

Purchasing Card

Employee Name Shana Brown
 Expense Purpose 0
 Fund 01 General

Employee Number 130
 Daily Meal Limit \$ -
 Report Start Date 1/0/1900

APPROVED TRAVEL EXPENSES (FROM PAGE 2)



Total Meals -
 Total Lodging -
 Total Mileage -

MISCELLANEOUS TRAVEL EXPENSES (AIR FARE, RENTAL CARS, TAXI, GASOLINE, ETC.)

DATE	DAY	DESCRIPTION - CITY	EXPENSE GL ACCOUNT	
Total Miscellaneous Travel				-

OTHER MISCELLANEOUS EXPENSE ITEMS

DATE	DESCRIPTION	EXPENSE GL ACCOUNT	AMOUNT
12/9/2022	Golf Software	21-71-75-44-461	495.00 ✓
12/14/2022	Postage	01-79-80-44-436	16.35 ✓
12/20/2022	Set up fee for Golf Software	21-71-75-44-479	99.00 ✓
Total Miscellaneous			610.35

Travel Advance -

Card No. = 786351

Total Purchasing Card \$ 610.35

Comments

Employee Signature Shana Brown Date 1/4/23
Shana Brown

Supervisor Approval [Signature] Date 1/6/23

<p><i>Finance Office Use Only:</i></p> <p>Comments <u>OK</u></p>	<p>Receipts <input checked="" type="checkbox"/></p> <p>Signed <u>[Signature]</u></p> <p>Date <u>1/10/23</u></p>
--	---

Purchasing Card

Employee Name Kirk Felker
 Expense Purpose Credit Card Statement
 Fund 01 General

Employee Number 270
 Daily Meal Limit \$ -
 Report Start Date 12/1/2022

APPROVED TRAVEL EXPENSES (FROM PAGE 2)



Total Meals -
 Total Lodging -
 Total Mileage -

MISCELLANEOUS TRAVEL EXPENSES (AIR FARE, RENTAL CARS, TAXI, GASOLINE, ETC.)

DATE	DAY	DESCRIPTION - CITY	EXPENSE GL ACCOUNT	
Total Miscellaneous Travel				-

OTHER MISCELLANEOUS EXPENSE ITEMS

DATE	DESCRIPTION	EXPENSE GL ACCOUNT	AMOUNT
12/21/2022	CPR TRAINING / JOSHUA BROWN	01-31-32-42-294	20.87 ✓
Total Miscellaneous			20.87

Travel Advance -

Card No. = 704197

Total Purchasing Card \$ 20.87

Comments

Employee Signature **Date** 1/10/2023
Kirk Felker

Supervisor Approval **Date** 1/10/2023

Finance Office Use Only: Comments <u> dl </u>	Receipts <input checked="" type="checkbox"/> Signed <u></u> Date <u>1/10/23</u>
---	---

Purchasing Card

Employee Name Brent Kusek
 Expense Purpose Credit Card
 Fund 01 General

Employee Number 679
 Daily Meal Limit \$ -
 Report Start Date 1/0/1900

APPROVED TRAVEL EXPENSES (FROM PAGE 2)



Total Meals -
 Total Lodging -
 Total Mileage -

MISCELLANEOUS TRAVEL EXPENSES (AIR FARE, RENTAL CARS, TAXI, GASOLINE, ETC.)

DATE	DAY	DESCRIPTION - CITY	EXPENSE GL ACCOUNT	
Total Miscellaneous Travel				-

OTHER MISCELLANEOUS EXPENSE ITEMS

DATE	DESCRIPTION	EXPENSE GL ACCOUNT	AMOUNT
12/21/2022	ICC- Continuing Education Permit Tech	01-61-62-42-294	675.00 ✓
12/21/2022	ICC- Continuing Education Building Inspector	01-61-62-42-294	600.00 ✓
12/22/2022	Orleans Hotel- ICC Permit Tech Conference	01-61-62-45-515	47.46 ✓
12/23/2022	Southwest Airline- Icc Permit Tech Conference	01-61-62-45-515	281.95 ✓
12/23/2022	Denver Air- ICC Permit Tech Conference	01-61-62-45-515	98.00 ✓
Total Miscellaneous			1,702.41

