED this 7th day of November 2023.

Earl Jones, Mayor

(SEAL)

Attest:

Shelbi Pitt, City Clerk

Approved as to Form and Legality:

Simmons Olsen Law Office, Legal Counsel

Hiring and Retention Pay Policy

1. Purpose and Objective

The Hiring and Retention Pay Policy aims to incentivize and reward employees who demonstrate commitment and dedication to their roles in departments facing substantial staffing challenges. The driver behind this policy is to acknowledge the value of employee retention, particularly in departments that are significantly understaffed or experience high turnover rates and to attract quality professionals who can have an immediate impact on the success of the City of Alliance, Nebraska (“City”). This policy outlines the requirements for eligibility, the timing of payments, and implementation of the hiring and retention pay programs.

Retention pay is a sum of money paid to an employee with the sole objective of incentivizing the employee to remain employed at the City despite staffing shortages. Retention pay is subject to state and federal taxes. Additional compensation at hiring is payment to attract skilled and certified employees, typically transferring laterally from a similar position.

2. Retention Pay Eligibility

Payment of retention pay to the employee from the entity is contingent upon the following eligibility factors:

- I. Employee must currently be employed as a W-2 employee. If the employee had served any time as a subcontractor and/or independent consultant for the entity, any time spent and any amounts paid to that employee will not be utilized in determining eligibility to receive and amount of the retention pay.
- II. Employee must be a Full-time employee, scheduled to work regularly a minimum of 40 hours per week. Employees whose regular schedule is less than 40 hours per week are ineligible.
- III. Employees must have completed a minimum of one year of continuous service in the department at the time of the eligibility review.
- IV. Employees must maintain a satisfactory performance record, and have not received any written warnings and/or disciplinary actions during the previous year, as determined by their respective supervisors through regular performance evaluations.
- V. Employees must be actively employed in a department, division, or program that is currently operating with a staff level below 70% of its authorized capacity for the previous calendar quarter. Two tiers are included for compensation:
 - a. Tier I – 70% of authorized capacity
 - b. Tier II – 50% of authorized capacity

3. Compensation at Hiring Eligibility

Payment of Compensation at Hiring to the employee from the City is contingent upon the following eligibility factors:

- I. Employee must currently be employed as a W-2 employee. If the employee had served any time as a subcontractor and/or independent consultant for the entity, any time spent and any amounts paid to that employee will not be utilized in determining eligibility.
- II. Employee must be a Full-time employee, scheduled to work regularly a minimum of 40 hours per week. Employees whose regular schedule is less than 40 hours per week are ineligible.
- III. Employees must maintain a satisfactory performance record, and have not received any written warnings and/or disciplinary actions during the previous year, as determined by their respective supervisors through regular performance evaluations.

4. Notice to Employees

For union employees: By participating in this program, employees agree that this policy in no way alters the conditions of the FOP #51 contract.

For all employees: By participating in this program, employees agree that this program may be discontinued at any time at the discretion of the City of Alliance, with or without advanced notice.

5. Actions

Every quarter of the calendar year, the City determines the eligibility of employees and the level of retention pay to be paid to those eligible employees by verifying work status, hours, and satisfactory performance. Staffing levels will be determined using data from the most recently completed calendar quarter.

Before communication of the retention pay to the eligible employees, the payment terms and payment amounts will be reviewed by the City Manager, who will make the final determination of the pay to be granted, as well as the determination of the payment date.

6. Payment Structure

Retention:

- Tier I – Up to \$750.00 per quarter, not to exceed \$3,000.00 per 12-month period.
- Tier II – Up to \$1,500.00 per quarter, not to exceed \$6,000.00 per 12-month period.

Hiring:

- The City Manager may authorize an amount of compensation of up to ten percent (10%) of the maximum salary of the position being offered as a one-time compensation pay. The amount of compensation to be paid shall be based upon qualifications determined by

- the City Manager and the Department Head for the relevant position.
- Situations that require emergency action or special consideration, the City Manager, with City Council's approval, may authorize an amount that exceeds ten percent (10%) of the maximum salary of the position being offered as compensation pay.
 - Full-time Police Officers currently Certified in the State of Nebraska at the time of hire (typically as a lateral transfer from another agency) are eligible to receive \$20,000.00 of compensation subject to the Compensation at Hiring outlined in Section 8 of this Policy.
 - For lateral transfers, the compensation may be used to "purchase" vacation time-off.

