

Purchasing Card

Employee Name **Stefan Yocum**
 Expense Purpose **Technical Crash Inv. - Credit Card Statement**
 Fund **01 General**

Employee Number **1319**
 Daily Meal Limit **\$ 74.00**
 Report Start Date **11/13/2022**

APPROVED TRAVEL EXPENSES (FROM PAGE 2)



01-31-~~33~~²-42-294

Total Meals **158.12**
 Total Lodging **-**
 Total Mileage **-**

MISCELLANEOUS TRAVEL EXPENSES (AIR FARE, RENTAL CARS, TAXI, GASOLINE, ETC.)

DATE	DAY	DESCRIPTION - CITY	EXPENSE GL ACCOUNT	
Total Miscellaneous Travel				-

OTHER MISCELLANEOUS EXPENSE ITEMS

DATE	DESCRIPTION	EXPENSE GL ACCOUNT	AMOUNT
Total Miscellaneous			-

Travel Advance **-**

Card No. = 382584

Total Purchasing Card \$ 158.12

Comments

Employee Signature *Stefan Yocum #113* Date **12/24/2022**
Stefan Yocum

Supervisor Approval *[Signature]* Date **12/28/22**

Finance Office Use Only: Comments	Receipts Signed <input type="checkbox"/> Date _____
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Employee Name **Stefan Yocum**Employee Number **1319****Approved Travel Expenses****MEALS**

DATE	DAY	RESTAURANT AND CITY (Note Individuals)	No.	MEAL	TIP	TOTAL
11/13/2022	1					-
	1					-
	1	Walmart - Grand Island	1	9.02		9.02
11/14/2022	2					-
	2	Chipotle _ Grand Island	1	4.63		4.63
	2	Buffalo Wild Wings_ Grand Island	1	29.54	5.32	34.86
11/15/2022	3					-
	3	Chipotle _ Grand Island	1	4.91		4.91
	3	Olive Garden_ Grand Island	1	14.18	2.10	16.28
11/16/2022	4					-
	4	Chipotle _ Grand Island	1	4.63		4.63
	4	Wasabi Bistro_ Grand Island	1	23.44	3.51	26.95
11/17/2022	5					-
	5	Chipotle _ Grand Island	1	4.63		4.63
	5	Buffalo Wild Wings_ Grand Island	1	29.54	4.43	33.97
11/18/2022	6					-
	6	Chipotle _ Grand Island	1	18.24		18.24
	6					-
	7					-
	7					-
	7					-
Total Meals				142.76	15.36	158.12

18%

LODGING

DATE	DAY	MOTEL/HOTEL - CITY	LODGING	TIP	TOTAL
11/13/2022	1				-
11/14/2022	2				-
11/15/2022	3				-
11/16/2022	4				-
11/17/2022	5				-
11/18/2022	6				-
	7				-
Total Lodging			-	-	-

MILEAGE

DATE	DAY	DESTINATION CITY	MILES	RATE	TOTAL
11/13/2022	1				
11/14/2022	2				
11/15/2022	3				
11/16/2022	4				
11/17/2022	5				
11/18/2022	6				
	7				
Total Mileage			-		-

Revised 6/30/22

Purchasing Card

Employee Name **PAIGE E POHLMAN**
 Expense Purpose **PURCHASING CARD**
 Fund **23 Public Transit**

Employee Number **614**
 Daily Meal Limit **\$ -**
 Report Start Date **1/0/1900**

APPROVED TRAVEL EXPENSES (FROM PAGE 2)



Total Meals **-**
 Total Lodging **-**
 Total Mileage **-**

MISCELLANEOUS TRAVEL EXPENSES (AIR FARE, RENTAL CARS, TAXI, GASOLINE, ETC.)

DATE	DAY	DESCRIPTION - CITY	EXPENSE GL ACCOUNT	
Total Miscellaneous Travel				-

OTHER MISCELLANEOUS EXPENSE ITEMS

DATE	DESCRIPTION	EXPENSE GL ACCOUNT	AMOUNT
11/21/2022	AMAZON-CHARGING STATION/CLEANING	23-72-71-45-511	559.98 ✓
11/22/2022	AMAZON-WALL DÉCOR/LAPTOP	23-72-71-45-511	79.14 ✓
11/22/2022	AMAZON-AIR FRESHENERS	23-72-71-45-511	14.74 ✓
Total Miscellaneous			653.86
Travel Advance			-

