

December 15, 2020

ALLIANCE CITY COUNCIL

REGULAR MEETING, TUESDAY, DECEMBER 15, 2020

STATE OF NEBRASKA)
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COUNTY OF BOX BUTTE) §
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CITY OF ALLIANCE)

The Alliance City Council met in a Regular Meeting, December 15, 2020, at 7:00 p.m. in the Alliance Learning Center Community Meeting Room, 1750 Sweetwater Avenue, Alliance, Nebraska. A notice of meeting was published in the Alliance Times Herald on December 9, 2020. The notice stated the date, hour and place of the meeting, that the meeting was open to the public, and that an agenda of the meeting, kept continuously current, was available for public inspection at the office of the City Clerk in City Hall; provided the Council could modify the agenda at the meeting if it determined an emergency so required. A similar notice, together with a copy of the agenda, also had been delivered to each of the City Council Members. An agenda, kept continuously current, was available for public inspection at the office of the City Clerk during regular business hours from the publication of the notice to the time of the meeting.

Mayor Dafney opened the December 15, 2020 regular meeting of the Alliance, Nebraska City Council at 7:00 p.m. Present were Council Members, Dafney, Mischnick, Jones, and McGhehey. Also present were, Finance Director Waggener, City Attorney Hoelsing and City Clerk Johnson.

- Mayor Dafney read the Open Meetings Act Announcement.
- The first action for Council was to excuse Councilman Bentley due to a personal commitment. A motion was made by Mayor Dafney and seconded by Councilman Jones to excuse Councilman Bentley.

Roll call vote with the following results:

Voting Aye: Dafney, Mischnick, Jones, McGhehey.

Voting Nay: None.

Motion carried.

- The Consent Calendar was the next item on the agenda for Council. A motion was made by Councilman Mischnick and seconded by Councilman Jones to approve the Consent Calendar as follows:

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CONSENT CALENDAR – DECEMBER 15, 2020

1. **Approval:** Minutes of the Council Meeting from December 1, 2020 and Special Meetings on December 2 and December 3, 2020.
2. **Approval:** Payroll Costs for the period November 14, 2020 through November 27, 2020: \$335,209.10.
3. **Approval:** Claims against the following funds for November 19, 2020 through December 9, 2020: General, General Debt Service, Trust and Agency, Street, Electric, Refuse Collection and Disposal, Sanitary Sewer, Water, Golf Course, Downtown Improvement Districts, R.S.V.P., Keno, and Capital Improvement; \$553,307.34.
4. **Approval:** Authorizes the Capital Budget Transfer within the Alliance Police Department in the amount of \$6,500 for additional vests.
5. **Approval:** Resolution No. 20-120 authorizes the renewal of Maintenance Agreement No. 3 with the Nebraska Department of Transportation from January 1, 2021 to December 31, 2021.
6. **Approval:** Resolution No. 20-121 authorizes the renewal of our current Fixed Base Operator Lease and General Aviation Operations Supervision Agreement at the Alliance Municipal Airport with Heartland Aviation, Inc. for an additional five years.
7. **Approval:** Resolution No. 20-122 authorizes the renewal of the current janitorial contracts for the Alliance Learning Center, Knight Museum & Sandhills Center, Public Works Facility, Alliance Municipal Airport, and SkyView Golf Course.
8. **For your information:**

CHANNEL	CHANGE	CHANNEL NUMBER	Effective
AccuWeather Launch	AccuWeather Launch: Contracted addition on Select & legacy equivalent tiers in all connected 750+ SDV systems (HD only)	101, 697	1/19/2021

CHANNEL	CHANGE	CHANNEL NUMBER	Effective
NFL Network Launch on Spectrum TV Lifestyle	NFL Network Launch on Spectrum TV Lifestyle: Tier addition to expand distribution by Dec. 31st	(16 or 18, 15, 13), 423, 802	12/1/2020

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Country Music Television SMB Tier Migration	Add CMT, CMT Music, CMT HD-East - B/R Business Entertainment TV, SBPP Buiness TV, SBPP Business TV Premier	88, 98, 173, 868	12/31/2020
Country Music Television SMB Tier Migration	Remove CMT, CMT Music, CMT HD-East - SBPP Variety Tier	88, 98, 173, 868	12/31/2020

NOTE: Interim Managers Johnson and Waggener have reviewed these expenditures and to the best of their knowledge confirms that they are within budgeted appropriations to this point in the fiscal year.