7. Retention Pay Implementation

- a. Retention Pay eligibility determinations will be made around the following dates:
 - 1.) January 15th
 - 2.) April 15th
 - 3.) July 15th
 - 4.) October 15th
- b. The amount of retention paid to eligible employees will not be pro-rated, except that in the event that an employee transfers to a different department, the retention pay will no longer apply, and any pending payments will be prorated based on the period of service within the qualifying department.
- c. Retention pay may be paid by the first pay period following the completion of the quarter-year during which the determination to give the retention pay was made, but no later than two and a half months after the fiscal year-end date.
- d. Retention payments will be subject to taxation and other mandatory deductions as per the prevailing laws and regulations.

8. Compensation at Hiring

- a. Additional Compensation Packages shall be paid incrementally.
- b. The first payment shall be disbursed after the employee has completed 30 days of employment. The second payment shall be disbursed upon the employees' satisfactory completion of the probationary period. The final payment shall be disbursed upon completion of the employees' first year of employment.

9. Review Process

- a. The Human Resources Department will conduct a review of departmental staffing levels as needed to determine eligibility.
- b. Eligible employees will be notified in writing of their qualification for the retention payment.

- c. Employees may appeal the decision if they believe they meet the eligibility criteria but were not identified during the review process. The appeal process will be outlined and managed by the City Manager.

10. Policy Compliance

- a. The policy will be implemented and monitored by the City Manager, with support from departmental managers and supervisors.
- b. Any misrepresentation of data or attempts to manipulate staffing records to gain undue advantage under this policy will be subject to disciplinary action, up to and including termination, in accordance with the City's policies.

11. Policy Amendments

- a. The Alliance City Council will evaluate this policy no less than annually, with the program continuing only on a majority vote of the Council to that effect.
- b. Any amendments to the policy will be communicated to all employees and will be effective upon the specified date of implementation.

12. Effective Date

This Employee Retention Payment Policy is effective from November 7, 2023. Please direct any queries or concerns regarding this policy to the City Manager.

RESOLUTION NO. 23-107

WHEREAS, The City of Alliance is revising certain Personnel Policies; and

WHEREAS, The proposed policy revisions have been reviewed by management and legal staff; and

WHEREAS, The following Policy is proposed to be revised and made part of the Personnel Policies of the City of Alliance:

16.5 Social Media

and

WHEREAS, City Council has reviewed the proposed Policy and finds it appropriate for the needs of the Employees of the City of Alliance.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Alliance, Nebraska, that the City of Alliance Personnel Policies set forth herein, are hereby approved, and adopted effective November 21, 2023, as the Policy of the City of Alliance.

PASSED AND APPROVED this 21st day of November, 2023.

Earl Jones, Mayor

(SEAL)

Attest: _____
Shelbi C. Pitt, City Clerk

Approved as to Form and Legality:

Simmons Olsen Law Office, Legal Counsel

16.5 SOCIAL MEDIA

Updated November 7, 2023

In the rapidly expanding world of electronic communication, *social media* can mean many things. *Social media* includes all means of communicating or posting information or content of any sort on the internet, including, but certainly not limited to to your own or someone else's web log or blog, journal or diary, personal web site, social networking or affinity web site or app, web bulletin board or chat room, as well as any other form of electronic communication, whether or not associated the media of choice is affiliated with the City.

Ultimately, you are solely responsible for what you post online. Before creating online content, consider some of the risks and rewards that are involved. Keep in mind that any of your conduct that reflects poorly on the City, adversely affects your job performance or the performance of fellow employees, or otherwise adversely affects members, customers, suppliers, people who work on behalf of the City or the City's legitimate business interests may result in disciplinary action *up to and including termination with each situation evaluated on a case-by-case basis*

Use common sense when using social media sites, regardless of whether for personal or professional use. Remember that what you write is public and may be public for a long time, possibly spreading to large audiences. Refrain from posting information that you would not want your supervisor or other employees to read or that you would be embarrassed to see in the newspaper or on television.

INTERNAL POLICY PURPOSE

This document defines the social networking and social media policy for the City of Alliance, Nebraska, the "City." To address the fast-changing landscape of the internet and the way residents communicate and obtain information online, city departments may consider using social media tools to reach a broader audience. The city encourages the use of social media to further the goals of the city and the missions of its departments, where appropriate. Inappropriate or unlawful conduct will not be tolerated and may subject employees to disciplinary action. (See 16.4)

PERSONAL VS. PROFESSIONAL GUIDELINES

Personal Use

All City employees may have personal social media sites. These sites should remain personal in nature and share personal opinions. While City employees may have a First Amendment right to comment on some City issues that are of significant public concern, employees should know that posts about City issues that are closer to employment complaints or human resources concerns may not be protected. Employees should be mindful of the distinction between sharing personal and city views.