Travel Advance -

Card No. = 0

Total Purchasing Card \$ 1,702.41

Comments

Employee Signature Brent Kusek Date 11/10/23

Supervisor Approval [Signature] Date 11/10/23

Finance Office Use Only:
 Comments OK

Receipts
 Signed [Signature]
 Date 11/10/23

Purchasing Card

Employee Name Carla Mayhew
 Expense Purpose 0
 Fund 51 Internal Services

Employee Number 818
 Daily Meal Limit \$ -
 Report Start Date 1/0/1900

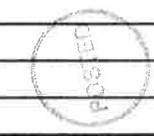
APPROVED TRAVEL EXPENSES (FROM PAGE 2)



Total Meals -
 Total Lodging -
 Total Mileage -

MISCELLANEOUS TRAVEL EXPENSES (AIR FARE, RENTAL CARS, TAXI, GASOLINE, ETC.)

DATE	DAY	DESCRIPTION - CITY	EXPENSE GL ACCOUNT	
Total Miscellaneous Travel				-



OTHER MISCELLANEOUS EXPENSE ITEMS

DATE	DESCRIPTION	EXPENSE GL ACCOUNT	AMOUNT
12/11/2022	Amazon.com - Luggage/Kirk Felker 25 year recognition item	51-13-13-42-298	96.29
Total Miscellaneous			96.29

Travel Advance -

Card No. = 235458

Total Purchasing Card \$ 96.29

Comments

Employee Signature Carla Mayhew Date 1/9/23
Carla Mayhew

Supervisor Approval [Signature] Date 1/11/23

Finance Office Use Only:
 Comments OK Receipts Signed [Signature] Date 1/11/23

Purchasing Card

Employee Name Tarah S. Johnson	Employee Number 608
Expense Purpose 0	Daily Meal Limit \$ -
Fund 01 General	Report Start Date 12/6/2022

APPROVED TRAVEL EXPENSES (FROM PAGE 2)

01-11-11-42-294

Total Meals	113.48
Total Lodging	-
Total Mileage	-



MISCELLANEOUS TRAVEL EXPENSES (AIR FARE, RENTAL CARS, TAXI, GASOLINE, ETC.)

DATE	DAY	DESCRIPTION - CITY	EXPENSE GL ACCOUNT	AMOUNT
12/6/2022		Westco - Alliance, NE	01-11-11-42-294	34.49
12/9/2022		Speedee Mart - Omaha, NE	01-11-11-42-294	36.01
12/9/2022		Westco - Alliance, NE	01-11-11-42-294	35.00
Total Miscellaneous Travel				105.50

OTHER MISCELLANEOUS EXPENSE ITEMS

DATE	DESCRIPTION	EXPENSE GL ACCOUNT	AMOUNT
Total Miscellaneous			-

Travel Advance **-**

Card No. = 5290

Total Purchasing Card \$ 218.98

Comments

Employee Signature	<i>Tarah S. Johnson</i> Tarah S. Johnson	Date	1/11/23
---------------------------	---	-------------	---------

Supervisor Approval	<i>[Signature]</i>	Date	1/11/23
----------------------------	--------------------	-------------	---------

Finance Office Use Only: Comments <i>OK</i>	Receipts Signed <input checked="" type="checkbox"/> Date <i>1/11/23</i>
---	--

Employee Name **Tarrah S. Johnson**

Employee Number **608**

Approved Travel Expenses

MEALS

DATE	DAY	RESTAURANT AND CITY (Note Individuals)	No.	MEAL	TIP	TOTAL
12/6/2022	1	Picklmanns Gourmet Café - Omaha, NE		16.85		16.85
	1	Casey,s General Store - St.Paul, NE		8.28		8.28
	1					-
12/7/2022	2	QuikTrip - Omaha, NE		1.59		1.59
	2	Pitch - Omaha, NE		36.20		36.20
	2					-
12/8/2022	3	Freezing - Omaha, NE		30.38		30.38
	3	DJ's Dugout - Omaha, NE		17.06	3.12	20.18
	3					-
12/9/2022	4					-
	4					-
	4					-
	5					-
	5					-
	5					-
	6					-
	6					-
	6					-
	7					-
	7					-
	7					-
Total Meals				110.36	3.12	113.48