Card No. = **324902**

Total Purchasing Card \$ 653.86

Comments

Employee Signature Paige E Pohlman Date 12/19/22
PAIGE E POHLMAN

Supervisor Approval [Signature] Date 12-19-22

Finance Office Use Only:
 Comments OL Receipts Signed [Signature] Date 12/20/22

Purchasing Card

Employee Name **CLINT FANKHAUSER**
 Expense Purpose **PURCHASING CARD**
 Fund **08 Water**

Employee Number **269**
 Daily Meal Limit **\$ -**
 Report Start Date **1/0/1900**

APPROVED TRAVEL EXPENSES (FROM PAGE 2)

Total Meals **-**
 Total Lodging **-**
 Total Mileage **-**



MISCELLANEOUS TRAVEL EXPENSES (AIR FARE, RENTAL CARS, TAXI, GASOLINE, ETC.)

DATE	DAY	DESCRIPTION - CITY	EXPENSE GL ACCOUNT	
Total Miscellaneous Travel				-

OTHER MISCELLANEOUS EXPENSE ITEMS

DATE	DESCRIPTION	EXPENSE GL ACCOUNT	AMOUNT
11/22/2022	FULL SOURCE-WATER DEPT PROTECTIVE GEAR	08-52-51-45-532	1,067.61
11/23/2022	OVERLIMIT FEE (user wasn't informed limit was lowered prior)	08-52-51-45-532	39.00
Total Miscellaneous			1,106.61

Travel Advance **-**

Card No. = **732115**

Total Purchasing Card \$ 1,106.61

Comments

Employee Signature Date

CLINT FANKHAUSER

Supervisor Approval Date **12-19-22**

Finance Office Use Only:
 Comments bc Receipts Signed Date **12/20/22**

Purchasing Card

Employee Name	ROBERT G SWEDEEN	Employee Number	1190
Expense Purpose	PURCHASING CARD	Daily Meal Limit	\$ -
Fund	08 Water	Report Start Date	1/0/1900

APPROVED TRAVEL EXPENSES (FROM PAGE 2)

Total Meals	-
Total Lodging	-
Total Mileage	-



MISCELLANEOUS TRAVEL EXPENSES (AIR FARE, RENTAL CARS, TAXI, GASOLINE, ETC.)

DATE	DAY	DESCRIPTION - CITY	EXPENSE GL ACCOUNT	
Total Miscellaneous Travel				-

OTHER MISCELLANEOUS EXPENSE ITEMS

DATE	DESCRIPTION	EXPENSE GL ACCOUNT	AMOUNT
11/7/2022	USPS MAILING	08-52-52-43-383	38.20 ✓
11/14/2022	USPS MAILING	08-52-52-43-383	38.20 ✓
11/21/2022	USPS MAILING	08-52-52-43-383	42.60 ✓
11/28/2022	USPS MAILING	08-52-52-43-383	46.95 ✓
Total Miscellaneous			165.95

Travel Advance	-
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Card No. = 973765

Total Purchasing Card \$ 165.95

Comments

Employee Signature	<i>Robert G. Swedeen</i>	Date	12-19-22
ROBERT G SWEDEEN			

Supervisor Approval	<i>[Signature]</i>	Date	12-19-22
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Finance Office Use Only:	<input checked="" type="checkbox"/> Receipts
Comments <i>OK</i>	Signed <i>[Signature]</i>
	Date 12/20/22

Purchasing Card

Employee Name **Tarrah S Johnson**
 Expense Purpose 0
 Fund **01 General**

Employee Number **608**
 Daily Meal Limit \$ **-**
 Report Start Date **11/9/2022**

APPROVED TRAVEL EXPENSES (FROM PAGE 2)



01-11-11-42-294

Total Meals -
 Total Lodging 411.25
 Total Mileage -

MISCELLANEOUS TRAVEL EXPENSES (AIR FARE, RENTAL CARS, TAXI, GASOLINE, ETC.)

DATE	DAY	DESCRIPTION - CITY	EXPENSE GL ACCOUNT
Total Miscellaneous Travel			-

OTHER MISCELLANEOUS EXPENSE ITEMS

DATE	DESCRIPTION	EXPENSE GL ACCOUNT	AMOUNT
11/4/2022	Straighttalk Services	01-11-11-45-512	30.00
11/15/2022	Stephs Studio	01-10-10-45-511	78.14
Total Miscellaneous			108.14

Travel Advance -

Card No. = 5290

Total Purchasing Card \$ 519.39

Comments

Employee Signature Date 12/21/22
Tarrah S Johnson

Supervisor Approval Date 12/20/22

Finance Office Use Only: Comments OK	Receipts <input checked="" type="checkbox"/> Signed Date 12/20/22
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Employee Name **Tarrah S Johnson**Employee Number **608****Approved Travel Expenses**