Any item listed on the Consent Calendar may, by the request of any single Council Member, be considered as a separate item in the Regular Agenda.

Roll call vote with the following results:

Voting Aye: Dafney, Mischnick, Jones, McGhehey.

Voting Nay: None.

Motion carried.

- The next item on the agenda for Council was Resolution No. 20-123 which will appoint M.C. Schaff & Associates of Scottsbluff, NE as the Alliance Municipal Airport Planning Consultant. The following information was provided:

[The City of Alliance solicited statement of qualifications and experience from airport consultants for projects at Alliance Municipal Airport. The Federal Aviation Administration (FAA) and Nebraska Department of Transportation – Aeronautics Division (NDOT) allow airports to select engineers for a term of five years.

The airport received three proposals for consideration on November 11, 2020. The consultants were:

- M.C. Schaff & Associates, Inc. of Scottsbluff, Nebraska
- KLJ of Englewood, Colorado and Rapid City, South Dakota
- Armstrong Consultants, Inc. of Great Falls, Montana

Phone interviews were conducted with all firms on November 30, 2020. A qualification-based selection process was utilized by a committee of four. Selection criteria included recent experience in airport projects, capability to perform all aspects of projects, reputation, ability to meet schedules within budget, quality of previous airport projects undertaken, and consultant qualifications. Fee schedules

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are not permitted to be considered during the selection process and must not be submitted in the proposals. Fees are negotiated for projects as federal funds become available. The airport is selecting the best-qualified consultant, not the least expensive. NDOT will also complete a cost analysis of any draft agreements on individual projects to confirm the consultant of choice does not overcharge for their services.

M.C. Schaff's familiarity with the Alliance airport and quality of service were the primary contributing factors in the committee's recommendation. The other two firms have little or no experience working in Nebraska nor the Central Region and while that is not a prerequisite to selection, local experience would make the firm more appealing. The selection committee is recommending that M.C. Schaff and Associates be selected as the airport consultant for another five-year term.]

A motion was made by Councilman McGhehey, seconded by Councilman Mischnick to approve Resolution No. 20-123 which follows in its entirety:

RESOLUTION NO. 20-123

WHEREAS, The City of Alliance owns and operates the Alliance Municipal Airport; and

WHEREAS, The Nebraska Department of Aeronautics requires that the Alliance Municipal Airport elect a planning consultant who will serve for a period of five years; and

WHEREAS, The City's contract with the current five year planning consultant, M. C. Schaff & Associates has expired; and

WHEREAS, The City issued a Request for Qualifications for a planning consultant services for a five year period of time; and

WHEREAS, Those Requests for Qualifications were opened on November 11, 2020 and publically opened and read; and

WHEREAS, An evaluation team reviewed the proposals and made their recommendation; and

WHEREAS, The Mayor and City Council agree with the recommendations of staff.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Alliance, Nebraska, that M.C. Schaff and Associates, Inc. of Scottsbluff, NE, be selected as the Alliance Municipal Airport's five year planning consultant.

BE IT FURTHER RESOLVED that staff shall notify M.C. Schaff and Associates, Inc. of their selection as the Alliance Municipal Airport five year planning consultant.

Roll call vote with the following results:

Voting Aye: Dafney, Mischnick, Jones, McGhehey.

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Voting Nay: None.

Motion carried.

- Resolution No. 20-124 which will approve revised golf rates for the 2021 season and amend the current Trail Fee Policy at the Sky View Golf Course was next on the agenda for Council. The following information was provided:

[Jerad Palmer was hired as the City of Alliance Golf Course Administrator in the spring of 2020. During his first year, Jerad evaluated the daily operation of the course and assembled a list of policies, topics and fees that were recently discussed with the Golf Course Advisory Board (GCAB). Following is a summary of policy and fee recommendations of the GCAB.

