

**ALLIANCE, NEBRASKA
CITY COUNCIL MEETING
School Board Meeting Room
1604 Sweetwater Avenue
May 3, 2007 - 7:00 p.m.
AGENDA**

■ **Call to Order**

■ **Roll Call**

■ **Open Meetings Act Announcement**

For the public's reference a copy of the Open Meetings Law has been posted on the north wall of this room in the audience area. This posting complies with the requirements of the Nebraska Legislature.

■ **Invocation**

A. **Consent Calendar**

B. **Proclamation - Poppy Day**

C. **Resolution No. 07-51 - Golf Course Contingency Authorization**

Resolution No. 07-51 with authorize the use of \$4,000.00 from the Golf Course Contingency Fund. The request is for the purchase of approximately 2,000 lbs. of grass seed for the course due to extensive damage to the turf following a harsh winter. The Golf Course Contingency Fund has \$14,000.00 available. Pictures have been included for Council to get a better understanding of the damage.

D. **Resolution No. 07-52 - Animal Control Pickup Purchase**

This resolution will authorize the purchase of a Ford F-150 pickup for Animal Control. The purchase will be from Cover Jones Motor Company of Alliance, in the amount of \$15,443.45 which includes the trade-in of a 1998 Ford F-150 pickup. The pickup is four wheel drive and will be available for use by the Police Department for patrol during extreme winter weather. The proposed purchase is \$2,556.55 under budget.

E. **Resolution No. 07-53 - Hempel Lease Renewal**

Resolution No. 07-53 has been prepared to approve a Building Lease between the City of Alliance and Edward S. (Ted) Hempel. The lease is for office space in the terminal building at the Alliance Municipal Airport. The term of the lease is one year with monthly payments in the amount of \$104.00. A map identifying the office space has been included for Council's consideration.

F. **Resolution No. 07-54 - Heartland Aviation Lease Renewal**

Resolution No. 07-54 will renew the joint-use lease agreement between the City of Alliance and Heartland Aviation for Building No. 3101. The lease agreement is for a term expiring April 30, 2010 at a rate of \$400.00 per month. The building is used by the Fixed Base Operator for aircraft repair, maintenance, and storage only.

- G. **Resolution No. 07-55 - Supplement to Existing Lease with the Federal Aviation Administration**
This resolution will approve a Supplement Agreement to the existing Lease with the Federal Aviation Administration for the installation, operation, and maintenance of Localizer/Distance Measuring Equipment and Precision Approach Path Indicators. The FAA is planning to begin the installation of LOC/DME and PAPI on Runway 30 during the month of May. This equipment is part of the Instrument Landing System (ILS) which is designed to provide greater access to the Alliance Airport during periods of reduced visibility. The proposed change will add two parcels of property totaling approximately 3.3 acres in area to the existing lease.
- H. **Resolution No. 07-56 - Great Lakes Aviation, Ltd. Lease Renewal**
Resolution No. 07-56 will authorize the renewal of the Airport Use Agreement between the City of Alliance and Great Lakes Aviation, Ltd. The renewal is for a two year period which will expire on June 30, 2009 with the payment of \$625.00 monthly. The terms of the lease remain the same as in the past. The airline shall only use the premises for its air transportation business including the handling, ticketing, billing and manifesting of passengers, baggage and cargo.
- I. **Resolution No. 07-57 - Policy and Procedure Adoption/Contract Signing Policy**
This resolution has been prepared to clearly delineate the authority the City Manager has with regard to signing of contracts and obligations of the City of Alliance. The policy states the purchase must be for less than \$20,000; funds must be available within the budget of the affected department; the term of the agreement must be for one year or less; and no additional personnel or obligation is necessary to execute the contract.
- J. **Resolution No. 07-58 - Policy and Procedure Adoption/Accounts Receivable Charge Off**
Resolution No. 07-58 approves the Accounts Receivable Charge Off Policy. The policy sets guidelines for charging off old and uncollectible accounts. The policy requires all old and uncollectible accounts receivable to be submitted to City Council prior to August 1st of each year.
- K. **Resolution No. 07-59 - Accounts Receivable Bad Debt Write-Offs**
Resolution No. 07-59 authorizes staff to write-off bad debt per the City's Accounts Receivable Charge Off Policy. Although these charges are being written off, staff will continue attempts to collect these charges in the cases that are appropriate. The majority of these accounts are for utility services and ambulance charges, with a small number coming from various other departments. City Attorney Dobrovolny has prepared a memorandum for Council's consideration on this matter which refers to the manner of asking questions as HIPPA applies to ambulance charges and other privacy issues.

■ Adjournment

Respectfully submitted,

Linda S. Jines
City Clerk