

Application for Preliminary Plat



Building the Best Hometown in America®

City of Alliance
 Community Development Department
 P.O. Box D – 324 Laramie Avenue
 Alliance, NE 69301
 308-762-5400 / Fax 308-762-7848

Name of Applicant		Daytime Phone #	
Address	City	State / Zip	
Name of Property Owner <i>(Owner of Record ONLY)</i>		Daytime Phone #	
Address	City	State / Zip	
Name of Property Owner <i>(Owner of Record ONLY)</i>		Daytime Phone #	
Address	City	State / Zip	
Reason for requesting _____ a _____ Final Plat _____			
The applicant hereby consents to the provisions of Chapter 107 of the Alliance Municipal Code. A summary of the submittal requirements has been included on the second page of this application. To ensure timely processing, please make sure that all required material has been submitted with the application and all necessary information is shown on the Preliminary Plat.			
Signatures:			
_____	Date	_____	Date
Applicant		Owner of Record	
_____	Date	_____	Date
Applicant		Owner of Record	

Shaded Area for Office Use Only

Date Received _____	Filing Fee - \$150.00 <input type="checkbox"/> Yes <input type="checkbox"/> No	Received By _____
Total Acreage or Sq. Footage _____	7 Paper Copies Included? <input type="checkbox"/> Yes <input type="checkbox"/> No	Date of Public Hearing _____
Receipt # _____	Zoning District _____	Number of Lots _____

Has a variance, rezoning, or a conditional use permit been granted for this property? Yes No

If yes, list the case number _____

Comments: _____

CHECKLIST - (Items to be included on the Preliminary Plat)

<input type="checkbox"/> 1) 7 paper copies.	<input type="checkbox"/> 9) A legal description of the land contained within the subdivision including gross acreage.
<input type="checkbox"/> 2) Prepared by a Surveyor licensed by the State of Nebraska or engineer working with data collected by a licensed surveyor.	<input type="checkbox"/> 10) Notation of proposed use or uses of the property.
<input type="checkbox"/> 3) Scale of 1" = 100' or a scale that is easily read and reproduced.	<input type="checkbox"/> 11) Scale, north arrow, and date of preparation.
<input type="checkbox"/> 4) Sheet size of at least 8.5" X 14" but no more than 24' X 36".	<input type="checkbox"/> 12) Zoning on and adjacent to the proposed subdivision and any proposed zoning changes.
<input type="checkbox"/> 5) Contain the name of the proposed subdivision which shall be different and not confusingly similar from that of any other existing subdivision of the City previously recorded in the Box Butte County Clerk's office;	<input type="checkbox"/> 13) The outline of any existing buildings to remain on the property and their locations in relation to existing or proposed street and lot lines or any other features of importance to lot and street layout.
<input type="checkbox"/> 6) The general alignment and pattern of all proposed streets, alleys, lots, rights-of-way, proposed easements for utilities and services, and other features or areas of the proposed subdivision. Centerline profiles of proposed streets as may be required by the city manager or designee in locations where extremely level or very steep natural slopes prevail.	<input type="checkbox"/> 14) Topography of the tract shall be shown on the preliminary plat by means of contours of one-foot or two-foot intervals if the predominant ground slope within the tract is between level and ten percent grade; and five-foot intervals for predominant ground slopes within the tract over ten percent grade, all using NAVD88. The direction of surface water drainage and location of water retention facilities, if proposed, shall be shown on the preliminary plat.
<input type="checkbox"/> 7) The name, address, and telephone number of the record of owner, subdivider(s), and the person or firm preparing the preliminary plat;	<input type="checkbox"/> 15) Approximate gradients of streets.
<input type="checkbox"/> 8) The location of the boundary lines of the subdivision and its relation to established section lines or fractional section lines, or other established subdivision lines.	<input type="checkbox"/> 16) Show the names of the adjacent subdivisions and/or the owners of record of all adjacent unplatted land;