Golf Fee Proposals - A proposed fee schedule for the 2021 golfing season is attached for council consideration. This proposal also includes fees charged at comparable courses in the Panhandle. Proposed fees at Sky View Golf Course are at or below other courses in the area.

Golf Fee Collection - It is the recommendation of staff that all golf related fees be collected at the Sky View golf course pro shop. This will ensure that Golf Administrator Palmer can fully explain new policies and effectively document payments.

Cart Storage Policies - In an effort to better manage private carts and remedy fee collection inconsistencies, the Golf Course Advisory Board is recommending the following actions for private cart storage.

- Each cart should have one associated responsible party who will complete the cart storage agreement annually and is liable for the annual cart storage fee.
- Family members living in the same household of the responsible party are allowed to utilize the private cart without paying a trail fee as that trail fee is included with the cart storage fee.
- The Golf Course Advisory Board would like the City of Alliance to attempt to remove numerous carts that are currently stored in the cart barn but are not used. Golf Administrator Palmer has identified multiple carts that would fall into the unused category. Removing the majority of these carts would allow most if not all individuals currently on the waiting list for cart storage to store their carts in the barn.

Trail Fee Policy - All individuals riding in a private cart, who are not immediate family living in the same household of the owner, are responsible for paying either a daily or annual trail fee. Golf staff will work with Culture & Leisure Services Department to send letters to all tenants in the cart barn to notify them of the policy.]

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A motion was made by Councilman McGhehey, seconded by Councilman Mischnick to approve Resolution No. 20-124 as amended which follows in its entirety:

RESOLUTION NO. 20-124

WHEREAS, The City of Alliance owns and operates a Municipal Golf Course; and

WHEREAS, Fees are required for the upkeep, maintenance and improvement of the golf course; and

WHEREAS, Staff and Golf Administrator Palmer desire to implement new policies and fees at Sky View Golf Course; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Alliance, Nebraska, that the changes to the established Golf Fee Schedule and Policies are hereby authorized. Golf course fees beginning April 1, 2021 shall be as follows:

Annual Pass/Memberships		
Single		\$490.00
Single/Plus Adult (residing in same residence)		
\$715.00		
One Adult/One Child (residing in same residence)		\$590.00
Child or Student (22 years and under/attending school)		\$160.00
Full Family (residing in same residence)		\$840.00
Green Fees		
9 Holes		\$21.00
18 Holes		\$30.00
Punch Card Purchase -	10 Rounds/9 Holes	\$167.00
	10 Rounds/18 Holes	\$225.00
Trail Fees		
Daily		\$5.00
Annual		\$75.00
Cart Fees		
9 holes per person		\$10.00
18 holes per person		\$16.00
Annual Cart Rental – Single		\$410.00
Annual Cart Rental – Couple		\$660.00
Cart Storage		\$325.00
Men’s Locker		\$40.00

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Women's Locker

\$40.00

Trail Fee Policy:

- Each private golf cart stored at Sky View Golf Course shall have one responsible party. Family members of the responsible party who reside in the same household as the responsible party may utilize the private carts without payment of a trail fee. Golfers that do not reside in the same household as the responsible party shall be responsible for paying either a daily or annual trail fee.

Payment Policy:

- All fees due shall be paid at the Sky View Golf Course Pro Shop.

Councilman McGhehey requested clarification on punch card prices that were provided on the rate proposal sheet. C&L Director Brown reported a typo and fees should be as follows:

Punch Card Purchase -	10 Rounds/9 Holes	\$189.00
	10 Rounds/18 Holes	\$270.00

A motion was made by Councilman McGhehey to amend Resolution No. 20-124 to reflect the correct punch card rates. Councilman Mischnick seconded the motion.

Roll call vote on amended Resolution No. 20-14 with the following results:

Voting Aye: Dafney, Mischnick, Jones, McGhehey.

Voting Nay: None.