18%

LODGING

DATE	DAY	MOTEL/HOTEL - CITY	LODGING	TIP	TOTAL
12/6/2022	1				-
12/7/2022	2				-
12/8/2022	3				-
12/9/2022	4				-
	5				-
	6				-
	7				-
Total Lodging			-	-	-

MILEAGE

DATE	DAY	DESTINATION CITY	MILES	RATE	TOTAL
12/6/2022	1				
12/7/2022	2				
12/8/2022	3				
12/9/2022	4				
	5				
	6				
	7				
Total Mileage			-		-

Purchasing Card

Employee Name **SAM MULLINS**
 Expense Purpose **PURCHASING CARD**
 Fund **08 Water**

Employee Number **935**
 Daily Meal Limit **\$ -**
 Report Start Date **11/2/2022**

APPROVED TRAVEL EXPENSES (FROM PAGE 2)

08-52-52-42-294

Total Meals **12.46**
 Total Lodging **-**
 Total Mileage **-**

*+ 148.67 =
156.13*



MISCELLANEOUS TRAVEL EXPENSES (AIR FARE, RENTAL CARS, TAXI, GASOLINE, ETC.)

DATE	DAY	DESCRIPTION - CITY	EXPENSE GL ACCOUNT
Total Miscellaneous Travel			-

OTHER MISCELLANEOUS EXPENSE ITEMS

DATE	DESCRIPTION	EXPENSE GL ACCOUNT	AMOUNT
11/4/2022	AMAZON-CLEANING/ORG ITEMS	24-41-41-45-526	61.95
11/4/2022	AMAZON-CLEANING/ORG ITEMS	24-41-41-45-526	60.96
11/6/2022	AMAZON-DISPLAY WEATHER FOR LANDFILL	06-51-55-45-544	159.99
11/22/2022	FULL SOURCE-WATER/SEWER SAFETY	08-52-41-45-532	787.65
11/23/2022	ARIAT-STREET SAFETY	24-41-41-45-534	406.03
11/23/2022	ARIAT-STREET SAFETY	24-41-41-45-534	684.27
Total Miscellaneous			2,160.85
Travel Advance			-

Card No. = 491506

Total Purchasing Card \$ 2,173.31

2316.98

Comments

Employee Signature *[Signature]* **SAM MULLINS**

Date **12/29/22**

Supervisor Approval *[Signature]*

Date **12/29/22**

Finance Office Use Only:
Comments

Receipts
Signed *[Signature]*
Date **12-30-22**

Employee Name **SAM MULLINS**

Employee Number **935**

Approved Travel Expenses

MEALS						
DATE	DAY	RESTAURANT AND CITY (Note Individuals)	No.	MEAL	TIP	TOTAL
11/2/2022	1	**11/11/22**SCOTTY'S DRIVE IN SCOTTSBLUFF				-
	1	ERNEST DEGUNA-WATER/SEWER	1	12.46		12.46
	1	*CASH FOR LOST RECEIPT*				-
11/3/2022	2					-
	2					-
	2					-
11/4/2022	3					-
	3					-
	3					-
11/5/2022	4					-
	4					-
	4					-
11/6/2022	5					-
	5					-
	5					-
11/7/2022	6					-
	6					-
	6					-
11/8/2022	7					-
	7					-
	7					-
Total Meals				12.46	-	12.46

*143.67

D

156.23

LODGING					
DATE	DAY	MOTEL/HOTEL - CITY	LODGING	TIP	TOTAL
11/2/2022	1				-
11/3/2022	2				-
11/4/2022	3				-
11/5/2022	4				-
11/6/2022	5				-
11/7/2022	6				-
11/8/2022	7				-
Total Lodging			-	-	-

MILEAGE					
DATE	DAY	DESTINATION CITY	MILES	RATE	TOTAL
11/2/2022	1				
11/3/2022	2				
11/4/2022	3				
11/5/2022	4				
11/6/2022	5				
11/7/2022	6				
11/8/2022	7				
Total Mileage			-		-