- City employees must never use a city e-mail account or password in conjunction with a personal social media site.
- Personal or business venture social media account names shall not be tied to the City. For example, "CityofAllianceCop" would not be an appropriate personal account name.
- Whether on or off duty, the City expects its employees to be truthful, courteous, and respectful toward supervisors, co-workers, citizens, customers, and other persons associated

with the City. Employees shall not engage in name-calling or personal attacks or other such demeaning behavior.

- City resources, work time, social media tools, and a City employee's official position shall not be used for personal profit or business interests or to participate in political activity. For example, a building inspector may not use the City's logo (or its likeness), email, or work time to promote a side business as a plumber.
- Except as otherwise allowed by law, employees, whether on duty or off duty, shall not utilize social media to communicate (e.g. verbally, non-verbally, or in writing), depict, or use any hate speech, slurs, connotations, caricatures, or references that derogate, ridicule, degrade, malign, or disparage another's protected class, including but not limited to race, ethnicity, national origin, religion, sex, gender, sexual orientation, or sexual identity, where such conduct satisfies one or more of the following three criteria: it would (1) adversely affect the employee's job performance, work, job duties or ability to function in the employee's position; (2) adversely affect the City's (including the department's) ability to fulfill its mission or to serve the public; or (3) create a hostile work environment.

The following guidance is for city employees who decide to have a personal social media or who decide to comment on posts about official City business:

- State your name and, if relevant, role, when discussing city business;
- Never represent yourself as a spokesperson for the City.
 - Be clear and open about the fact that you are an employee and make it clear that your personal views do not represent those of the City or fellow employees.
 - If commenting on City business, employees should use a disclaimer which establishes that their comments represent their own opinions and do not represent those of the City of Alliance.
 - Use a disclaimer such as: "The postings on this site are my own and don't reflect or represent the opinions of the city for which I work."
 - Employees may not attribute personal statements or opinions to the City when engaging in private blogging or postings on social media sites.
- City employees, contract employees for the City, and City volunteers shall not post images, files, or text depicting City property, equipment, or personnel in any manner that would adversely affect the reputation of the City or a City department.
- Personal and professional posts are not to divulge the privileged information of the City or of coworkers.
- Posting on social media is to be done on personal time and is not to conflict with work duties while on work time.

Professional Use

If social media is used for official city business, the entire city site, regardless of any personal views, is subject to best practice guidelines and standards.

- Be fair and courteous.
- Be always honest and accurate when posting information or news.
- If a mistake is made, correct it quickly. Be open and honest about any previous posts you have altered.

- Never post any information or rumors that you know to be false.
- Avoid using statements, photographs, video or audio that reasonably could be viewed as malicious, obscene, threatening or intimidating; that disparage customers or coworkers, or that might constitute harassment or bullying.
- Avoid posts that may be viewed as offensive which either intentionally or unintentionally harm someone's reputation or posts that could contribute to a hostile work environment on the basis of race, sex, disability, religion or any other status protected by law or city policy.

All official city-related communication through social media should remain professional in nature and should always be conducted in accordance with the City's communications policy, practices and expectations.

Employees must not use official city social media for political purposes, to conduct private commercial transactions, or to engage in private business activities. City employees should be mindful that inappropriate use of official city social media can be grounds for disciplinary action. Only individuals authorized by the City may publish content to the City's online platforms.

RETALIATION

Retaliation is prohibited! The City of Alliance prohibits the use of its social media outlets for taking negative action against any coworker, business, or citizen(s) for any reason whatsoever. Any employee who retaliates against another person using official city channels will be subject to disciplinary action. Any employees who uses privileged information in retaliation, regardless of whether the post is personal or professional will be subject to disciplinary action.

POSTING

Official social media sites need to be clear, precise and follow industry best practices for posting updates.

All content posted to city social media should be:

- Relevant – Information that engages residents and pertains to their daily lives
- Timely – Pertains to deadlines, upcoming events, or current news
- Actionable – Prompts residents to take action Please refer to the city style guide for specific guidelines on content format.