Motion carried.

- Council next had Resolution No. 20-125 before them. This resolution authorizes the purchase of a new Fire Chief command vehicle from Cover-Jones Motor Company of Alliance, NE. in the amount of \$38,763.84 and additional equipment in the amount of \$13,623.15. The following information was provided:

[The Fire Department budgeted the command vehicle replacement in the 2020-21 budget in the amount of \$60,000. As with the previous command vehicle purchase (2011 Ford Expedition SSV) this will be a joint purchase with the Alliance Rural Fire Protection District. The fire department is proposing that this purchase be a 2021 Ford F150 Super Crew SSV that includes a pickup topper and an ExtendoBed pullout command cabinet. The vehicle will require a new console, new emergency lighting and decals. The cost of this equipment will be approximately \$13,623.15. (Reference the tables below for vehicle and equipment pricing summaries.)

BID SOURCE	DESCRIPTION	BID AMOUNT
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Nebraska State Bid #15233 OC	Emergency Lighting/Install	\$6,728.15
Nebraska State Bid #14550 OC	Pickup Topper	\$1,049.00
Cozad Signs	Vehicle Graphics	\$850.00
ExtendoBed	Pullout Command Cabinet	*\$4,996.00

**If purchase order is received by ExtendoBed by 12/31/2020. If not, the cost will be \$5,499.00.*

BID SOURCE	DESCRIPTION	BID AMOUNT
Cover-Jones Motor	2021 Ford F150 Super Crew SSV	\$38,763.84
Sourcewell Contract 120716- NAF	2021 Ford F150 Super Crew SSV	\$38,763.84

Staff is recommending the purchase of the 2021 Ford F150 Super Crew Special Service Vehicle 4x4 from Cover-Jones Motor Company in the amount of \$38,763.84. Staff is also recommending the equipment purchases for \$13,623.15 for a total vehicle purchase amount of \$52,386.99.

The Alliance Rural Fire Protection District will reimburse the City of Alliance 50% of the total vehicle purchase price in the amount of \$26,193.50.]

A motion was made by Councilman Jones, seconded by Councilman Mischnick to approve Resolution No. 20-125 which follows in its entirety:

RESOLUTION NO. 20-125

WHEREAS, The City of Alliance Fire Department has a need to replace the Fire Chief Command vehicle; and

WHEREAS, Fire Chief Shoemaker is recommending the purchase of a 2021 Ford F150 SSV Pickup command vehicle from Cover-Jones Motor Company of Alliance, Nebraska in the amount of Thirty-eight Thousand Seven Hundred Sixty-three and 84/100ths Dollars (\$38,763.84); and

WHEREAS, The 2021 Ford F150 SSB Pickup will require the purchase and installation of the required safety and emergency equipment at the cost of \$13,623.15; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Alliance, Nebraska, that Mayor Dafney be and hereby is authorized to enter into a contract with Cover-Jones Motor Company of Alliance, Nebraska in the amount of Thirty-eight Thousand Seven Hundred Sixty-three and 84/100ths Dollars (\$38,763.84) 2021 Ford F150 SSV Pickup command vehicle; and

BE IT FURTHER RESOLVED, that the purchase of the required safety and emergency equipment at an approximate cost of \$13,623.15 is also approved.

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BE IT FURTHER RESOLVED, that the Alliance Rural Fire Protection District will provide reimbursement of fifty (50) percent of the total project cost to the City of Alliance in the amount of Twenty-six Thousand One Hundred Ninety-three Dollars and 50/100ths Dollars (\$26,193.50) as their cost share for this project.

BE IT FURTHER RESOLVED, that the City Council is authorizing the purchase from the Fire Department's Capital Outlay – Vehicle Account No. 01-37-37-59-960.

Roll call vote with the following results:

Voting Aye: Dafney, Mischnick, Jones, McGhehey.

Voting Nay: None.

Motion carried.