Employee Name **SAM MULLINS**Employee Number **935****Approved Travel Expenses**

MEALS						
DATE	DAY	RESTAURANT AND CITY (Note Individuals)	No.	MEAL	TIP	TOTAL
11/2/2022	1	BURGER KING-SCOTTSBLUFF				-
	1	IVYL FLOOD-STREETS	1	9.84		9.84
	1	ERNEST DEGUNA-WATER/SEWER	1	9.84		9.84
11/3/2022	2	SUBWAY- SCOTTSBLUFF				-
	2	IVYL FLOOD-STREETS	1	14.69		14.69
	2	ERNEST DEGUNA-WATER/SEWER	1	14.69		14.69
11/4/2022	3	BURGER KING-SCOTTSBLUFF				-
	3	ERNEST DEGUNA-WATER/SEWER	1	8.77		8.77
	3	**CASH IN ENVELOPE FOR LOST RECEIPT**				-
11/5/2022	4	**11/7/22** SONIC-SCOTTSBLUFF				-
	4	IVYL FLOOD-STREETS	1	9.72		9.72
	4	ERNEST DEGUNA-WATER/SEWER	1	9.73		9.73
11/6/2022	5	**11/8/22**SCOTTY'S DRVIE IN SCOTTSBLUFF				-
	5	IVYL FLOOD-STREETS *CASH FOR LOST RECEIPT*	1	9.42		9.42
	5	ERNEST DEGUNA-WATER/SEWER	1	9.41		9.41
11/7/2022	6	**11/9/22**BURGER KING				-
	6	IVYL FLOOD-STREETS	1	9.57		9.57
	6	ERNEST DEGUNA-WATER/SEWER	1	9.57		9.57
11/8/2022	7	**11/10/22-ASIAN BUFFET				-
	7	IVYL FLOOD-STREETS (CASH FOR LOST RECEIPT)	1	14.21		14.21
	7	ERNEST DEGUNA-WATER/SEWER	1	14.21		14.21
Total Meals				143.67	-	143.67

LODGING					
DATE	DAY	MOTEL/HOTEL - CITY	LODGING	TIP	TOTAL
11/2/2022	1				-
11/3/2022	2				-
11/4/2022	3				-
11/5/2022	4				-
11/6/2022	5				-
11/7/2022	6				-
11/8/2022	7				-
Total Lodging			-	-	-

MILEAGE					
DATE	DAY	DESTINATION CITY	MILES	RATE	TOTAL
11/2/2022	1				
11/3/2022	2				
11/4/2022	3				
11/5/2022	4				
11/6/2022	5				
11/7/2022	6				
11/8/2022	7				
Total Mileage			-		-

Purchasing Card

Employee Name **MCCRACKEN, KIRSTEN**
 Expense Purpose **PURCHASE CARD**
 Fund **01 General**

Employee Number **845**
 Daily Meal Limit \$ **-**
 Report Start Date **1/0/1900**

APPROVED TRAVEL EXPENSES (FROM PAGE 2)



Total Meals **-**
 Total Lodging **-**
 Total Mileage **-**

MISCELLANEOUS TRAVEL EXPENSES (AIR FARE, RENTAL CARS, TAXI, GASOLINE, ETC.)

DATE	DAY	DESCRIPTION - CITY	EXPENSE GL ACCOUNT	
Total Miscellaneous Travel				-

OTHER MISCELLANEOUS EXPENSE ITEMS

DATE	DESCRIPTION	EXPENSE GL ACCOUNT	AMOUNT
11/23/2022	AMAZON PURCHASE REIMBURSED		16.04
11/25/2022	AMAZON PURCHASE MICROWAVE DISPATCH	01-31-33-45-541	102.08
11/28/2022	AMAZON PURCHASE REIMBURSED		16.04
11/29/2022	AMAZON PURCHASE REIMBURSED		10.69
Total Miscellaneous			144.85

Travel Advance **-**

Card No. = **327101**

Total Purchasing Card \$ 144.85

Comments

Employee Signature *K McCracken*
MCCRACKEN, KIRSTEN

Date **12 28 22**

Supervisor Approval *[Signature]*

Date **12/28/22**

Finance Office Use Only:
 Comments **OK**

Receipts
 Signed *[Signature]*
 Date **12/29/2022**