What Not to Post:

City employees may not publish content on city social media sites that includes:

- Confidential information
- Copyrighted material without permission
- Profane, racist, sexist, threatening, harassing or derogatory content or comments
- Partisan political views
- Commercial endorsements or SPAM

RETENTION

Social media sites are subject to public records laws of the State of Nebraska. Any content produced or maintained on a city social media site, including communication posted by the city and

communication received from citizens, is a public record. The department maintaining a site shall preserve records pursuant to the relevant records retention schedule in a format that preserves the integrity of the original record and is easily producible. Furthermore, retention of social media records shall fulfill the following requirements:

- Social media records are captured in a continuous, automated fashion throughout the day to minimize a potential loss of data due to deletion and/or changes on the social networking site.
- Social media records are maintained in an authentic format (i.e. ideally the native technical format provided by the social network, such as XML or JSON) along with complete metadata.
- Social media records are archived in a system that preserves the context of communications, including conversation threads and rich media, to ensure completeness and availability of relevant information when records are accessed.
- Social media records are indexed based on specific criteria such as date, content type, and keywords to ensure that records can be quickly located and produced in an appropriate format for distribution (e.g. PDF).
- Each employee who administers one or more social networking sites on behalf of the City has self-service, read-only access to search and produce relevant social media records to fulfill public information and legal discovery requests as needed. The City utilizes an automated archiving solution provided by ArchiveSocial to comply with applicable public records law and fulfill the above record retention requirements. The City archive is available at [\[applicable archive link\]](#), or contact your records coordinator.

MANAGING SOCIAL MEDIA

All City of Alliance social media sites shall be (1) approved by [\[contact\]](#), (2) published using approved social networking platform and tools, and (3) administered by the contact or their designee.

If a social media page is no longer of use, (1) notify [\[contact\]](#), (2) ensure records have been archived according to city guidelines, (3) unpublish and delete page.

EXTERNAL POLICY PURPOSE

To build communication and trust with our residents and visitors, and encourage participation through comments and feedback.

GOALS

The City of Alliance aims to effectively use Social Media Accounts to:

- Increase the transparency of local government
- Engage new audiences
- Provide information
- Monitor and respond to “hot topics” and emerging issues quickly
- Support community engagement and outreach
- Support marketing and promotional campaigns
- Frame the public conversation around City business
- Assist with recruitment efforts
- Strengthen Democracy

Please be aware that when engaging with the city through Social Media, you agree to the following:

MODERATION OF THIRD PARTY CONTENT - The city does not necessarily endorse, support, sanction, encourage, verify or agree with Third Party comments, messages, posts, opinions, advertisements, videos, promoted content, external hyperlinks, linked websites (or the information, products or services contained therein), statements, commercial products, processes or services posted on any Social Media Site. This city social media site serves as a limited public forum and all content published is subject to preservation and disclosure in accordance with Public Record Laws of the State of Nebraska.

Any information or material placed online, including advice and opinions, are the views and responsibility of those making the comments and do not represent the views of City. When submitting a comment for posting, users agree that the City is not responsible, and shall have no liability to the user, with respect to external websites, any information or materials posted by others or the user, including defamatory, criminal, offensive, or illicit material and even material that violates this disclaimer.

User-generated posts may be rejected or removed if the content:

- contains obscenity, pornography, solicitation, defamatory, or sexually explicit material,
- incites or promotes violence or illegal activities,
- contains information that may compromise the security, safety, or health of the public,
- contains obscene, hateful, indecent, or threatening messages,
- contains spam or links to malware,
- promotes illegal discrimination such as discrimination based on race, sex, gender, religion, national origin, age, or disability,
- contains actual defamation,
- contains malicious or harmful software or links
- promotes commercial services or products (not including noncommercial links that are relevant to the topic)
includes any private or sensitive information (i.e. phone numbers, email, or postal addresses)
- promotes or opposes any person campaigning for election to a political office
- uses the copyrighted, trademarked, or intellectual property work of others.

Users may be temporarily or permanently restricted from accessing the City's social media platforms if they repeatedly or consistently violate this policy. Should the user wish to contest the City's action, the user must submit a written statement providing grounds for reinstatement to the City Clerk and must contain a statement that the user will abide by this policy in the future.

RETENTION

Any communications sent to or received by the City and its employees via social media may be subject to public records and disclosure laws, as well as discovery in litigation. This may include, but is not limited to, information made available through a user's privacy settings on their own social media and other Internet pages. We are required to comply with the public records statutes of the State of Nebraska to ensure government is open and that the public has access to public records and

information of which our city is the custodian. These retention requirements apply regardless of the form of the record (e.g. digital text, photos, audio, and video).

To that end, we automatically collect and store all information posted on this city social media site. All information posted on this site may be subject to public disclosure under public records statutes of the State of Nebraska, even if it has been deleted. The Department maintaining a site shall preserve records pursuant to a relevant records retention schedule.

EMERGENCY POSTINGS

Social media sites are not monitored 24/7. If there is an emergency, contact 9-1-1.

PUBLIC INFORMATION.

Public Information Act requests, subpoenas, requests for assistance and legal service, and/or complaints must be made directly to the City in accordance with the law and not via a Social Media Site.