- The next agenda item for Council was Resolution No. 20-126 which will authorize the software upgrades to the SCADA (Supervisory Control and Data Acquisition) System. The following information was provided:

[The need to upgrade the SCADA (supervisory control and data acquisition) system was identified in this **year's CIP budget process. All of the City's wells**, water towers and sewer lift stations are monitored by SCADA currently.

HOA Solutions has submitted a quote for software upgrades and replacement of the existing computer. The installation of radio network communication for Wells 1, 2 and 3 is also included. Because of the specific nature of the service and existing software, the requirement to seek competitive bids is not required which is consistent with the Municipal Procurement Policy 3-106, 1, a, b and c. The total for the project of \$37,060.52 exceeds the planned amount of \$35,000, but not the budget authority in the GL# 08-52-52-59-950 of \$475,000 which includes the bulk fill station and water AMI system.]

A motion was made by Councilman Jones, seconded by Councilman Mischnick to approve Resolution No. 20-126 which follows in its entirety:

RESOLUTION NO. 20-126

WHEREAS, The City of Alliance Sewer Department had on their Capital Improvements Plan for the current fiscal year software and equipment upgrades on the Supervisory Control and Data Acquisition (SCADA) System; and

WHEREAS, The professional services contractor providing pricing for the upgrade to the SCADA system is HOA Solutions of Lincoln, Nebraska in the amount of \$37,060.52; and

WHEREAS, The Alliance Sewer Department has budgeted for this project and Council believes that it is in the best interest of the City to approve this purchase.

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NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Alliance, Nebraska, that the Mayor be and hereby is authorized to enter into a contract for the Supervisory Control and Data Acquisition (SCADA) System Upgrade with HOA Solutions in the amount of \$37,060.52.

BE IT FURTHER RESOLVED, that the purchase will be funded from Account No. 08-52-52-59-950 Capital Outlay – Machine, Equipment.

Roll call vote with the following results:

Voting Aye: Dafney, Mischnick, Jones, McGhehey.

Voting Nay: None.

Motion carried.

- The acceptance of two Board resignations were the final items on the agenda for Council's acceptance.

A motion was made by Mayor Dafney, seconded by Councilman Jones to accept the resignation of John McGhehey from the Economic Development Plan Application Review Committee as a result of his election to City Council.

Roll call vote with the following results:

Voting Aye: Dafney, Mischnick, Jones, McGhehey.

Voting Nay: None.

Motion carried.

A motion was made by Councilman Mischnick, seconded by Mayor Dafney to accept the resignation of Maureen Smith from the Housing Authority effective December 31, 2020.

Roll call vote with the following results:

Voting Aye: Dafney, Mischnick, Jones, McGhehey.

Voting Nay: None.

Motion carried.

Councilman Jones shared that Mrs. Smith has served on the Alliance Housing Authority for over 20 years and wanted to recognize her accomplishments and thank her for her dedication.

Currently there remains two vacancies on the A-2 Downtown Improvement District Board, one vacancy on the Economic Development Plan Citizen Advisory Board, one vacancy on the Economic Development Plan Application Review Board, one youth representative on the Library Board, one vacancy on the Library Board, the alternate position on the Planning Commission,

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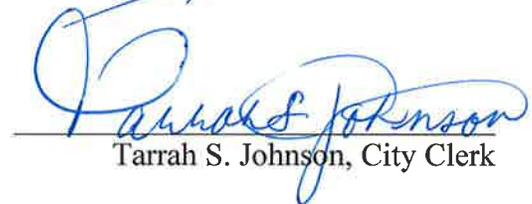
one vacancy on the Police Advisory Board (Retired Rep), and one upcoming vacancy on the Alliance Housing Authority Board.

Anyone interested in serving on these Boards should contact the City Clerk's Office. Information on all of the City Boards is also available on our web site, www.cityofalliance.net.

There being no further business before Council, Mayor Dafney adjourned the meeting at 7:23 p.m.


Mike Dafney, Mayor

(SEAL)


Tarrah S. Johnson, City Clerk

Complete minutes of the Alliance City Council may be viewed by the public during regular work hours at the City Clerk's Office, 324 Laramie Avenue, Alliance, Nebraska.