MEALS						
DATE	DAY	RESTAURANT AND CITY (Note Individuals)	No.	MEAL	TIP	TOTAL
11/9/2022	1					-
	1					-
	1					-
11/10/2022	2					-
	2					-
	2					-
11/11/2022	3					-
	3					-
	3					-
11/12/2022	4					-
	4					-
	4					-
11/13/2022	5					-
	5					-
	5					-
11/14/2022	6					-
	6					-
	6					-
11/15/2022	7					-
	7					-
	7					-
Total Meals				-	-	-

LODGING					
DATE	DAY	MOTEL/HOTEL - CITY	LODGING	TIP	TOTAL
11/9/2022	1	Marriott Hotel-Omaha, NE	411.25		411.25
11/10/2022	2				-
11/11/2022	3				-
11/12/2022	4				-
11/13/2022	5				-
11/14/2022	6				-
11/15/2022	7				-
Total Lodging			411.25	-	411.25

MILEAGE					
DATE	DAY	DESTINATION CITY	MILES	RATE	TOTAL
11/9/2022	1				
11/10/2022	2				
11/11/2022	3				
11/12/2022	4				
11/13/2022	5				
11/14/2022	6				
11/15/2022	7				
Total Mileage			-		-

0

Employee Name **ROSS GRANT**
 Expense Purpose **PURCHASING CARD**
 Fund **24 Streets**

Employee Number **330**
 Daily Meal Limit \$ **-**
 Report Start Date **1/0/1900**

APPROVED TRAVEL EXPENSES (FROM PAGE 2)



Total Meals **-**
 Total Lodging **-**
 Total Mileage **-**

MISCELLANEOUS TRAVEL EXPENSES (AIR FARE, RENTAL CARS, TAXI, GASOLINE, ETC.)

DATE	DAY	DESCRIPTION - CITY	EXPENSE GL ACCOUNT	
Total Miscellaneous Travel				-

OTHER MISCELLANEOUS EXPENSE ITEMS

DATE	DESCRIPTION	EXPENSE GL ACCOUNT	AMOUNT
11/4/2022	FULL SOURCE-STREETS SAFETY	24-41-41-45-534	339.59
11/22/2022	FULL SOURCE-STREETS SAFETY	08-52-51-45-532	642.57
11/23/2022	ARIAT-STREETS SAFETY	24-41-41-45-534	363.49
11/23/2022	ARIAT-STREETS SAFETY	24-41-41-45-534	35.25
11/29/2022	RHOMAR INDUSTRIES - 5 Gallon Paints	01-41-46-45-561	248.43
11/30/2022	ARIAT-STREETS SAFETY	24-41-41-45-534	523.89
12/2/2022	FULL SOURCE-WATER SAFETY	08-52-51-45-532	116.68

Total Miscellaneous 2,269.90

Travel Advance **-**

Card No. = N/A

Total \$ 2,269.90

Comments

Employee Signature *[Signature]*
 ROSS GRANT

Date **12/19/22**

Supervisor Approval *[Signature]*

Date **12/20/22**

Finance Office Use Only:
 Comments *OL*

Receipts
 Signed *[Signature]*
 Date **12/20/22**

0

Employee Name **ROSS GRANT**

Expense Purpose **PURCHASING CARD**

Fund **24 Streets**

Employee Number **330**

Daily Meal Limit \$ **-**

Report Start Date **1/0/1900**

APPROVED TRAVEL EXPENSES (FROM PAGE 2)



Total Meals **-**

Total Lodging **-**

Total Mileage **-**

MISCELLANEOUS TRAVEL EXPENSES (AIR FARE, RENTAL CARS, TAXI, GASOLINE, ETC.)

DATE	DAY	DESCRIPTION - CITY	EXPENSE GL ACCOUNT	
Total Miscellaneous Travel				-

OTHER MISCELLANEOUS EXPENSE ITEMS

DATE	DESCRIPTION	EXPENSE GL ACCOUNT	AMOUNT
12/4/2022	UPS-SHIPPING WATER DEPT ITEMS	07-52-58-44-436	358.20 ✓
12/4/2022	UPS-SHIPPING WATER DEPT ITEMS	07-52-58-44-436	372.63 ✓
12/4/2022	UPS-SHIPPING WATER DEPT ITEMS	07-52-58-44-436	8.19 ✓
12/4/2022	UPS-SHIPPING WATER DEPT ITEMS	07-52-58-44-436	18.76 ✓
Total Miscellaneous			757.78

Travel Advance **-**

Total \$ 757.78

Card No. = N/A

Comments

Employee Signature _____ **Date** _____

ROSS GRANT

Supervisor Approval _____ **Date** _____

Finance Office Use Only:

Comments _____

Receipts _____

Signed _____

Date _____

Purchasing Card

Employee Name Kirby Bridge
 Expense Purpose Purchasing Card
 Fund 05 Electric

Employee Number 120
 Daily Meal Limit \$ -
 Report Start Date 11/16/2022

APPROVED TRAVEL EXPENSES (FROM PAGE 2)



05-51-50-42-294 Total Meals 24.46
 05-51-50-42-294 Total Lodging 140.68
 Total Mileage -

MISCELLANEOUS TRAVEL EXPENSES (AIR FARE, RENTAL CARS, TAXI, GASOLINE, ETC.)

DATE	DAY	DESCRIPTION - CITY	EXPENSE GL ACCOUNT	
Total Miscellaneous Travel				-



OTHER MISCELLANEOUS EXPENSE ITEMS

DATE	DESCRIPTION	EXPENSE GL ACCOUNT	AMOUNT
11/21/2022	Farwest Line Specialties, LLC - Ripley Bushings for Ws5	05-51-53-45-544	153.00 ✓
Total Miscellaneous			153.00

Travel Advance -

Card No. = **871057** Total Purchasing Card **\$ 318.14**

Comments

Employee Signature Kirby Bridge Date 12-12-22

Supervisor Approval [Signature] Date 12/15/22

Finance Office Use Only:
 Comments DL Receipts
 Signed [Signature]
 Date 12/15/22

Employee Name Kirby Bridge

Employee Number 120

Approved Travel Expenses

MEALS						
DATE	DAY	RESTAURANT AND CITY (Note Individuals)	No.	MEAL	TIP	TOTAL
11/16/2022	1	Angus Burgers&Shakes - Kirby B. Kearney NE		20.46	4.00	24.46
	1					-
	1					-
	2					-
	2					-
	2					-
	3					-
	3					-
	3					-
	4					-
	4					-
	4					-
	5					-
	5					-
	5					-
	6					-
	6					-
	6					-
	7					-
	7					-
	7					-
Total Meals				20.46	4.00	24.46

20%
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LODGING					
DATE	DAY	MOTEL/HOTEL - CITY	LODGING	TIP	TOTAL
11/16/2022	1	Crowne Plaza - Kearney NE - Kirby	140.68		140.68
	2				-
	3				-
	4				-
	5				-
	6				-
	7				-
Total Lodging			140.68	-	140.68

MILEAGE					
DATE	DAY	DESTINATION CITY	MILES	RATE	TOTAL
11/16/2022	1				
	2				
	3				
	4				
	5				
	6				
	7				
Total Mileage			-		-

Purchasing Card

Employee Name Seth Sorensen	Employee Number 1181
Expense Purpose 0	Daily Meal Limit \$ -
Fund 01 General	Report Start Date 1/0/1900

APPROVED TRAVEL EXPENSES (FROM PAGE 2)



Total Meals	-
Total Lodging	-
Total Mileage	-

MISCELLANEOUS TRAVEL EXPENSES (AIR FARE, RENTAL CARS, TAXI, GASOLINE, ETC.)

DATE	DAY	DESCRIPTION - CITY	EXPENSE GL ACCOUNT	
Total Miscellaneous Travel				-

OTHER MISCELLANEOUS EXPENSE ITEMS

DATE	DESCRIPTION	EXPENSE GL ACCOUNT	AMOUNT
11/7/2022	Blinds for Utility Office	55-21-23-45-541	72.81 ✓
11/10/2022	Technical Writing Course for Kaytlin Norris	01-11-11-42-294	319.93 ✓
11/30/2022	Christmas lights for Municipal building tree	01-11-11-45-526	21.40 ✓
11/30/2022	Duplicate Payment - GFOA Membership for Cindy Baker	51-21-21-42-294	(150.00) ✓
Total Miscellaneous			264.14

Travel Advance	-
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Card No. = 0

Total Purchasing Card \$ 264.14

Comments

Employee Signature	<i>Seth A Sorensen</i>	Date	12/15/22
Seth Sorensen			

Supervisor Approval	<i>Cindy Baker</i>	Date	12-15-22
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Finance Office Use Only:	Receipts Signed <input checked="" type="checkbox"/>
Comments	<i>Cindy Baker</i>
	Date 12-15-22